

MINUTES OF MEETING OF WAREHAM FINANCE COMMITTEE

DATE: WEDNESDAY, SEPTEMBER 20, 2017

I. CALL MEETING TO ORDER

The meeting was called to order at 6:35 P.M.

II. ROLL CALL

Members Present: Bernie Pigeon, Chairman
Ellis Bailey, Clerk
Pat Rumney
Joan Fontes
Gerry Stefanski

Members Absent: Stuart Novick
Dominic Cammarano
David Heard
Glenn Lawrence

III. CITIZENS PARTICIPATION

No-one came forward for Citizens Participation.

IV. FINANCE COMMITTEE MATTERS

A. Review & discuss remaining 2017 Fall Town Meeting Warrant articles.

Present before the FinCom: Sandy Slavin, Co-Chair Community Preservation Committee

Article 22 – Community Preservation: Return Unused Funds from Completed Project

Ms. Slavin explained this project consisted of a slate & rubber roof. This project has been completed & monies left over are being returned to the Community Preservation general fund.

Article 23 – Community Preservation: Returned Unused Funds from Project Never Implemented

Ms. Slavin explained the Historic District Commission was given funds ten years ago to expand the district. This was never completed. Thus, the Community Preservation Commission is asking for this money back. A survey must be conducted before the Historic District Commission can apply again for a grant from the Community Preservation Committee.

Article 24 – Community Preservation: Committee Bylaw Clarification

Ms. Slavin explained the only clarification is that the CPC is going from a nine member commission to seven members. This changes needs to be updated in pertinent documents.

Article 25 – Community Preservation: Town Hall Auditorium Roof

Ms. Slavin explained \$120,000 is needed to restore a rubber roof in the Town Hall auditorium.

Article 26 – Community Preservation: Headwaters Replacement Housing

Ms. Slavin explained this request is from the Latham Center to build an affordable housing unit to house four individuals w/ Prader-Willy Syndrome. The Latham Center already has one other house in Town currently.

Article 27 – Community Preservation: Dog Park

Ms. Slavin explained this request is for \$20,000 for a dog park which represents 10% of the proposed Stanton Grant being given out for dog park type ventures. The non-profit DPAW will maintain the park after completion. The property for the park is off Maple Springs Road. She briefly discussed liability issues.

Present before the FinCom: Michael McMillan, Wareham Public Schools

Article 31 – Establish Special Education Fund

Mr. McMillan explained the purpose of this fund will be for a reserve for SPED costs. Under the Acts of 2016, the law enables municipal districts to establish a reserve fund that can be used for unanticipated or unbudgeted costs of special education, out of district tuition or transportation. In order to establish the fund, the law requires a majority vote by both the School Committee & local legislative body.

Mr. McMillan explained how the School Dept. budgets for out of district tuition & what funds are used for this. He discussed the positive aspects of setting up this fund. He noted funds in this reserve fund can only be expended or transferred out after a majority vote of both the School Committee and Selectmen.

Article 32 – Transfer McKinney-Vento Funds to Transportation Revolving Account

Mr. McMillan explained the Town receives reimbursement for the transportation of homeless students to and from school where their temporary housing is outside of the district. This is part of the McKinney-Vento Homeless Education Assistance Act. As this funding is a direct reimbursement of transportation costs, it is being requested that it be made available for expenditure on school transportation costs; particularly the purchase of buses when needed and the maintenance of the existing fleet.

Present before the FinCom: Jaime McIntosh, Assistant Harbormaster

Article 18 – Harbor Services Permit Receipts for Appropriations Account

Mr. McIntosh explained the article is seeking to transfer the sum of \$68,870 from the Harbor Services Permits Receipts Reserved for Appropriations Account to the Harbormaster's Maintenance and Improvements Account. He proceeded to discuss the request which will allow the Harbormaster's Dept. to fund the following projects & needs:

1. Repair & maintenance to markers, moorings, docks, pier & public access areas.
2. Department equipment maintenance & repairs, safety equipment.
3. Pump-out boat replacement – 25% required match for CVA Grant & outfit of equipment.
4. Vehicle purchase lease payment.
5. Vehicle lease payment.

6. Mooring management software.
7. Printing, mailing, & supplies.

Present before the FinCom: Kathy Green, Cemetery Commissioners

Article 29 – Transfer of Cemetery Funds

Ms. Green explained the article seeks to transfer the balances of the two accounts to a new account which will enable the Cemetery Commissioners, in conjunction with the Director of Municipal Maintenance and the Town Administrator, or their designees, to create a long-range funded plan for care and maintenance of the Town's three cemeteries.

