

APPLICATION FOR COMMUNITY PRESERVATION FUNDING

Town Meeting Cycle: Due January 28, 2014

PROJECT NAME: _____

Date: _____

Name of Applicant: _____

Sponsoring Organization: _____

Applicant's Address: _____

Phone Number: _____

Email: _____

CPA Category (Circle all that apply. Please indicate approximately what percentage applies to each category.)

*Open space Historic Preservation Recreation Affordable
Housing*

CPA Funding Request: _____

Total Cost of Proposed Project: _____

Community Preservation Committee
Memorial Town Hall
54 Marion Road
Wareham, MA 02571

Project Description: *Please attach answers to the following questions. Include supporting materials as necessary.*

1. **Goals:** What are the goals of the proposed project?
2. **Community Need:** Why is this project needed? Does it address needs identified in current town plans?
3. **Community Support:** What is the nature and level of support for this project? Include letters of support.
4. **Timeline:** What is the schedule for project implementation, including a timeline for all critical elements?
5. **Credentials:** How will the experience of the applicant contribute to the success of this project?
6. **Success Factors:** How will the success of this project be measured? Please be as specific as possible.
7. **Budget:** What is the total budget for the project? How will CPA funds be spent? Please use the attached budget sheet. All items of expenditure must be clearly identified. Distinguish between estimates and firm costs. Town Boards, committees and departments must consult with Purchasing Administrator for guidance on bid procedures, etc.
8. **Other Funding:** What additional funding sources are available, committed or under consideration? Include commitment letters, if available, and describe any other attempts to secure funding for this project.
9. **Maintenance:** If ongoing maintenance is required for your project, how will it be funded? (**NOTE: CPA funds may NOT be used for maintenance.**)

ADDITIONAL INFORMATION: *Provide the following additional information, as applicable.)*

10. Documentation that you have control over the site, such as Purchase and Sale Agreement, option or deed.
11. Evidence that the project does not violate any zoning bylaws or any other laws or regulations.
12. Evidence that the proposed site is free of hazardous materials or that there is a plan for remediation in place.
13. Evidence that appropriate professional standards will be followed if construction, restoration or rehabilitation is proposed.
14. Information indicating how this project can be used to achieve additional community benefits.