



# WFL BOARD OF LIBRARY TRUSTEES MINUTES

**DATE:** Thurs., August 19, 2021

**TIME:** 5:00 pm

**LOCATION:** Wareham Free Library

**Board Members/Attendees Present:** Melissa Dyer (Chair), Joanne Robertson (Vice Chair), Aprilleigh Lauer (Secretary), Nancy Rice, Patrick Marshall (Library Director), Holli Van Nest (BoLT applicant)

**Board Members Absent:** Deanne Bonnar, Selectman Representative, Margit Price (BoLT applicant)

**Call to Order:** 5:04 pm by Mel D.

## **Review of Minutes:**

Motion to accept July minutes as amended – made by Joanne R.; seconded by Nancy R.; pass 4-0-0.

## **Announcements:**

Introduction of new Library Director, Patrick Marshall, who worked for the Wareham Library from 1986 - 1994 and most recently spent 14 years working at the Bourne Library. He's excited to be back in Wareham. Among his goals for the next year or two are to address staffing needs for programming and to be able to increase hours and re-open Spinney, as well as coverage when staff are absent due to illness or vacations.

## **Public Comment:**

Holli Van Nest mentioned a change to the Town Charter she'd like our support on, which was explained as a re-establishment of a previous rule for submitting articles to the Town Warrant.

## **Friends Report:**

August book sale started today and runs through Saturday.

The New England Irish Harp Orchestra concert had a beautiful day and was well-attended. The Friends had a table set up to give out information and they took in about \$100-120 in donations

There will also be a table for the Friends at the Chalk Festival in support of the Dolly Parton Imagination Library.

**Foundation Report:** Nothing at this time.

**Correspondence:** Mel D. continues to forward emails from the MBLC or Town Clerk, and made specific mention of an email regarding strategic planning.

## **Old Business:**

The New Trustee Orientation packet is still in progress. Trustee and staff biographies are being refined and short two-line blurbs with photographs for the website are also needed. We'll eventually need to add some basic information about library funding from Patrick. The job description itself was carefully reviewed and Mel D. will update with the recommended changes.

Steven's report will be reviewed next month.

**New Business:** Nothing at this time.

**Director's Report:**

The new Library Director, Patrick Marshall, started on August 9 and has been busy addressing various needs, including completing the ARIS report a week early! He reports what appears to be black mold in the air vents (also visible to the Board members in the meeting room).

He also brought up our need to be open 50 hours per week for certification, including some evening hours. MBLC has been lenient with this requirement due to the pandemic, but that dispensation ends in September. A discussion about which days were best for evening hours ensued, with the following result:

Mon. 9-5

Tue. 9-8

Wed. 9-8

Thu. 9-5

Fri. 9-3

Sat. 9-3

Options for Spinney were also discussed.

**Trustee Matters:**

Bylaws edits regarding term length will be discussed next month.

Note-taking for the next two meetings:

September - Deanne B.

October - Margit P.

**Next Meeting:**

Next meeting will be Thursday, September 16 at 5:00 pm in the Wareham Free Library.

**Motion to Adjourn:** 6:52 pm – made by Nancy R.; seconded by Aprilleigh L.