



MINUTES APPROVED 2-13-18
Charles Klueber

**Town of Wareham
Capital Planning Committee
54 Marion Road Wareham Ma. 02571
508-291-3100 – fax 508-291-3116**

Committee Members:

Derek Sullivan - Town Administrator
David Heard - Finance Committee
Charles Klueber - Planning Board / Clerk
Vacant - at large Member
Sandra Slavin - at large Member
James Giberti - Chair / at large Member
John Foster - Town Accountant
Alan Slavin - Selectman Liaison

Capital Planning Committee Meeting Minutes 09/14/2017

Members Present: J. Giberti, C. Klueber, J. Foster, S. Slavin, D. Heard

Guests: None

Meeting called to order@ 09:02 A.M. by J. Giberti

Minutes of 06/15/2017 reviewed. Motion by D. Heard to approve. 2nd. by S. Slavin VOTE: 5-0-0
Motion Passed

Committee started reviews of Department's capital requests. First was the Wareham Police Dept.'s capital requests. Chief Kevin Walsh explained his requests. He stated his #1 priority included repairs at the present station location. Handicap ramp, perimeter fencing, parking lot refurbishment were all included.

Next Department reviewed was the I.T. Department. Matt Underhill explained that he needed a new GPS vehicle tracking system including its devices. He explained the costs and possible options. Members agreed that the lease option seemed to be the best option. Committee also discussed there requests for equipment, phone system upgrades in Multi Service Center.

David Evans, Wareham E.M.S. was next to address the committee. His capital requests included body armor, CPR devices and Ambulance replacement.

Gary Buckminster, Wareham DNR/Harbormaster Dept. addressed committee. He explained his need for a new animal control van. Present vehicle could be repurposed for other Town needs. He noted that 2 - 4X4 pickup trucks, pump out boat and dump trailer could be removed from Capital Plan.

Gary next discussed FY19 items, including Floating dock replacement. He discussed the "harbor management plan" update and its benefit to the Town. He explained the onset pier renovation plan. Gary believes that this is his department's #1 request. Estimate is 6M. He then discussed his other requests and their priorities.

Town Administrator D. Sullivan next discussed a new "fleet management system" (Dude Solution) He explained the estimated cost is 50K and an additional 7K per year for software. This software would keep track of all Town assets and facilities.

Committee took a break for lunch @ 11:48 A.M.

Committee reconvened @ 12:32 P.M.

Dave Menard addressed the Committee regarding Municipal Maintenance capital needs including a 6 wheel Class 8 sander w/plow. A road grader, a sign truck, a tractor w/side arm cutter and surf rake w/tractor. We also then reviewed his future years requests. Dave then explained his capital plan regarding town buildings. He discussed their year by year requests. Also discussed the cemetery department's requests for the coming years.

School Department's requests were reviewed next. We discussed the projects that were either completed or in the progress of being completed. S. Slavin to update Capital Plan. The Committee reviewed and prioritized their requested capital items on their plan.

The W.P.C.F. was next to persons their capital requests. Guy Campinha presented his plan to us. Committee reviewed his plan.

D. Heard had to leave meeting @ 3:00 P.M.

Motion to adjourn by S. Slavin @ 3:07 P.M. 2nd. C. Klueber VOTE: 4-0-0 Motion Passed

FEB 13 2018