

Minutes approved on 3/3/16
Charles Klueber

Town of Wareham
Capital Planning Committee
54 Marion Road Wareham Ma. 02571
508-291-3100 ~ fax 508-291-3116

Committee Members:

Derek Sullivan - Town Administrator

David Heard - Finance Committee

Charles Klueber - At Large Member

Planning Board -

Sandra Slavin - at large Member

James Giberti - Chair /At Large Member

John Foster - Town Finance Director

Alan Slavin - Selectman Liaison

Capital Planning Committee Meeting Minutes 01/27/2016

Members Present: J. Giberti, C. Klueber, S. Slavin, J. Foster

Absent: D. Heard, D. Sullivan

Guests: A. Slavin

Meeting called to order @ 09:00 A.M. by J. Giberti

Minutes of last meeting, 01/07/16 were given to members present. Motion by S. Slavin to approve these minutes. 2nd. by J. Giberti. VOTE: 4-0-0

Departmental reviews of "Capital Requests" were started with the review of the Municipal Maintenance Dept. presented by D. Menard. Mr. Menard reviewed his Dept's requests through FY21. These requests included the Municipal Maint. Dept. and Town Buildings, as they come under his Departments jurisdiction also. Members questioned him on many of the items requested and commented on others.

A. Slavin gave us a report, from the B.O.S., regarding School Buses and Grants.

Next Department we reviewed was the W.P.C.F. managed by Mr. Guy Campina. He explained, to us, his Capital Requests and noted that his Dept. is spending over 1 Million dollars, this year, on Capital items. Members had several questions which he answered for us.

Chief Kevin Walsh, Wareham Police Dept., presented our committee his Capital Requests. We discussed his 5-year plan and numerous items in that plan. We discussed his cruiser replacement and also possible leases, or purchases, of these cruisers. He discussed acquiring a new Animal Control Van to replace the present vehicle. Also discussed a new Prisoner Transport Vehicle. Lastly, we discussed his Dept's. ongoing need of a new "Public Safety Facility" or complex.

The School Department review was next. Dr. Shaver-Hood, Mr. Michael MacMillan & Jeff Tatro were present to represent the School Dept. They provided committee members with "project work sheets" and explains the need for the items being requested. Some of these projects "might" be funded or provided by M.S.B.A. Projects at either Minot or Decas Schools.

David Evans then reviewed the E.M.S. Departments Capital Needs. He noted that in the FY17 budget cycle he will need 4- infusion pumps @ \$5,000.00 ea. Also needs (3) Automated C.P.R. devices @ \$ 15,000.00 ea. In FY18, and FY20, he will be requesting new Ambulances.

Gary Buckminster, Harbormaster's Dept., addressed his upcoming Capital needs. He provided members copies of his 5-year "Capital Needs Worksheets" We discussed prioritizing these needs and he agreed to update them and send up the updated plans.

Mr. David Moore of the Inspectional Services Dept. next addressed the members. Items he discussed were a vehicle for the Weights & Measures function as well as three (3) small pickups being used by inspectors.

The last Dept. Head reviewed was Bob Ethier of the Board of Health. He discussed his upcoming Capital Requests. He explained the need for a larger vehicle than his present Jeep Liberty. He would prefer a 4X4 vehicle and estimated the cost, of this vehicle, to be about \$40,000.00.

The committee then held a general discussion about how other Towns Capital Planning Bylaws were structured and mentioned reviewing them for ideas of improving Wareham's Bylaw.

Next meeting set for 2/18/2016 @ 09:00 AM.

Motion by C. Klueber to adjourn. 2nd by S. Slavin. VOTE: 5-0-0

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TOWN OF WAREHAM
CLERK