



WFL BOARD OF LIBRARY TRUSTEES MINUTES

DATE: Thursday, July 29, 2021

TIME: 5:00 pm

LOCATION: Wareham Free Library

Board Members/Attendees Present: Melissa Dyer (Chair), Joanne Robertson (Vice Chair), Aprilleigh Lauer (Secretary), Nancy Rice, Deanne Bonnar, Margit Price (BoLT recommended applicant), Kathy Murphy (Interim Library Director)

Board Members Absent: Selectman Representative

Call to Order: 5:04 pm by Mel D.

Review of Minutes:

Motion to accept June minutes as amended – made by Aprilleigh L.; seconded by Deanne B.; pass 5-0-0.

Announcements: Nothing at this time.

Public Comment: Nothing at this time.

Friends Report:

July book sale brought in \$2,691.50. Margit P. volunteered and reported good attendance. Next meeting will be Tuesday, August 10 at 4:00 pm.

The Friends are sponsoring a free outdoor concert by the New England Irish Harp Orchestra at the WFL on Saturday, July 31, at 3:00pm.

There was some discussion about sourcing volunteers to help at book sales, etc.

Foundation Report: Nothing at this time.

Correspondence: Mel D. continues to forward emails from the MBLC or Town Clerk.

Old Business:

New Trustee On-Boarding process: All of the Trustee biographies have been received as well as several from the library staff members. Mel D. will follow up with library staff for remaining biographies. A suggestion was offered that Priscilla could also send us a biography for the web site. Mel asked that all Board members forward a one of two sentence statement to be added to the website with our photographs.

The Bylaws will be added to the new trustee packets as well as descriptions of the missions of the Friends and the Foundation. Deanne B. will compose the BoLT mission statement. Mel D. will reach out to George Ripley for information on the funding process for the WFL. Steven Miller will provide a short history of the library with a link to a more detailed history. A short list of town personnel will be included with a link to the town website for more information.

Margit P. was contacted by Town Hall to say she has been approved for Board membership. Margit's information on advocacy will continue to be discussed in future meetings.

New Business:

Town Hall informed Mel D. that each board should produce a report detailing their work during the previous fiscal year. Mel and Joanne R. created a draft of that report. All Board members should review the report and bring any changes to Mel D. by end-of-day on July 30 in order to meet the submission deadline of July 31.

Director's Report:

The town has hired a new Director. Patrick Marshall will start on August 9. He began his library experience in Wareham and his most recent position was as Director of the Jonathan Bourne Public Library.

Two additional employees were added as Library Assistants: Priya Tate of Carver and Johnna Frederickson, former chair of the WFL Board of Library Trustees. The most pressing need is to hire a full-time Adult Services Librarian, allowing Marcia Hickey to focus on Children's Library Services.

The WFL fully opened on May 1 for all library services. In-person visits have been steadily climbing, averaging 80-100 patrons per day. New/replacement library cards also increased to a June total of 55 cards issued.

Marcia and Johnna resumed in-person story-time outside in the garden on July 20.

Bookings for the meeting spaces have also resumed. The Council on Aging will be hosting a Hip-Hop Dance lesson on Monday, August 2. Chair Yoga (in courtyard) and Tai Chi (by staff driveway) continue.

The WFL has also received requests to hold art exhibitions.

Reference Librarian Steven Miller is running a weekly Facebook post about Wareham history utilizing postcards from the library collection. He continues to be busy with job search, employment application, and online genealogy requests.

Trustee Matters:

The Bylaws were received and accepted by the town. Based on feedback from the Town, the proposal was made to clarify the language regarding terms of service for board members. The bylaws will be amended to include that language.

A rotating schedule for note-taking was established:

July - Joanne R.

August - Deanne B.

September - Aprilleigh L.

October - Margit P.

Next Meeting:

Next meeting will be Thursday, August 19 at 5:00 pm in the Wareham Free Library.

Motion to Adjourn: 6:48 pm – made by Aprilleigh L.; seconded by Deanne B.