

September 20, 2018

A meeting of the Wareham School Committee was held on Thursday, September 20, 2018, at 7:00 p.m. in Room 320 at the Multi-Service Center. Members present were Joyce Bacchiocchi, Laurie Spear, Mary Morgan, Rebekah Pratt and student member Emily Roberge as well as Superintendent Kimberly Shaver-Hood, Assistant Superintendent Andrea Schwamb, and recording secretary, Michelle Ruiz. Absent was member Michael Flaherty.

Chair Bacchiocchi called the meeting to order at 7:00 p.m.

She announced that the meeting was being videotaped by Wareham Community Television and an audio recording by Mrs. Ruiz. She asked the members and audience to stand for the Pledge of Allegiance.

PUBLIC COMMENT - none

GOOD NEWS

Dr. Shaver-Hood announced that she had attended a field hockey game yesterday where the MIAA gave the team the MA Athletic Achievement Award for community service.

Chair Bacchiocchi announced the forums for the new building project on October 13th 10 a.m. Wareham Free Library and October 15th 5 p.m. at the Middle School.

Chair Bacchiocchi announced that the nomination for former School Committee member, Goeffrey Swett was accepted and he will be awarded as a lifetime member of MASC at its ceremony during the MASC/MASS conference in November. She extended her congratulations.

Minutes of the Meeting

Mrs. Pratt moved to approve the minutes of September 6, 2018, seconded by Mrs. Spear.

VOTE: yea - 4; nay - 0; abstain - 0

Request for Senior Prom - Class of 2019

Evan Wilga, Co-Advisor and student, Ethan Osley, Secretary Class of 2019, requested that this year's Senior Prom be held at Rachel's Lakeside in Dartmouth, on Saturday, May 18, 2019. There will be fundraising opportunities for students and notifications at Advisory meetings. The ticket price includes a buffet meal, photo booth, DJ, decorations, and the cost of the venue.

In answer to Emily Roberge's question if they would have a closet for prom dresses this year, Co-Advisor Wilga said he would look into this and advertise it on social media.

Mrs. Pratt asked if a Class Officer would come back to make the public aware of the dates and locations for clothing drop offs.

Mrs. Spear moved to approve the request for Senior Prom, seconded by Mrs. Morgan.

VOTE: yea - 4; nay - 0; abstain - 0

Update on Elementary Building Project

Dr. Schwamb shared the requirements of the education plan, including the way SBAB chooses the space and looks at projected enrollments. The administration looked at the strategic plan 2021 and held visioning sessions. The final plan is 30 pages and the building design is according to the education needs and represents the voice of many stakeholders in Wareham. We were visionary but also conservatory.

Chair Bacchiocchi highlighted the importance of the education plan and how the building is being designed around education. The education plan can be found on the new elementary school website which provides a lot of information as does Facebook.

Dr. Shaver-Hood stated that the education plan had to meet with DESE and MSBA approval.

Discussion and Vote to have Assistant Superintendent Sit at Table during Meetings

Chair Bacchiocchi stated that she and the Superintendent had discussed Dr. Schwamb sitting at the table with the Committee over the summer. She opened the floor for discussion and then a vote.

Mrs. Morgan wanted to know why.

Chair stated that it made sense to include Dr. Schwamb with so much to add and is customary in other districts.

Mrs. Morgan stated that Dr. Schwamb can add to the discussion at any time and come up to speak. We are isolating the other central office administrators.

Mrs. Pratt asked Dr. Schwamb how she felt about this and Dr. Schwamb replied she is happy to be here at the table and also in the audience. Other districts have Central Administration at the School Committee table and when the Superintendent is not here, I am.

Dr. Shaver-Hood reported on the survey she took from the list serve of who sits at the table with the Committee members. It ranged from just the Superintendent to the Superintendent and other central office administrators, a tech director, a parliamentarian, and a principal. The composition depended on the size of the district.

Mrs. Pratt moved to include the Assistant Superintendent at the table during meetings, seconded by Mrs. Spear.

