

# **WFL BOARD OF LIBRARY TRUSTEES MEETING MINUTES**

**DAY/DATE: WEDNESDAY, FEBRUARY 8, 2023**

**TIME: 5:30 p.m.**

**LOCATION: Wareham Free Library**

1. Meeting called to Order: 5:30 pm
  - a. Present were Holli Van Nest, Chair, Peter Gold, Deanne Bonnar, Vice Chair, Margit Price, Nancy Rice, and Sarah Corbitt, Secretary. Also present were Patrick Marshall, Director, Larissa Fuchs, Trustee Candidate, and Linda Scharf, member of the public.
2. Review and Approval of Minutes
  - a. January 11, 2023, Board Meeting Minutes
    - i. D. Bonnar moved to approve, P. Gold seconded, approved 6-0-0.
3. Announcements
  - a. H. Van Nest reminded everyone that the Friends fundraiser at El Mariachi is coming up on Feb. 20.
4. Reports: Friends and Foundation
  - a. D. Bonnar attended the most recent Foundation meeting and reported there was discussion about Foundation finances, a discussion about a fundraising comedy show in May and the Bridging the Gap fundraiser in June. The next meeting of the Foundation will be March 1.
  - b. N. Rice reported there hasn't yet been a Friends meeting for February and reminded everyone about the Friends Fundraiser on Feb. 20 at El Mariachi.
  - c. H. Van Nest reported that the Chairs of both the Friends and the Foundation were invited to tonight's meeting but unable to attend. They have a standing invitation but will be specifically invited to the March 8 meeting.
5. Director's Report
  - a. P. Marshall attended the SAILS Legislative Breakfast. There was a general discussion about the topics covered at the meeting.
  - b. March 15<sup>th</sup> is Library day at the State House and Trustees are encouraged to participate. More information is available at <https://www.masslib.org/>.
  - c. The Stop and Shop buy-a-shopping bag fundraiser raised \$42.
  - d. There were some questions and a general discussion about budget items.
  - e. The Board requested an update on follow-up to the Long Range Plan ("LRP") meetings. P. Marshall indicated there would be one more session held with the consultant, specifically for staff to give their input. Then the consultant will present her summary of findings. P. Marshall wants to have the LRP completed before summer programs begin.

## 6. Trustee Matters

### a. Progress on Goals

#### i. Improve relationship with Town Government

1. H. Van Nest gave an update to the Trustees on recent discussions regarding the 2009-2010 Settlement Agreement among the Town, Trustees, Friends and Foundation. Town Counsel Rich Bowen and Town Administrator Derek Sullivan are discussing some information that was recently brought to the Trustees' attention and will be getting back to us with an update.

#### ii. Strengthen communication and partnership among BoLT, the Friends of the Wareham Free Library and the Wareham Free Library Foundation.

1. The general consensus about the recent Staff Appreciation Party was that it went well.
2. Discussion regarding the Board would like to meet again with the Friends and the Foundation before the end of this year. H. Van Nest will be talking with the Chairs of the two groups to try to organize it.

#### iii. Increase community outreach and awareness of Library

1. H. Van Nest had sent all Board members the listing of organizations we contacted prior to the Long Range Plan meetings, and we discussed what the impact of that outreach might have been.
2. M. Price and D. Bonnar reported that they had heard back from their efforts to reach the Town Moderator regarding hosting an informational table at the next Town Meeting but there was confusion about what she was asking. The Board discussed next steps and it was suggested that they respond asking for clarification of her response. H. Van Nest will also talk with J. Whiteside for any other suggestions she might have.
3. P. Gold will be working with D. Bonnar and M. Price to coordinate all their outreach efforts.

#### iv. Increase the membership and diversity of BoLT

1. Discussion and vote on the candidacy of Larissa Fuchs. M. Price moved to recommend her membership to the Select Board, P. Gold seconded, recommended 6-0-0. L. Fuchs will appear before the Select Board at their next meeting where they will vote on the Board's recommendation (date/time to be communicated to all Board members after the meeting). H. Van Nest will schedule an orientation meeting with L. Fuchs.
2. D. Bonnar's term will be ending in June, so there will be another opening on the Board.
3. D. Bonnar and M. Price will be going to the Head Start meeting in March to continue to recruit new Board members.

#### v. Continued focus on BoLT responsibilities and processes

1. S. Corbitt requested an item be placed on the agenda for the next Board meeting to discuss updating the Library policies on an annual basis.
  2. H. Van Nest reported that the Wareham Town Charter was finally approved by the State Legislature and signed by Governor Baker, which means that any documents we have referring to Board of Selectmen need to be updated to Select Board. H. Van Nest asked S. Corbitt to review our By-laws and to present those changes to the Board prior to the next meeting for a potential vote. Board members will be asked to review the entire document to see if there are any other changes needed. The By-laws were updated and approved by the Board October 21, 2021.
  3. H. Van Nest reported she was given information from a Town resident that our use of the Town Seal on minutes and agendas was not permissible, so she had requested that the Clerk remove it from all future minutes/agendas. Some Board members remembered previous discussions in which it had been approved. H. Van Nest will look into this and find out what we need to be doing regarding the Town Seal.
- b. Any other Trustees business not reasonably anticipated 72 hours prior to the posting of this meeting.
7. Public Comment – None.
8. Adjournment
- a. D. Bonnar moved to adjourn, N. Rice seconded, adjourned 6-0-0, 6:53 pm

#### Calendar of Meetings

March 8, 2023	April 12, 2023	May 10, 2023
June 14, 2023		

#### Documents used at this meeting:

Agenda for 2/8/23 meeting  
 Minutes from 1/11/23 meeting  
 Application for BoLT membership from Larissa Fuchs  
 Contact info for Wareham organizations  
 WFL Library Statistics  
 Director's Report February 2023  
 Expense Report 5-Feb-2023

Date signed: 3/12/23

Attest: Sarah Corbitt  
Sarah Corbitt, Secretary, Wareham Free Library Board of Trustees