

AFFORDABLE HOUSING TRUST

Amended Minutes for 08/08/23

**THE MINUTES WERE AMENDED FEBRUARY 13, 2024 TO INCLUDE SUMMARY OF DOCUMENTS  
USED AT THE MEETING.**

Members present: Carl Schulz, Sandy Slavin, Tricia Wurts

Absent:

Guest: Sara Kiser and Penn Lindsey from the Woodland Cove project  
Steve Beauchemin and Lynn Sweet for Chapel Lane project

Meeting open: 9:03 Meeting Close: 10:15

Sandy Slavin will be clerk for this meeting, vote 3-0-0.

6/13/23 minutes accepted as amended 3-0-0

7/11/23 minutes accepted as amended 3-0-0

Jim Munise applied for appointment to waht, vote 3-0-0 to recommend his appointment. Carl to send email to selectboard recommending his appointment.

Forms:

Nofa – approved prior meeting – 6/15/23 version

Grant application approved 3-0-0 – 7/12/23 version

Grant program overview is wip

6 Chapel Lane LLC - Steve Beauchemin

At 4/19/22 bos meeting, steve stated no private funds were needed, interest rates have changed and aht funds and cpc are being requested.

Vote 3-0-0 to use 50K of the waht fund for this affordable housing project pending an affordable housing deed restriction on both the dwellings and the land.

Woodland Cove representatives Sara Kiser and Penn Lindsey informed us that Wingate will be the administrators of the Woodland Cove housing units. Wingate will manage the rental assistance program. We are waiting for mechanics on how the funds will be transferred. The contract with Wingate is being finalized to state they are agents and that the waft funds are not income.

We have already approved the 50K for the first 50 units. Vote 3-0-0 to confirm that an additional 6,000 will be added to the 50K that is coming from the 60K CPA grant that was approved spring 2010 town meeting for 6 affordable housing units in woodland cove phase I. Carl will contact David Heard to be placed on cpa agenda so they are aware of how the 56K will be used.

Funds will be sent to Wingate escrow account after occupancy permit issued in September. We received grant requests for both the additional 6K for woodland cove I and 56K for woodland cove II. Wingate representative to waht will be announced shortly and invited to our sept meeting.

Sandy to send Carl and Trish a copy of the 60k CPA grant and supporting docs.

Vote to adjourn at 10:15 3-0-0

Next meeting 9/12

Sandy Slavin, clerk pro-temp

**Added by amendment:**

**5. Documents used and referenced at the meeting:**

- Amended Minutes of 6/14/22 and 7/12/2022
- Final Notice of Funding Availability (NOFA)
- Final Grant Application
- DRAFT Program Overview

**Respectfully submitted:**

**Carl Schulz**

**Chair – Wareham Affordable Housing Trust**

***Date Signed***

***By Carl Schulz, Mar 10, 2024 at 17:50***

***Date Submitted***

***By Carl Schulz, Mar 10, 2024 at 17:50***