VOTE: yea - 3; nay - 1(Mrs. Morgan); abstain - 0

Report of the Director of Student Services

Mrs. Fay recapped the goals from last year as driven by parent surveys. The progress focused on training for team chairs on special education regulations and state and federal laws; progress for SEPAC efforts to

recruit, advertise and make accessible to all SEPAC meetings and informative seminars and a link on WPS website being developed; and progress on parent surveys with pre/post surveys to collect data in the fall and spring.

Additional progress included registered behavior technician training and certification to paras; applied behavior analyst training for paras; training administrators in discipline of students with special needs and bullying protocols; professional development with focus training for specialists; target training for school nurses; all cape PD day PreK-5 in trauma informed practice in schools; and continue trainings for staff in crisis prevention and intervention.

Addressing our Mental Health Crisis is ongoing and we are creating a continuum of comprehensive services PreK-12.

Out of District students in 2018/19 are at 56 from 68 students last year with many graduated or aged out. We successfully transitioned back 6 students with \$422,000 savings in tuition and transportation and \$72,000 in savings for those students stepping down to less restrictive programs.

Other items: Added 1 para to the high school for this transition; hired 2 full time BCBA, 1 in Autism and 1 Trauma based; added Occupational Assistant so we no longer contract out for these services. Added to reading services and trained staff.

Preliminary Goals this year include training in Medicaid and Circuit Breaker to maximize our dollars to the district; strengthen our continuum of services; work with parents; foster SEPAC.

The members had questions:

Mrs. Spear asked about parent responses - 27 received out of 600 plus students. At the beginning of December we will be doing mailings and send home the survey with students as well as emails to get a better response.

Mrs. Morgan asked where are the six students who returned to the district now - at the High School, Middle School and Minot Forest School, one in inclusion and all others to sub-separate programs.

Mrs. Morgan asked how many staff are being trained in reading and is it sped staff only - A grant is being used to train sped teachers, some to higher levels of Wilson, 1 for Lindamood Bell, and 4 for Orton Gillingham.

Mrs. Morgan suggested that SEPEC hold an event to encourage parents to come out and then have them do the survey.

Mrs. Pratt asked if additional training or funding would give us more people to assist with Medicaid - the key players on board this year are Team Chairs and SpEd Department Chairs.

Mrs. Pratt asked what the goal was for next year to bring back students into the system - Ms. Fay is learning the programs and placements we utilize now and doing drop in visits.

Chair Bacchiocchi stated she was happy to see us using some of the savings for extra staff to benefit all our students.

Miss Roberge asked when do you find out of district placements necessary and what is there to do about mental health issues - when the team feels it cannot assist a child in district, we look for a facility. Mental health is a nationwide issue. We are getting the services we can and partnering with other agencies.

60% of our out of district students range from 8th grade to age 22, the rest are in grades 1-7.

Report on Summer Program

Jane Fondulis, Coordinator Beyond School Time, reported that this year's summer programs focused on water. We offered a 9-week summer program BST Kids Summer Club with 52 participants K-7 and CARE Summer Camp was S.E.A (Service Empower Achievement). A typical CARE Summer Day was described. She gave the demographics of the 240 students enrollment K-7 and 45 students in WHS SAIL program. Mrs. Fondulis then shared SAYO-T data and the many partnerships with Buzzards Bay Coalition, the YMCA, Mass Audubon Society, Makepeace, Old Colony YMCA, operation grandpals with All American Assisted Living and Wareham Council on Aging. The children enjoyed many off site field experiences and the summer ended with the Annual CARE Fair.

The members commented on the amazing job Jane has done with the CARE Program and the partnerships that have been formed with the community. During the school year we employ junior counselors who bank their money for trip and cadets from Mass Maritime Academy to work study in the after school programs.

FY20 Budget Timeline

Ms. Owen outlined the budget meeting dates including the December 13th School Committee Budget Workshop when members dive into the pieces of the budget and make solid decisions before a budget vote. The All Day Budget Workshop is where administrators make budget presentations to the committee.

The Budget Subcommittee is Joyce Bacchiocchi and Mike Flaherty.

Chair Bacchiocchi would like to schedule a workshop on school committee goals and budget priorities can be part of this workshop in November, date to be determined.

