

November 21, 2019

A meeting of the Wareham School Committee was held on Thursday, November 21, 2019 at 7:00 p.m. in Room 320 at the Multi-Service Center. Members present were Michael Flaherty, Joyce Bacchiocchi, Mary Morgan, Apryl Rossi, Laurie Spear and student representative Emily Roberge as well as Superintendent Kimberly Shaver-Hood, Assistant Superintendent Andrea Schwamb and recording secretary, Michelle Ruiz.

Chair Flaherty called the meeting to order at 7:00 p.m. Ms. Rossi led the Pledge of Allegiance. Chair Flaherty stated that the meeting was being recorded by WCTV for broadcast and an audio recording by Mrs. Ruiz. Anyone else recording the meeting must let the Chair know.

#### **PUBLIC COMMENT**

Chair Flaherty read a letter he received from Mr. Sousa, former teacher at WHS, into the record as he could not be present relative to a recent article he read "Wareham School Committee Grades Superintendent" (see document as listed).

Mrs. Morgan stated her comments on the evaluation about leadership were not about the principals; she commended the principals.

#### **GOOD NEWS**

Mrs. Bacchiocchi shared that the Key Club was awarded by the Cape and Islands Philanthropy the Outstanding Youth Organization and the Student Opportunity Act made its way through legislation. We will wait to see how this effects Wareham.

Ms. Rossi announced that the Vikings football team has one more game at Bourne.

Chair Flaherty acknowledged on social media there has been many acceptance letters from colleges to our students.

#### **Report of the Student Representative**

Miss Roberge gave the following report:

Pep Rally - Spirit Week - before Football Game; can collection for families for the holidays; Key Club and other clubs working on thanksgiving baskets for Turning Point; Christmas Parade WHS involved; 34 days until Christmas.

#### **Minutes of the Meeting**

Ms. Rossi moved to approve the minutes of November 5, 2019, seconded by Mrs. Morgan.

VOTE: yea – 5; nay – 0; abstain - 0

#### **Educational Support Person Day - November 20th**

This being American Education Week, Teacher Nicole Roberge on behalf of the Wareham Education Association read a Proclamation the Union had prepared for the Committee members' signatures

acknowledging all Education Support Professionals and proclaimed Wednesday, November 20, 2019 as Education Support Professionals Day to be observed each year.

Educational support professionals include bus drivers, monitors, secretaries, cafeteria workers, paraprofessionals, and custodial staff. These groups were treated to breakfast and/or given posters and thank you cards.

Ms. Rossi stated that this is great way to recognize some of the behind the scenes work that goes into educating the kids.

### **Student Advisory Committee**

Two students, Jasmine Black and Grace Brogioli, spoke on what has been happening at the high school. A monitor has been placed in the Cafeteria provided by PCT Credit Union with advertisements now but looking to place the morning announcements on it; tomorrow the principal will be shadowing students; students will be painting the bathrooms soon; sending out a survey for ideas to students; collaborating with NEASC to create a separate survey on how students are feeling about the school; working with scheduling committee; honors breakfast last week; idea for students with perfect attendance.

In response to members' questions, the bank is open once a week for students, the after school bus is being used by students, and students have been assigned to a stall in the bathrooms for their artwork.

### **FY'21 Budget Overview**

Dr. Shaver-Hood gave a budget overview with Student Enrollment and Staff.

Budget Requests:

- High - 1 Science Teacher & 1 SpEd Teacher
- Middle - 1 SpEd Teacher, 1 BCBA and 1 Foreign Language Teacher
- Minot - 1 Grade 3 Teacher, 1 SpEd Teacher & 1 Paraprofessional
- Decas - none
- SpEd - 0.4 Administrator & 2 ABA
- Technology - 1 Specialist at Minot & 1 Specialist at Decas
- District - 1 Nurse

Staffing Salaries of \$24,090,749 does not include any of the requested staff. She presented a pie chart showing the % of staff costs and anticipated costs for utilities, contracted services, and tuition payments for a total draft budget of \$32,561,152. She explained that this is not a realistic number and we will be reducing it before the next meeting. The next steps are to review budget lines; consider various options; with our number one priority to provide a safe, challenging, academic environment for all of our students.

