



**Town of Wareham
Capital Planning Committee
54 Marion Road Wareham Ma. 02571
508-291-3100 – fax 508-291-3116**

Committee Members:

Derek Sullivan - Town Administrator
David Heard - Finance Committee
Charles Klueber - at large Member
Richard Swenson - Planning Board
Sandra Slavin - at large Member
James Giberti - Chair / at large Member
John Foster - Finance Director
Alan Slavin - Selectman Liaison

*Approved 9/17/20
5-0-1
SS Slavin*

CAPITAL PLANNING COMMITTEE MEETING MINUTES 8-27-20

Members Present: J. Giberti, S. Slavin, C. Klueber, D. Heard, R. Swenson, D. Sullivan
Guests: A. Slavin (arrive 11:15am)

Meeting called to order @ 10 AM by J. Giberti

Minutes of 9/19/19 given to members. S. Slavin requested one addition to these minutes. Committee agreed. Motion to accept minutes, as amended, by J. Giberti. 2nd. D. Heard. VOTE: 5-0-1

D. Sullivan and members reviewed the last Capital Plan update. He discussed replacement of Elec. Vehicles (3) and suggested extending present leases for several months. Discussed using 25K from free cash, if available. Committee discussed spending from Town Meeting including W.P.C.F. Enterprise Fund 1.5M capital Plan Funds and S. Slavin suggested moving item from 2020 column to 2021 column in the plan. Discussed SNAP Grant for out flow pipe and most felt that this project may not happen.

Committee discussed CARES Act funding and what projects might qualify for these funds. Discussed moving 41K in unused funds to HVAC projects. D. Sullivan noted that 600K in stabilization funds was used to offset budget. He noted that these funds needed to be replaced from "free cash", if possible. Members held a general discussion on possible State Aid & Assessments.

Members then discussed the need to review, and possibly update the Capital Planning Guidelines that are included in the Town Bylaws & Charter. It was suggested that we review other Towns guidelines to compare with ours. Members noted the process needed to change them. ie: Public Hearings and who would moderate the process. S. Slavin motioned that A. Slavin reach out to MMA for informational materials regarding Capital Planning Process used by other communities or recommended by them. @nd. C. Klueber VOTE: 6-0-0

D. Sullivan noted that Town is in the process of flagpole replacement. He noted that many present poles were wooden and in very poor condition. They were being replaced, as needed. It was noted that new flagpoles included solar powered lighting.

Next meeting scheduled for 9-17-2020 @ 9 AM

Motion to adjourn @ 12:20AM by D. Heard. 2nd by C. Klueber VOTE: 6-0-0