Review Free Cash Request

Ms. Owen reviewed the 2018 fall free cash requests totaling \$400,000 as follows:

- Decas - Repair and replace sidewalk curbing; Generator replacement; HVAC repairs/replacement
- Middle - HVAC; Window and Roof repair; Replace Carpet Auditorium and Main office
- High - Replace furniture in 3 classrooms; Textbooks in Spanish, French, Biology; HVAC
- District - Chromebook replacement

This free cash list aligns with the capital plan for the district.

Vote on Cafeteria Managers' Contract

Dr. Shaver-Hood reported that she and the negotiation subcommittee met with the three managers. The contract being offered is for 3 years at 3%-3%-3% with an additional 2 weeks' vacation. Changes in the wording of two section headings were made. We are looking at breaking this out for each of the three managers as individual contracts as listed in the agreed upon contract and grandfathered in. Should new managers come in, the School Committee has negotiating rights and we will re-negotiate with these individuals after three years.

Mrs. Pratt moved to approve the contract, seconded by Mrs. Pratt.

VOTE: yea - 4; nay - 0; abstain - 0

Acceptance of Gifts

Dr. Shaver-Hood recommended acceptance of the following gifts:

- 1) Guitars, stands, books, amplifier and cord from Cary Johnson to Wareham Middle School.

Mrs. Spear moved to accept the gift, seconded by Mrs. Pratt.

VOTE: yea - 4; nay - 0; abstain - 0

- 2) \$2,445 from Wareham Community Television to purchase Adobe K-12 School Site License to district with intent to renew annually.

Mrs. Pratt moved to accept the gift, seconded by Mrs. Morgan.

VOTE: yea - 4; nay - 0; abstain - 0

- 3) US Flags, POW/MIA flags valued at \$520 from the Friends of the Wareham Veterans Council to the schools.

Mrs. Spear moved to accept the gift, seconded by Mrs. Pratt.

VOTE: yea - 4; nay - 0; abstain - 0

Report of the Superintendent**Approval of Bills and Payroll Warrants**

Payroll 9/8/18 \$131,197.13

Payroll 9/15/18 \$835,008.60

Bill 9/20/18 \$3,034.79; \$10,311.63; \$559,750.86

Bill 9/27/18 \$3,085.48 \$307,720.70

Mr. Pratt moved to approve the warrants as stated, seconded by Mrs. Morgan.

VOTE: yea - 4; nay - 0; abstain - 0

Information:

Meeting with FinCom September 26 on warrant articles to Town Meeting

September 26 - School Council Minot

September 24 - School Council Decas

September 25 - School Council WHS

Letter from DESE - Intel test program for some of our teachers for licenses

Partnership with Greater New Bedford Workforce Committee - small grants offered and invited us for a pilot program for career and STEM related activities with a focus at high school

MCAS results will be released on September 26, on September 27 embargo is released, and on September 28 the printed reports will be received.

Report of the School Committee - None**Any other business**

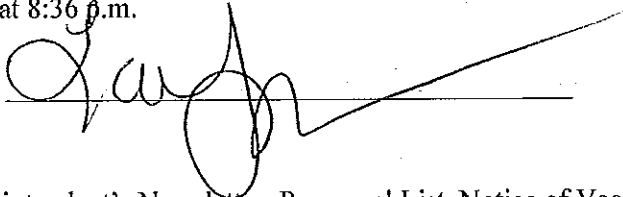
Mrs. Morgan asked what the position of Early Elementary Dept Chair Instruction and Learning at Decas does. This position oversees our Preschool.

Mrs. Pratt moved to adjourn, seconded by Mrs. Spear.

VOTE: yea - 4; nay - 0; abstain - 0

The meeting adjourned at 8:36 p.m.

Respectfully submitted:

**List of documents:**

Correspondence: Superintendent's Newsletter, Personnel List, Notice of Vacancy, Bill and Payroll Warrants

Minutes of the Meeting September 6, 2018

Class of 2019 Request for Prom

Special Education Report

FY20 Budget Development Timeline

Proposed Funding 2018 Fall Free Cash

Gifts: Cary Johnson, Wareham Community Television, Friends of the Wareham Veterans Council, Inc.

RECEIVED

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TOWN OF WAREHAM
TOWN CLERK