There was discussion on an additional 0.4 administrator for preschool.

At the request of the Chair, Dr. Shaver-Hood reviewed the chronology on the budget development as follows: meet with directors/principals - reviewed line items - next meeting will be the Open Hearing for public input. The budget is due to the Town Administrator before the holiday vacation, vote scheduled for December 19<sup>th</sup>.

Mrs. Bacchiocchi suggested having a Superintendent Budget Advisory Committee meeting after the Public Hearing and before the final vote.

In answer to Ms. Rossi's question, Dr. Shaver-Hood is not anticipating the education opportunity act making a significant difference in funding on this projected budget.

#### **Acceptance of Gift**

Ms. Rossi moved the recommendation of the Superintendent to accept the gift of dictionaries for all grade 3 students at Minot Forest School from the Lodge of Elks, seconded by Mrs. Morgan.

VOTE: yea – 5; nay – 0; abstain - 0

#### **Vote on New Policy - Bus Transportation**

The new Bus Transportation policy was reviewed at the last meeting. Having no changes to the policy Ms. Rossi moved to approve the Bus Transportation policy, seconded by Mrs. Bacchiocchi.

VOTE: yea – 5; nay – 0; abstain - 0

#### **Monthly Financial Statement**

Dr. Shaver-Hood stated that she had provided the financial statement at the last meeting and there are still some line transfers to be made now that the town audit was just finished. There are also payroll changes to be made.

Ms. Rossi asked about some of the accounts with a \$0 allocation but monies spent.

Dr. Shaver-Hood and Dr. Schwamb explained that corrections for mistakes, accounts charged incorrectly and the Vadar software linking to other accounts, are being made now. Dr. Shaver-Hood hopes to have an up-to-date financial report for the December 19<sup>th</sup> meeting.

Mrs. Bacchiocchi stated that her comment about having a budget showing major accounts would be helpful for a comparison as well as a line item budget.

In response to Mrs. Morgan's request to have a report on the revolving accounts, Dr. Shaver-Hood stated that our bookkeeper has been out but when she returns we will have it prepared.

#### **Vote on Composite Superintendent Evaluation**

Chair Flaherty apologized that he should have asked for a vote at the last meeting per the Superintendent's contract.

Ms. Rossi moved to approve the composite evaluation, seconded by Mrs. Morgan.

VOTE: yea – 5; nay – 0; abstain - 0

Dr. Shaver-Hood stated that she had the right to attach a rebuttal and asked for a placeholder so when it is prepared, she will be submitting it.

**Report of the Superintendent**

- Approval of Bill and Payroll Warrants  
Payroll Week Ending November 16, 2019 \$153,388.82 & \$97.00  
Bill Warrant 11/21/19 \$3,556.68 & Minot Project \$602,924.15  
Bill Warrant 11/26/19 \$138,049.14

Ms. Rossi moved to approve the warrants as listed, seconded by Mrs. Bacchiocchi.

VOTE: yea – 5; nay – 0; abstain - 0

**Report of the School Committee**

MASC Delegate – Ms. Rossi will report on the resolutions at the next meeting. She heard panel sessions and had a renewed sense of purpose. There were great initiatives and ideas to bring back to the district. Some presentations will be available to any School Committee member through MASC.

**Any other business**

None

Ms. Rossi moved to adjourn the meeting, seconded by Mrs. Morgan.

The meeting adjourned at 7:55 p.m.

Respectfully submitted:

**List of documents:**

Correspondence: Superintendent's Newsletter, Personnel List, Notice of Vacancy, Bill Warrants  
Comments from John Sousa  
Minutes of November 5, 2019  
Educational Support Staff Recognition Proclamation 2019  
Wareham Public Schools FY21 Budget Presentation  
Gift of Dictionaries  
Bus Transportation Policy  
Budget Report July 1, 2019 – October 31, 2019  
Superintendent Evaluation Summary 2018-2019

WAREHAM TOWN CLERK  
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