

Wareham ES Building Committee Meeting Minutes

PROJECT: Wareham Elementary School(s)
LOCATION: Multi-Service Center, Room 228

MEETING DATE: January 22, 2018

ATTENDEES: (*Absent Members Listed in Italics*)

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|-------------------------|--|---|---|--|
| <u>Bldg. Committee:</u> | <input type="checkbox"/> Jamie Andrews (JA) | <input type="checkbox"/> Judy Caporiccio (JC) | <input type="checkbox"/> Jackie DeGrace (JD) | <input type="checkbox"/> Michael Fitzgerald (MF) |
| | <input type="checkbox"/> Jane Gleason (JG) | <input type="checkbox"/> David Heard (DH) | <input type="checkbox"/> Michael Houdlette (MH) | <input type="checkbox"/> Michael MacMillan (MMM) |
| | <input type="checkbox"/> Nadia Melim (NM) | <input type="checkbox"/> Dave Menard (DM) | <input type="checkbox"/> Michelle Montrond (MM) | <input type="checkbox"/> David Riquinha (DR) |
| | <input type="checkbox"/> Bernard Pigeon (BP) | <input type="checkbox"/> Rebekah Pratt (RP) | <input type="checkbox"/> Joan Seamans (JS) | <input type="checkbox"/> Kim Shaver-Hood (KSH) |
| | <input type="checkbox"/> Derek Sullivan (DS) | <input type="checkbox"/> Geoff Swett (GS) | <input type="checkbox"/> Rhonda Veugen (RV) | <input type="checkbox"/> Judith Whiteside (JWh) |
| | <input type="checkbox"/> Jamie Wiksten (JWi) | <input type="checkbox"/> Steve Wirtes (SW) | | |
| <u>PMA (OPM):</u> | <input type="checkbox"/> Chad Crittenden (CCr) | <input type="checkbox"/> Tony Oliva (TO) | <input type="checkbox"/> Chris Carroll (CC) | <input type="checkbox"/> Mark Adrean (MA) |
| | <input type="checkbox"/> Jon Pope (JP) | | | |
| <u>MVGA (Designer):</u> | <input type="checkbox"/> Al Cuevas (AC) | <input type="checkbox"/> Luis Ascensao (LA) | <input type="checkbox"/> Dennis Daly (DD) | <input type="checkbox"/> Susan Taylor (ST) |
| | <input type="checkbox"/> Frank Tedesco (FT) | <input type="checkbox"/> Ben Gary (BG) | | |
| <u>Others:</u> | <input type="checkbox"/> Andrea Schwamb (AS) | <input type="checkbox"/> Joyce Bacchiocchi (JB) | <input type="checkbox"/> Dean Decas (DD/WP) | |

Meeting called to order by Acting Chair Shaver-Hood at 5:30 PM. A Quorum of twelve was present.

| Item | Responsible | Due | Notes |
|----------|-------------|-----|---|
| 01/22:01 | RECORD | | <p><u>Approval of Minutes:</u></p> <p><u>MOTION:</u> to accept the 1/17/18 SBC minutes into record as prepared, made by BP and seconded by DM;</p> <p><u>VOTE:</u> 12-0-0. Motion carries.</p> <p><u>MOTION:</u> to accept the 1/08/18 SBC minutes into record as prepared, with correction of item 01/08:03 Designer Presentation. The text should be amended to read, (after the line break) "The MSBA would seek to reduce...". Motion was made by BP and seconded by MM;</p> <p><u>VOTE:</u> 11-0-1. Motion carries</p> |
| 01/22:02 | | | <p><u>School Committee Meeting Update from 1/17:</u></p> <p>GS presented a recap of the 1/17 meeting with the Wareham School Committee, indicating that at least one Selectman favored the Town Hall site, despite the presentation of the risks, added costs, and stated disadvantages. GS stated that the assessment of cost impacts needed more certainty. CCr and AC stated that, given the preliminary status of the investigations, and the nature of the challenges, that projecting more accurate costs for two sites would entail additional testing which is not in the normal scope of a Feasibility Study (e.g. soil borings, traffic studies, hazmat testing at the Boys & Girls Club). AC would prepare a work plan proposal for SBC review for discussion. RV asked if there were sufficient information which could be prepared and delivered to the BoS which would make the case without expenditure of the additional monies. BP stated that the District had encumbered more funds for the Feasibility Study that were currently committed, ~\$300K, but understood the desire not to spend money unnecessarily. He did add that his impression was that the BoS would want the full story, costs included. DD stated that there were safety concerns which could be stated which would arise from a tight campus, as well as more traffic congestion in an already troublesome area. There were similar concerns raised about a building that would need to add additional floors in order to have a smaller footprint. KSH also voiced concerns on evacuation time and time for students to move to the Cafeteria and other spaces between periods for multi-storied buildings. NM suggested that the SBC tour a 3-story Elementary School in New Bedford. The discussion included comment that, if the District acquired the private land on Rte. 6, the fit on the site would not be as problematic. GS stated that Selectmen interest in TH site is based on perceived benefits. It is the challenge of the SBC to address these perceived benefits, and analyze if their assumptions are correct, and to provide a unbiased list of costs/savings and risks/benefits for consideration. SBC needs to engage WPD and WFD. MH asked if PMA could implement a poll on the FB site for Town input.</p> |