Article 28 – Revocation & Adoption of Cemetery Rules/Regs.

Ms. Green stated the rules & regulations haven't been updated since 1982. A consultant was hired to guide the Cemetery Commissioners through the rules/regulations & now, said rules/regulations are in compliance w/ State law. A hearing will be held on September 25, 2017 to discuss the updates/revisions.

Present before the FinCom: Ken Buckland, Town Planner

Article 12 – Accept Provisions of Chapter 43D Expedited Permitting

Mr. Buckland explained that SRPEDD is assisting w/ this. He stated that this article will set a program for a more efficient permitting process for specific parcels, such as 200 Rosebrook Place, Tremont Nail, & the Patterson project. He discussed how the process would be expedited. He discussed the benefits of adopting this provision. Discussion ensued.

Article 14 – Amend Town Zoning Bylaws (Solar)

Mr. Buckland explained that solar energy collection systems must be allowed according to State law, MGL 40A, Section 3. However, there are no local standards specifically for solar fields in the Town's Zoning Bylaws. This proposed Zoning Bylaw adds specific thresholds and standards for design of solar fields. This Bylaw is based on Bylaws approved by the Attorney General.

Article 15 – Amend Zoning Bylaws

Mr. Buckland explained that this article will fix errors & inconsistencies, such as grammatical & tables properly. He stated the article will basically fix minor errors in the Bylaw document. He stated it will also re-number items w/in the Bylaw.

Present before the FinCom: Missy Dziczek, COA Director

Article 34 – Fund Director of Council on Aging

Ms. Dziczek stated as she understands, this article has been or will be withdrawn. She stated there is a need for a COA Director & she will work on this going forward for the next Town Meeting in the spring.

B. Vote on 2017 Fall Town Meeting Warrant articles.

Article 1 – Budget Transfers

It was noted that nothing has been requested at this time.

MOTION: Mr. Bailey moved No Action on Article 1 of the 2017 Fall Town Meeting Warrant. Mr. Stefanski seconded.

VOTE: Unanimous (5-0-0)

Article 2 – Approve & Fund FY18 Capital Plan

It was noted that nothing has been requested at this time.

MOTION: Mr. Bailey moved No Action on Article 2 of the 2017 Fall Town Meeting Warrant. Ms. Rumney seconded.

VOTE: Unanimous (5-0-0)

Article 6 – Establish Revolving Funds Bylaw

MOTION: Mr. Bailey moved Favorable Action on Article 6 of the 2017 Fall Town Meeting Warrant. Ms. Fontes seconded.

VOTE: Unanimous (5-0-0)

Article 7 – FY17 Unpaid Bills

MOTION: Mr. Bailey moved Favorable Action on Article 7 of the 2017 Fall Town Meeting Warrant. Ms. Fontes seconded.

NOTE: The motion & the second was withdrawn. The FinCom members concurred to postpone this vote at this time.

Article 8 – Chapter 40U Adoption of Fines

MOTION: Mr. Bailey moved Favorable Action on Article 8 of the 2017 Fall Town Meeting Warrant. Mr. Stefanski seconded.

VOTE: Unanimous (5-0-0)

Article 9 – Parking Kiosk Accept Provisions

MOTION: Mr. Bailey moved Favorable Action on Article 9 of the 2017 Fall Town Meeting Warrant. Ms. Fontes seconded.

VOTE: Unanimous (5-0-0)

Article 10 – PEG Access & Cable Related Fund to WCTV

MOTION: Mr. Stefanski moved Favorable Action on Article 10 of the 2017 Fall Town Meeting Warrant. Ms. Rumney seconded.

VOTE: Unanimous (5-0-0)

Article 11 – Transfer from Special Revenue Fund to WCTV

MOTION: Mr. Bailey moved Favorable Action on Article 11 of the 2017 Fall Town Meeting Warrant. Ms. Fontes seconded.

VOTE: Unanimous (5-0-0)

Article 13 – Additional Liquor License

MOTION: Mr. Bailey moved Favorable Action on Article 13 of the 2017 Fall Town Meeting Warrant. Ms. Fontes seconded.

VOTE: Unanimous (5-0-0)

Article 15 – Amend Zoning Bylaws

MOTION: Mr. Bailey moved Favorable Action on Article 15 of the 2017 Fall Town Meeting Warrant. Mr. Stefanski seconded.

VOTE: Unanimous (5-0-0)

Article 16 – Authorize Town to Borrow from MWPAT for Septic Loan Program

MOTION: Mr. Bailey moved Favorable Action on Article 16 of the 2017 Fall Town Meeting Warrant. Mr. Stefanski seconded.

