



**TOWN OF WAREHAM  
INSPECTIONAL SERVICES  
MEMORIAL TOWN HALL  
54 MARION ROAD  
WAREHAM, MASSACHUSETTS 02571**

**STEPS IN OBTAINING A COMMERCIAL BUILDING PERMIT**

- 1) FILL OUT BUILDING APPLICATION IN DETAIL (SQUARE FEET/USE GROUP/OCCUPANCY).
- 2) IF ANY QUESTION OF WETLANDS, SEE CONSERVATION AGENT.
- 3) ALL SEPTIC SYSTEMS MUST BE APPROVED BY BOARD OF HEALTH OR  
OBTAIN SEWER PERMIT FROM PLUMBING AND GAS INSPECTOR.
- 4) APPLICATION FOR WATER SERVICE FROM ONSET/WAREHAM WATER  
DEPARTMENT OR WELL PERMIT FROM BOARD OF HEALTH.
- 5) BRING FOUR (4) SETS OF COMPLETE PLANS TO ONSET/WAREHAM FIRE  
DEPARTMENT TO BE STAMPED FOR SMOKE DETECTOR LOCATIONS.
- 6) SUBMIT REMAINING THREE (3) SETS OF STAMPED FLOOR PLANS ALONG  
WITH TWO (2) SITE PLANS TO THE INSPECTION DEPARTMENT.
- 7) CURB CUTS ON TOWN STREETS MUST BE OBTAINED FROM THE  
SELECTMEN'S OFFICE - ON STATE ROADS, FROM THE COMMONWEALTH OF  
MASSACHUSETTS D.P.W.
- 8) LOT # AND PROPERTY LINES MUST BE IDENTIFIED.
- 9) BUILDING NUMBER OBTAINED FROM SELECTMEN'S OFFICE.
- 10) REAL ESTATE TAXES WILL BE CHECKED FOR PAYMENT IN TAX OFFICE.
- 11) BUILDING INSPECTOR WILL DETERMINE WHETHER BOARD OF APPEALS  
OR SITE PLAN REVIEW IS REQUIRED.

- 12) CONSTRUCTION TRAILERS REQUIRE TEMPORARY PERMIT.
- 13) BUILDING DEPARTMENT HAS THIRTY (30) DAYS TO REVIEW PLANS.
- 14) NO BUILDING PERMIT WILL BE ISSUED TO ANY ESTABLISHMENT  
HOLDING A LIQUOR LICENSE UNTIL PLANS HAVE BEEN SUBMITTED AND APPROVED  
BY THE SELECTMEN'S OFFICE.
- 15) FLOOR PLANS MUST BE APPROVED BY PLUMBING/GAS INSPECTOR PRIOR TO  
ISSUANCE OF BUILDING PERMIT.