

## **MINUTES OF MEETING OF THE COUNCIL ON AGING**

Date of Meeting: November 2<sup>nd</sup>, 2023

Location of Meeting: 48 Marion Road, Room 320

Date of Transcription: November 9<sup>th</sup>, 2023

Transcribed by: Nicole Botelho

### **1. CALL MEETING TO ORDER BY CHAIR**

The meeting was called to order at 10:01am by Melissa Kauranen, Chair

### **2. ROLL CALL BY PRO TEM CHAIR**

Board Members Present:     Melissa Kauranen, Chair  
                                      Sharon Boyer  
                                      Elaine Lemoine  
                                      Sharon Frank  
                                      Lynn Wheatley-Beaupre  
                                      Janet Wilson  
                                      Carolyn McClure

Also Present:                 Nicole Botelho, Wareham COA Transcriber  
                                      Sharon Rice, Wareham COA Director

Guest Attending:           Jim Munise

Not Present:

### **3. MOMENT OF SILENCE FOR THE SICK AND DEPARTED**

### **4. REVIEW AND VOTE ON MEETING MINUTES**

**MOTION:** Board Member Elaine Lemoine Voted to approve the meeting minutes dated October 5, 2023. Sharon Frank seconded. Roll Call: Board Member Sharon Boyer – yes, Board Member Lynn Wheatley-Beaupre – yes, Board Member Carolyn McClure – yes Board Member (Chair) Melissa Kauranen – yes.

**VOTE:           7-0-0 (Unanimous)**

### **5. DIRECTOR'S REPORT**

**COA Board Files:** Minutes are in the COA office cabinet. This new system seems to be working.

#### **COA Events**

1. The Halloween costume party was a success.
2. The Thanksgiving Luncheon at the COA is almost at capacity at 110. Traveling chef by Old Colony to provide the meals. Chris Waters is the entertainment.

3. Sock Hop is just about sold out. There are a few tickets left that can be purchased through Salerno's. The cost of the tickets will be used for covering the musician, food and staffing.

#### **Shine Assistance**

Local Shine Counselor and Regional office appointments are completely booked. Jan at the Rochester COA is currently accepting a few more appointments. However, these appointments are not expected to last.

#### **Veterans Day Parade**

Elaine Lemoine will be participating in the Veterans Day Parade on behalf of the COA. There will be a temporary banner used to promote the COA.

### **6. BOARD MEMBER UPDATE & VOTE**

#### **Update on Board Member Vacancies**

- (1) New Board Member appointed. (1) Board Member application pending. (1) Board Member Vacancy remains.

#### **New Appointment of Board Member**

Melissa Kauranen, Chair welcomes the appointment of Board Member Carolyn McClure.

### **7. COA LOGO**

Sharon Frank and Elaine Lemoine to spearhead the COA Logo design.

### **8. CITIZEN PARTICIPATION**

Not at this time

### **9. ADJOURNMENT**

**MOTION:** Board Member Elaine Lemoine moved to adjourn the Council on Aging Board Meeting at 10:18am. Janet Wilson seconded. Roll Call: Board Member Sharon Frank – yes, Board Member Sharon Boyer – yes, Board Member Lynn Wheatley-Beaupre – yes, Board Member Carolyn McClure – yes, Board Member (Chair) Melissa Kauranen – yes.

**VOTE: 7-0-0 (Unanimous)**

Respectfully submitted  
Nicole Botelho  
Wareham COA Transcriber

The foregoing minutes were submitted to the Board of Selectmen on:

Attest:   
Elaine Lemolne, COA Clerk

Date Signed: 1-4-24

**ATTACHMENTS SUBMITTED:**

- I. Meeting Minutes from October 5<sup>th</sup>, 2023