

WFL BOARD OF LIBRARY TRUSTEES MINUTES

DAY/DATE: WEDNESDAY, APRIL 12, 2023

LOCATION: Wareham Free Library

1. Meeting called to Order: 5:30 pm
 - a. Present: Holli Van Nest, Chair, Deanne Bonnar, Vice Chair, Sarah Corbitt, Secretary, Larissa Fuchs, Margit Price, Nancy Rice, Trustees.
 - b. Absent: Peter Gold, Trustee, Patrick Marshall, Director
2. Review and Approval of Minutes
 - a. March 8, 2023 Board Meeting Minutes
 - i. D. Bonnar moved, N. Rice seconded. Approved 5-0-0.
3. Announcements
 - a. There were no announcements.
4. Reports: Friends and Foundation
 - a. Friends:
 - i. N. Rice reported the April Book Sale will be April 20 - 22. Help is always welcome for set up and take down. There will be a raffle for Gone Creamery at the April Book Sale. The theme for the April Book Sale is Nautical Disasters for adults and Pirates for children. The location for the May Book Sale is up in the air due to the upcoming library maintenance project. The annual Duck Race will be May 21 this year instead of Memorial Day weekend to avoid conflicting with the Oyster Festival.
 - b. Foundation:
 - i. General discussion about The Summer Gala to benefit the Wareham Free Library.
5. Director's Report
 - a. S. Corbitt commented on an event left out of the Director's report - the talk by Ted Reinstein about his book, Before Brooklyn: The Unsung Heroes Who Helped Break Baseball's Color Barrier. The event was very interesting and well attended.
 - b. Question was raised about the number of new members each month and if we could get that info added to the statistics. H. Van Nest will discuss this at her next meeting with P. Marshall.
 - c. In his report, P. Marshall suggested the Trustees might want to help people fill out the online survey at the Library. H. Van Nest will ask for more specifics about what is needed.
6. Trustee Matters
 - a. Discussion on slate of officers for next year
 - i. H. Van Nest said she'd like to serve as Chair for another year.
 - ii. S. Corbitt said she'd like to serve as Vice Chair, as long as someone was willing to serve as Secretary.
 - iii. L. Fuchs indicated she'd be interested in learning more about the Secretary position.

1. H. Van Nest, S. Corbitt and L. Fuchs agreed to meet to discuss the duties associated with the Secretary position.

b. Progress on Goals

Focus on what do we want to accomplish before end of year (6/30/23)

i. Improve relationship with Town Government

1. Reminder that Town Meeting is 4/24/23 and Trustees are encouraged to attend.

ii. Strengthen communication and partnership among BoLT, the Friends of the Wareham Free Library and the Wareham Free Library Foundation

1. The Trustees have received a reminder that not all Trustees are members of the Friends; it was discussed that it would be a respectful gesture and a show of support if Trustees were to be members. Trustees were asked to consider joining the Friends.
2. Materials from both the Friends and Foundation were included in the Library table at the WRA Wareham Showcase.
3. Suggestion was made to have copies of the survey at the Friends book sale.

iii. Increase community outreach and awareness of Library

1. Feedback/follow-up on WRA Wareham Showcase

- a. General discussion about the WRA Wareham Showcase. Feedback on event was positive. Discussion about planning for upcoming events, what we've learned from this event, number and type of fliers needed, and how copies for events can be handled. H. Van Nest will talk with P. Marshall regarding what's possible through the Library and M. Price will research how other volunteer Town committees handle making copies.

2. Next events – Friends Duck Race (May 21), Oyster Festival (May 28)

- a. S. Corbitt and D. Bonnar volunteered tables and chairs. Outreach committee will finalize plans for each event in terms of volunteers, materials, set up and take down.

iv. Increase the membership and diversity of BoLT

1. New member recruitment

- a. Outreach subcommittee members D. Bonnar and M. Price reported the subcommittee will be meeting soon to finalize their plans for outreach to the next group of targeted Town organizations:
 - i. Head Start
 - ii. Community Youth Empowerment
 - iii. Council on Aging

2. Question was raised regarding if there is a welcome packet for new members, and if not, is that something Trustees could help develop. General discussion wondering how Library programs are promoted/discussed as people are checking out books. H. Van Nest will discuss with P. Marshall at their next meeting.

v. Continued focus on BoLT responsibilities and processes

1. Discussion of annual review of policies

- a. Subcommittee chair S. Corbitt said the subcommittee work will be ongoing through the next fiscal year, with no specific policy change suggestions at the moment. L. Fuchs has joined this subcommittee and they will be working with P. Marshall.

2. Review and possible vote on by-laws changes

- a. Postponed to next meeting.

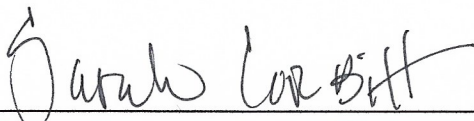
7. Adjournment

- a. N. Rice moved and D. Bonnar seconded. Approved 6-0-0. Adjourned 6:57 pm

Calendar of Meetings

May 10, 2023	June 14, 2023
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Date signed: 5-15-23

Attest: 

Sarah Corbitt, Secretary, Wareham Free Library Board of Trustees