

MINUTES OF MEETING OF THE COUNCIL ON AGING

WAREHAM TOWN CLERK
2024 MAR 7 AM 10:58

Date of Meeting: February 1st, 2024

Location of Meeting: 48 Marion Road, Room 320

Date of Transcription: February 10th, 2024

Transcribed by: Nicole Botelho

1. ELECTION OF PRO TEM CHAIR

MOTION: Board Member Janet Wilson Voted to nominate Sharon Frank as Pro Tem Chair. Elaine LeMoine seconded. Roll Call: Board Member Sharon Boyer – yes, Board Member Lynn Wheatley-Beaupre – yes, Board Member Celine Hassell – yes, Board Member Judy Jinson Riggle – yes.

VOTE: 6-0-0 (Unanimous)

2. CALL MEETING TO ORDER BY CHAIR

The meeting was called to order at 10:00am by Pro Tem Chair, Sharon Frank

3. ROLL CALL BY PRO TEM CHAIR

Board Members Present: Sharon Frank, Pro Tem Chair
Sharon Boyer
Janet Wilson
Elaine LeMoine
Judy Jinson-Riggle
Lynn Wheatley-Beaupre
Celine Hassell

Also Present: Sharon Rice, Wareham COA Director
Nicole Botelho, Wareham COA Transcriber

Guest Attending: Yelena Farioli-Beaupre, Bonnie McInnes

Not Present: Carolyn McClure

4. MOMENT OF SILENCE FOR THE SICK AND DEPARTED

5. REVIEW AND VOTE ON MEETING MINUTES

MOTION: Board Member Lynn Wheatley-Beaupre Voted to approve the meeting minutes dated January 4th, 2024. Judy Jinson-Riggle second. Roll Call: Board Member Sharon Boyer – yes, Board Member (Pro Tem Chair) Sharon Frank – yes, Board Member Celine Hassell – yes, Board Member Elaine LeMoine – yes, Board Member Janet Wilson – yes.

VOTE: 7-0-0 (Unanimous)

6. DIRECTOR'S REPORT

Update from All American Assisted Living

Sharon Rice shared a letter from Nicole Botelho, Executive Director at All American, stating Nicole has accepted a promotion. Nicole will still be able to assist with the transcribing of meeting minutes and posting of Facebook. The partnership between Wareham COA and All American Assisted Living in Wareham will not change.

Outreach Coordinator

The Wareham COA has hired an Outreach Coordinator, Isis Davis. Her start date is pending. Isis graduated from Lasell with a Sociology Degree, and she has Senior Living experience from her work study with school.

Events

Valentines Luncheon on February 12th, 2024 is currently sold out and on a waitlist. St. Patrick's Day Luncheon on March 6th, 2024 has a limited quantity of tickets left.

7. BOARD MEMBER UPDATE & VOTE

Bingo

All set for 4 weeks of Bingo. Bingo is up to 41 participants for Bingo. COA doesn't keep any of the money so the payout is greater which is very attractive to participants.

Friends of Wareham COA

Carolyn McClure is not present today, but Sharon Frank states Carolyn is still working on the Friends of Wareham COA. The Advocates will be closing at the end of Fiscal Year June, 2024). Anyone who has a membership with the Advocates will be able to transfer to the Friends of Wareham COA. Renewal will be \$10 per year, per person or \$18 per year, per couple. Carolyn is working on some membership drives for the Friends of Wareham COA. Membership forms are currently in the COA office, membership forms will be added as an insert in the March Beacon and at upcoming Events.

Christmas in July Craft Fair

The date for the Christmas in July Craft Fair is July 27th, 2024. Hours are TBD. Sharon Rice reminds the Board that this need to be cleared by the Town Administrator. A reminder was also given that Maintenance is only scheduled on Saturdays until 4pm.

Beacon Mailing

The official number of Beacons being mailed is to 322 community members.

8. WELCOME NEW MEMBER, CELINE HASSELL

A welcome was extended to the new Board Member, Celine Hassell.

9. OLD BUSINESS

COA Logo

Elaine LeMoine has proposed 2 mock drawing of a potential COA Logo. The mock drawing shows Lighthouse, Picket Fence (with words on each picket), Wareham Rock, etc... Elaine is going to meet with a design person to get a proposal and see what it is feasible for a Logo.

10. NEW BUSINESS

Interview Prospective New Member

Yelena Farioli-Beaupre

Yelena is originally from Norwood, MA but she has resided in Wareham for the past 24 years. Yelena enjoys the games that the COA offers, she previously taught cribbage and pinnacle. Yelena has been on the Board of Trustees of the Wareham Public Library. Yelena enjoys the atmosphere of the COA since Sharon Rice has taken over. Yelena has most mornings available to assist at the COA.

Signage for COA Entrance

Sharon Rice redid the floor sheet and they were laminated and hung.

Sharon Frank asks about getting a proper floor directory that will outline the floors and room numbers.

Janet Wilson asks if it is possible to get the room number sorted out. There are two duplicates 219. Sharon Rice has been in contact with the Foreman, but it is very complex because it is not the COA building. Sharon Rice explains there's a lengthy process to change room numbers. Sharon Rice asks to temporary table the conversation on the Signage until the Chair Lift is finalized, due to clearance, etc...

Chair Lift

COA is putting in a chair lift to get to the second floor. There have been some concerns with the elevator sometimes not working. The Chair Lift needs to be ordered by March, 2024. Sharon is working on getting 3 quotes.

Interim Chair

An Interim Chair needs to be nominated by the March Meeting – it is not ideal to have a Pro Tem Chair every meeting. The Chair Term is up in December 2024. Celine Hassell asks what the Chair responsibilities are; running the Board Meeting, Chair should be Sharon Rice partner, Chair is responsible for advocating with the Board where the COA wants to be, Direct Initiatives, Agenda, etc... The email to submit the meeting agenda to get it posted is meetings@wareham.ma.us.

Policies

The Town has Bylaws, and each Department of the Town has Policies.
The COA policies need to be updated and submitted to the State.
Sharon Rice is working on a Behavior Policy.

11. CITIZEN PARTICIPATION

Not at this time

12. ADJOURNMENT

MOTION: Board Member Janet Wilson moved to adjourn the Council on Aging Board Meeting at 11:01am. Lynn Wheatley-Beaupre seconded. Roll Call: Board Member Elaine LeMoine – yes, Board Member Sharon Boyer – yes, Board Member Sharon Frank (Pro Tem Chair) – yes, Board Member Celine Hassell – yes, Board Member Judy Jinson-Riggle - yes.

VOTE: 7-0-0 (Unanimous)

Respectfully submitted
Nicole Botelho
Wareham COA Transcriber

The foregoing minutes were submitted to the Board of Selectmen on:

Attest: Elaine Lemoine
Elaine Lemoine, COA Clerk

Date Signed: 3-7-24

ATTACHMENTS SUBMITTED:

- I. Meeting Minutes from February 1st, 2024