

BOARD of LIBRARY TRUSTEES MEETING MINUTES



DATE: Thursday, August 18, 2016

TIME: 5:30 PM

LOCATION: Conference Room, Main Library

BOARD MEMBERS / ATTENDEES PRESENT:

Johnna Fredrickson, Chair

Roger Bacchieri, Mike Dowd, Melissa Dyer, Diane O'Brien (left at 6:30), Priscilla Porter and Director, Mike Carlozzi

BOARD MEMBERS ABSENT:

Aprilleigh Lauer

Selectman Representative

Call to Order

5:30 PM by Johnna

Welcome / Introductions

Welcome to a new potential trustee, Fred Fuller!

Announcements

Mike discussed an idea that he recently posed to the local cable company. It consists of the library hosting a show similar to an *Antiques Roadshow* type of format, but be viewed through the local cable access channel. All members agreed that this was a great idea and suggested that Mike continue his work on this project. It was also suggested that the funds from the project be channeled through the Friends of WFL, with Priscilla in agreement. Priscilla said that she will bring it up at the next meeting and would make inquiries as to which one of the members is interested in working on this new project.

Diane announced that the new minutes are now posted on the web site.

Approval / Review of Previous Minutes

Accepted July minutes, with changes.

Roger motioned, Melissa seconded

5-0-0

Correspondence

None

Old Business

Sustainability Update - Roger noted that the *Memorandum of Agreement* has been accepted by the Select Board through a unanimous decision. No questions on updated content were posed by the board.

New Business

Summer Reading program went very well, with over 1,000 participants being in attendance and involved in the activities. During a conversation about volunteer help, Johnna said that she will seek a few student volunteers who are in need of community service hours from the Key Club, NHS or other groups at Wareham High School for next year. All agreed that this would be a great idea.

Staffing Report

Marcia still out due to fall. She hopes to return next week.

New janitorial service is still causing some concerns. The Director says that the cleaning job that they do is terrible, and that he has been seeking help from Joe Edwards. He shared that Joe Edwards has been extremely helpful in resolving some issues for him and that he is owed a great deal of thanks.

Friends Report

Priscilla Porter reports that the ongoing book sale is doing very well. She also shares that the recent concert was very successful as well. She is planning to turn over a check for books and technology materials to the Director very soon in the amount of \$5,000.00.

Priscilla also shares some upcoming dates for FWFL events:

September 20-24 - Book Sale

October 18-22 - Book Sale

October 21 - Murder Mystery

November 17-19 – Jewelry and Accessories Sale

December 3 – Holiday Cookie Sale/Craft Fair

April 21 – Author Talk / Hank Philippi Ryan

May 21 – The Duck Race

Foundation Report

None Present

Trustee Matters

Library/School Project - School library space(s) not being utilized – more discussion will take place at September meeting about how to re-purpose spaces.

Director's Report

In the area of technology, the Director has located four working computers that have been added to the library lab. This will result in a decrease in the expectations for technology in the budget. Priscilla also noted that the FWFL will purchase a scanner and fax machine.

Some Historical Society members, Linda Ames, Barbara Bailey and Patty Neal, will be working on the *Stone Room Project*, sorting, organizing and updating the documents in the collection. The Boston Public Library has agreed to digitize materials once the arrangement of materials is complete. They are seeking ideas for an organizational theme with which to title the project when it is completed.

Matt Stanton sent JROTC and Key Club members to come and help out at the library for community service hours. This kind of work is a great source for community service hours for all groups, as well as senior students looking to add this community service component to their college applications.

The room request page is set up, tested and ready for use. The space is run through *Eventkeeper* and will include a fee structure for for profit groups. When fee structure proposal is complete it will be presented to the Select Board for approval.

A review of data charts prepared by the Director and 5-year Budget Request Timeline Statistics were presented for review. A linear regression model indicates that the WFL is underfunded. Upon completion of his proposal, the Director will introduce the information at a full meeting of the Trustees/Friends/Foundation.

There was a discussion about the Spinney quandary as well. In past years, WFL absorbed Spinney salaries; the concern is what could happen if funds are not received from the town as promised. In the current FY budget there is an increase to allow for Spinney salaries. The Director is concerned about taking money from current budget to support Spinney as the effect on public service does not support the outlay. Ideas were discussed about the possibility of repurposing Spinney as a community center; offering special programs, serving unique educational (standardized test tutoring, GED classes, etc) and social needs, while maintaining a connection to the main library. More discussion will continue at the September meeting.

Date and Time of Next Meeting

September 15, 2016 at 5:30 PM

Adjournment

Mel motions, Mike seconds

4-0-0