

Town of Wareham
Community Preservation Plan
Application for Funding

Submission

Proposals for Community Preservation funding must be submitted using the attached application form. All information requested on the application form should be included with the proposal. Applications should be typewritten and an original plus nine copies plus copies of all supporting documentation should be submitted to Community Preservation Committee (CPC), c/o Board of Selectmen's Office, Memorial Town Hall, 54 Marion Road, Wareham, MA 02571.

We are happy to assist you and answer any questions you have about your application. For further information about the application process, please email one of the committee members or contact the chair, Nancy Miller, at

Application forms for grant requests are currently being revised. Until further notice the 2007 form or the revised form is acceptable. No letter of intent is required. Deadline for submission of applications for consideration for fall town meeting is the first Tuesday in June. Deadline for submission of applications for consideration for spring town meeting is the first Tuesday in December. Applications must be received by the close of business on the appropriate Monday. Applications should be directed to the Community Preservation Committee, c/o Board of Selectmen, Wareham Town Hall, 54 Marion Road, Wareham, MA 02571. Only under exceptional circumstances, such as an applicant demonstrating that a significant opportunity would be lost, will an application be recommended for consideration outside the normal funding schedule. The CPC reserves the right to accept applications on a time-sensitive basis after the deadline.

Review by the Community Preservation Committee (CPC)

After the application is received, it will be reviewed and the applicants will be notified by a committee liaison if additional information is needed. It is the responsibility of the applicant to include all supporting materials that will enable the CPC to make an informed decision. Incomplete applications may not be eligible for the current funding round, at the discretion of the Committee. All applicants submitting complete applications will be given an opportunity at a public meeting to present the scope and details of the project and respond to questions from the CPC and the public. The CPC will then discuss the merits of complete applications and make funding recommendations in an open forum, either the same evening or at a subsequent posted meeting. Applicants are encouraged to attend any and all CPC meetings.

Funding Decisions

The CPC will submit recommendations for funding to Town Meeting. Town Meeting voters will have the final say on what projects will be funded. We anticipate that the

entire process, from application to receipt of funds, will take a minimum of five to six months.

(5/07)