

*Minutes approved 10-13-16
Charles Klueber*



**Town of Wareham
Capital Planning Committee
54 Marion Road Wareham Ma. 02571
508-291-3100 – fax 508-291-3116**

Committee Members:

Derek Sullivan - Town Administrator
David Heard - Finance Committee
Charles Klueber - At Large Member
Planning Board -
Sandra Slavin - at large Member
James Giberti - Chair / At Large Member
John Foster - Town Accountant
Alan Slavin - Selectman Liaison

Capital Planning/Finance Committee Joint Meeting Minutes 09/08/2016

Members Present: J. Giberti, C. Klueber, D. Heard, J. Foster, S. Slavin, D. Sullivan

Finance Committee Present: D. Heard, B. Pigeon, P. Rumney, S. Novik, T. Worthen

Guests: M. Underhill, D. Menard, Chief Walsh, M. MacMillan & J. Andrews, G. Buckminster

Meeting called to order @ 9:10 A.M. by Chairman Giberti

1st. Dept. Head to present "Capital Requests" was M. Underhill of Information Technology Dept. He handed members a copy of his future capital requests. He explained that his Dept. has not upgraded some equipment since 2007. (Servers in 2011) He stated that the upgrading of his equipment is vital to continuation of his Dept's services. He was looking for 20K, yearly, for replacement of printers and equipment.

His 2017 requests:

- 1- GIS printer & equipment 20K**
- 2- Video surveillance of M.M. Dept. complex 36K**
- 3- Upgrading of WiFi 40K**

Next to present his plan was D. Menard, of M.M. Dept. His 2017 needs:

- 1- 6 wheeler truck w/class 8 plow (#12) 175K His priority#1**
- 2- Wacker w/plow & brush cutter (#28) 80K**
- 3- Vibratory roller 30K**
- 4- New tractor w/side arm cutter 170K**

Town Buildings, 2017 needs:

- 1- Salt Shed 550K**
- 2- Heating & AC Town Hall 200K (90K w/rebates)**
- 3- Camera System for M.M. 29K**
- 4- Police Station renovations 200K**

Next was Chief Kevin Walsh, Wareham P.D. He passed out copies of his plan to members present. His 2017 requests:

- 1- Cruiser replacement 2- cars 92K
- 2- Prisoner transport vehicle 49K
- 3- Portable Radios, 10ea. 12.5K
- 4- Mobile Radios, 3ea. 7.2K
- 5- Defibrillators, 5ea. 8K
- 6- Taser Replacements, 5ea. 8K
- 7- New Station, Preliminary study and drawings. 150K
- 8- New Station (Building) 9M

Next Department reviewed was the School Dept. Mr. MacMillan & Jamie Andrews. Mr. MacMillan passed out copies of his "Capital Improvement Plan" to members present. Included was an explanation of the School Dept's evaluation and ranking process. He provided an explanation for each of the items on the list. His 2017 requests:

- 1- Technology supplies & infrastructure, district wide. 36K
- 2- HVAC repairs/upgrades, district wide. 50K
- 3- Replacement of fixtures/furniture, district wide. 74K
- 4- Replacement of instructional programs and materials. 30K
- 5- New Buses (2 or 3) 170K

Last Dept. Head to present his plan was Gary Buckminster, Harbormaster Dept. He passed out a document "Town Meeting Warrant Articles" and explained each request of the document. His 2017 Articles:

- 1- Transfer from "Waterways Acct. to Maintenance & Improvements Acct. 25K
- 2- Transfer from "Harbor Services Permit Receipts" to Maintenance & Improvements. \$79,128.77

Members discussed several Sewer Departments upcoming requests, G. Camphina was not able to attend this meeting, items discussed included:

- 1- Clarifiers 1M
- 2- Inspection of force main. 300K
- 3- Storage Tanks (2) 170K

D. Sullivan addressed the committee's explaining that "Free Cash" had not yet been certified. He explained that there wouldn't be too much money left to fund Capital Projects after funding Stabilization and other items are funded. Possibly about 150K.

Motion made, and passed, to accept capital planning meeting minutes of 8/11/16

Next Capital Planning meeting set for 9/29/16 @ 09:00 A.M.

Motions made and passed to adjourn both the Capital Planning Committee and the Finance Committee's. at 11:43 A.M.

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