

## **MINUTES OF MEETING OF WAREHAM FINANCE COMMITTEE**

**DATE: WEDNESDAY, SEPTEMBER 13, 2017**

### **I. CALL MEETING TO ORDER**

The meeting was called to order at 6:33 P.M.

### **II. ROLL CALL**

Members Present: Bernie Pigeon, Chairman  
David Heard, Vice Chairman  
Ellis Bailey, Clerk  
Pat Rumney  
Stuart Novick  
Joan Fontes  
Dominic Cammarano (Arrived at 6:34 P.M.)  
Gerald Stefanski

Member Absent: Glenn Lawrence

Also Present: Derek Sullivan, Town Administrator

**NOTE: Mr. Pigeon welcomed Mr. Stefanski as a new member of the FinCom.**

### **III. CITIZENS PARTICIPATION**

Ms. Dziczek, Council on Aging Director stated the COA is looking for funding for the Director's position next year.

**NOTE:** Mr. Cammarano arrived at this time.

### **IV. TOWN ADMINISTRATOR'S REPORT**

#### **A. Update on FY2018 budget.**

Mr. Sullivan explained there are still some adjustments that need to be made to close out FY2017.

Mr. Sullivan explained the first two months of FY2018 still need updating. He noted two accounts to watch are the Clerk's office budget & Human Resources salaries going forward. He informed the FinCom that the auditors should be in Town sometime in November.

#### **B. Any other fiscal matters.**

Mr. Sullivan explained how the Kiosk income is trending behind last year which may be weather related. He added that people may have used Hines Field more since it is free. Brief discussion ensued.

Discussion ensued re: the solar trash compactors located around Town.

**V. FINANCE COMMITTEE MATTERS**

**A. Welcome & introduce new FinCom member. (DONE)**

**B. Review & discuss 2017 Fall Town Meeting Warrant articles (submitted by either Town Administrator and/or Board of Selectmen).**

The FinCom members & the Town Administrator proceeded to review & discuss the 2017 Fall Town Meeting Warrant. Several articles were discussed in more detail. They are as follows:

Article 2 – Approve & Fund FY18 Capital Plan

Mr. Sullivan stated a new grader is needed by the Municipal Maintenance Dept. Brief discussion ensued re: purchasing a new grader or used, such as a military surplus grader.

Mr. Sullivan stated he is not looking at bonding for capital. Discussion ensued re: bonding.

Article 31 – Establish Special Education Fund

Discussion ensued re: this article & an explanation.

Article 4 – Budget Adjustment

Mr. Sullivan stated this is a new item which he explained. The amount of the adjustment would be approx. \$66,000.

Discussion ensued re: benefits.

Article 5 – Approve Union Contracts

Mr. Sullivan distributed documentation re: three (3) outstanding union contracts. He discussed at length some of the contents of the contracts. Discussion ensued.

Article 6 – Establish Revolving Funds Bylaw

Mr. Sullivan stated there is now a requirement that Revolving Funds need a Bylaw.

Article 7 – FY2017 Unpaid Bills

Mr. Sullivan stated no unpaid bills have come forward at this time.

Article 8 – Chapter 40U Adoption of Fines

Mr. Sullivan discussed Chapter 40U & the intent of this article.

Article 9 – Parking Kiosk Accept Provisions

Mr. Sullivan stated the Town needs to re-accept the provisions per the Municipal Modernization Act.

Article 10 – PEG Access & Cable Related Fund Acceptance

Mr. Sullivan explained setting up a Receipts Reserved for Appropriations account.

#### Article 13 – Additional Liquor License

Mr. Sullivan discussed the new micro-brewery coming to Town & the investment the brewery company is making in Town. In five years, the brewery anticipates having 12 employees. The brewery wants people to come & visit the facility.

#### Article 18 – Harbor Services Permit Receipts for Appropriations Account

Mr. Sullivan discussed this account & stated there is enough money in the account to accommodate the request.

#### Article 19 – Authorize Sale of 505 Main Street

Mr. Sullivan stated the Town is putting this out there to see what type of interest there is in the building. WCTV would have the option to purchase the building.

Brief discussion ensued re: if there is a historic restriction on this building.

#### Article 20 – Town Clerk

Present before the FinCom: Selectman Slavin, BOS Liaison

Selectman Slavin explained this article would take the Town Clerk position from an elected position to an appointed position. He noted most Clerks are appointed in the State. The Town's current Clerk has stated she will finish out her term.

#### Article 30 – Solar Pilots

Mr. Sullivan stated the Town Assessor can address this article. Discussion ensued.

#### **C. Town Meeting dates to remember:**

- 1. September 13, 2017 – FinCom to receive Warrant.**
- 2. October 23, 2017 – Town Meeting**

#### **D. Any other Town Meeting matters.**

#### **VI. APPROVE MEETING MINUTES: AUGUST 9, 2017**

**MOTION:** Mr. Cammarano moved to approve the meeting minutes of August 9, 2017. Mr. Heard seconded.

**VOTE: (6-0-2)**

**Ms. Rumney & Mr. Stefanski abstained**

#### **VII. ANY OTHER BUSINESS (Unanticipated Items)**

##### **A. FinCom liaisons.**

Mr. Pigeon asked the FinCom members to review the liaison list & express to him any interest in any particular department. He noted this matter will be handled next week.

**VIII. NEXT MEETING DATE & TIME**

The next FinCom meeting will be held on September 20, 2017 at 6:30 P.M.

**IX. ADJOURNMENT**

**MOTION: A motion was made & seconded to adjourn the meeting at 9:20 P.M.**

**VOTE: Unanimous (8-0-0)**

Respectfully submitted,

\_\_\_\_\_  
Kelly Barrasso, Transcriptionist

Date signed: \_\_\_\_\_

Attest: \_\_\_\_\_  
Ellis Bailey, Clerk  
WAREHAM FINANCE COMMITTEE

Date copy sent to Town Clerk: \_\_\_\_\_