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| 01/22:03 | RECORD | <p><u>Preliminary Design Program (PDP) Proposed Submission Presentation:</u></p> <p>MVG presented the materials compiled for the PDP submission, inclusive of the Educational Plan, the Preliminary Space Summary and the evaluation of the existing facilities.</p> <p>Discussion included DM statements about planned work at the Town Hall site, where a section of 21" sewer main would be run under the footprint of what was shown in the MVG test fit plan. DM also mentioned the need to connect an access road to provide a second entrance from Rte. 6 near the track. AC/MVG responded that the test fit plan was very preliminary, used to show that the building could be sited on the parcel. AC further stated that direction to reduce the footprint and move it further from the coast would take place in the PSR segment of the Feasibility Study. NM stated that the Preliminary Space Summary seemed to indicate that the District had no needs outside of the MSBA guidelines, and asked if the Summary responded to the Educational Plan. AC/MVG stated that the Summary did indeed respond to the Ed Plan, and had some areas where the request for space would exceed MSBA guidelines. He said that the MSBA review would provide the opportunity to present the curriculum-driven need for these spaces, and a path to potentially get these spaces included in the reimbursed scope. KSH asked if the PDP reflected the Educational Leadership Team work sessions on Space Summary. AC/MVG responded that it did. The copy of the PDP at the meeting was a working draft, and there would be some final edits, most notably to the Table of Contents to get it to align with the documents enclosed.</p> <p><u>MOTION:</u> for the SBC to approve the materials as prepared, and to authorize the OPM to submit these materials to the MSBA, made by MH and seconded by KSH.</p> <p><u>VOTE:</u> 12-0-0. Motion carries.</p> |
| 01/22:04 | RECORD | <p><u>Schedule and Next Steps:</u></p> <p>CCr stated that tomorrow, signatures would be gathered on the Local Actions and Approvals Certification and tonight's meeting minutes, and the PDP package would be delivered to the MSBA on Wednesday Jan. 24. The MSBA will prepare review comments, and issue them to the District for response within two weeks. PMA will do what it can to urge the MSBA to expedite these comments, as the project schedule does not allow a significant delay to commencement of the Preferred Schematic Report (PSR) study, which would include refinement of the PDP work on the options, and selection of the District's preferred solution for the new facility.</p> <p>MVG to prepare a proposal for discussion of additional testing at the Town Hall site, and to prepare alternative preliminary plans to respond the request from the BoS for a smaller footprint building. AC reiterated that the plans which have been developed to date were strictly to provide a realistic assessment of the ability to fit the building the candidate sites, and not specifically a design intended for early SBC approval. The 'test fit' plan did, however, conform the outcomes of the Preliminary Space Summary and the Visioning sessions.</p> |
| 01/22:05 | RECORD | <p><u>Next Meeting:</u></p> <p>Next SBC meeting will be held February 13 at 5:30PM.</p> <p>Next Visioning Session February 15 at 3:00PM</p> |
| 01/08:05 | RECORD | <p><u>Adjournment:</u></p> <p>Motion to adjourn was made, unanimously accepted.</p> |

The author of these minutes assumes, to the best of his or her knowledge, that the above content of these Meeting Minutes depict all that transpired during this Project meeting. All attendees are required to address by memo or via e-mail, any omissions, errors or inconsistencies in the reporting of these Meeting Minutes, to the writer, within two (2) business days of receipt of these Meeting Minutes.

Minutes prepared by PMA on behalf of Dr. Kimberly Shaver-Hood

Signed: _____

Date: 01/23/18