VOTE: Unanimous (5-0-0)

Article 18 – Harbor Services Permit Receipts for Appropriations Account

MOTION: Mr. Bailey moved Favorable Action on Article 18 of the 2017 Fall Town Meeting Warrant. Ms. Fontes seconded.

VOTE: Unanimous (5-0-0)

Article 20 – Town Clerk

MOTION: Mr. Bailey moved Favorable Action on Article 20 of the 2017 Fall Town Meeting Warrant. Ms. Rumney seconded.

VOTE: Unanimous (5-0-0)

Article 21 – Home Rule Legislation: Mobile Homes as Affordable Housing

MOTION: Mr. Bailey moved Favorable Action on Article 21 of the 2017 Fall Town Meeting Warrant. Ms. Fontes seconded.

VOTE: Unanimous (5-0-0)

Article 22 – CP: Return Unused Funds from Completed Project

MOTION: Mr. Bailey moved Favorable Action on Article 22 of the 2017 Fall Town Meeting Warrant. Ms. Fontes seconded.

VOTE: Unanimous (5-0-0)

Article 23 – CP: Return Unused Funds from Project Never Implemented

MOTION: Mr. Bailey moved Favorable Action on Article 23 of the 2017 Fall Town Meeting Warrant. Mr. Stefanski seconded.

VOTE: Unanimous (5-0-0)

Article 24 – CP: Committee Bylaw Clarification

MOTION: Mr. Bailey moved Favorable Action on Article 24 of the 2017 Fall Town Meeting Warrant. Ms. Fontes seconded.

VOTE: Unanimous (5-0-0)

Article 25 – CP: Town Hall Auditorium Roof

MOTION: Mr. Stefanski moved Favorable Action on Article 25 of the 2017 Fall Town Meeting Warrant. Ms. Rumney seconded.

VOTE: Unanimous (5-0-0)

Article 27 – CP: Dog Park

MOTION: Mr. Bailey moved Favorable Action on Article 27 of the 2017 Fall Town Meeting Warrant. Ms. Fontes seconded.

**VOTE: (4-1-0)
Mr. Stefanski opposed**

Article 29 – Transfer of Cemetery Funds

MOTION: Mr. Stefanski moved Favorable Action on Article 29 of the 2017 Fall Town Meeting Warrant. Ms. Rumney seconded.

VOTE: Unanimous (5-0-0)

Article 31 – Establish Special Education Fund

MOTION: Ms. Rumney moved Favorable Action on Article 31 of the 2017 Fall Town Meeting Warrant.

NOTE: There was no second to the motion, thus, the motion failed.

The FinCom members concurred to postpone the vote on this article.

Article 32 – Transfer McKinney-Vento Funds to Transportation Revolving Account

MOTION: Mr. Bailey moved Favorable Action on Article 32 of the 2017 Fall Town Meeting Warrant. Ms. Rumney seconded.

VOTE: Unanimous (5-0-0)

Article 33 – Reports

MOTION: Mr. Bailey moved No Action on Article 33 of the 2017 Fall Town Meeting Warrant. Mr. Stefanski seconded.

VOTE: Unanimous (5-0-0)

C. Town Meeting dates to remember:

8. October 23, 2017 – Town Meeting

D. Any other Town Meeting matters.

V. ANY OTHER BUSINESS (Unanticipated Items)

A. FinCom liaisons.

Brief discussion ensued re: liaisons.

Ms. Fontes stated she is hesitating being liaison to the Cemetery Commission due to the other committees she is liaison to.

Mr. Pigeon suggested FinCom liaisons request agendas from their respective committees & watch the meetings on TV.

Mr. Stefanski expressed interest in being liaison to the Treasurer/Collector & the Clerk/Registrar.

VI. APPROVE MEETING MINUTES: SEPTEMBER 13, 2017

MOTION: Mr. Bailey moved to approve the meeting minutes of September 13, 2017. Ms. Fontes seconded.

VOTE: Unanimous (5-0-0)

VII. NEXT MEETING DATE & TIME

The next FinCom meeting will be held on September 27, 2017 at 6:30 P.M.

VIII. ADJOURNMENT

MOTION: Mr. Ellis moved to adjourn the meeting at 9:00 P.M. Mr. Stefanski seconded.

VOTE: Unanimous (5-0-0)

Respectfully submitted,

Kelly Barrasso, Transcriptionist

Date signed: _____

Attest: _____
Ellis Bailey, Clerk
WAREHAM FINANCE COMMITTEE

Date copy sent to Town Clerk: _____