

MINUTES OF MEETING OF BOARD OF SEWER COMMISSIONERS

Date of Meeting: February 25, 2016
Date of Transcription: March 3, 2016
Transcribed by: Rebecca Benitez-Figueroa

1. MEETING TO ORDER

The meeting was called to order by Acting Chairman Pro Temp Susan J. Sweeney at 6:30 pm.

Acting Chairman nominated Commissioner James R. Giberti as Clerk, pro temp.

MOTION: Commissioner Malcolm R. White moved to nominate Commissioner Giberti as clerk pro temp. Commissioner Sweeney seconded the nomination.

VOTE: 3-0-0 (Unanimous)

2. ROLL CALL

Sewer Commissioners Present: Susan J. Sweeney
James R. Giberti
Malcolm R. White

Sewer Commissioners Absent: Donna M. Bronk
Marilyn J. Jordan

Others Present: Guy Campinha, Sewer Superintendent

3. APPROVAL OF MEETING MINUTES

a) January 21, 2016

MOTION: Commissioner Giberti moved to moved to accept the January 21, 2016 Meeting Minutes as written. Commissioner White seconded.

VOTE: 3-0-0 (Unanimous)

b) February 4, 2016

MOTION: Commissioner Giberti moved to moved to accept the February 4, 2016 Meeting Minutes as written. Commissioner White seconded.

VOTE: 3-0-0 (Unanimous)

4. CITIZENS PARTICIPATION

(none)

5. SEWER BUSINESS

a) Abatements

1. 39 Zarahemla Rd. – Account No. 736966, Map 13, Lot 1031A

SEWER COMMISSIONERS MEETING MINUTES – 2/25/2016 (CONT'D)

Mr. Campinha recommended that the following abatement be granted: \$248.35 for the 1st half of FY2016 Sewer Usage Billing and \$248.35 for the 2nd half of FY2016 Sewer Usage Billing for a total of \$496.70. He further explained that the account has been placed on hold effective December 9, 2015 when notification that the water has been turned off since February 22, 2014 and will remain on hold until the water is turned back on to the property.

MOTION: Commissioner Giberti moved that the Board grant an abatement of \$248.35 for the 1st half of FY2016 Sewer Usage Billing and \$248.35 for the 2nd half of FY2016 Sewer Usage Billing for a total of \$496.70 on the application of Joseph Williams, 39 Zarahemla Rd., Account No. 736966 as recommended.

VOTE: 3-0-0 (Unanimous)

6. SEWER SUPERINTENDENT'S REPORT

1. Devaney Energy - electricity cost saving program

Mr. Campinha informed the Board of an electricity cost-saving program through Devaney Energy with a savings of 33% to 40% depending on the term length of an agreement. The program would drastically reduce the electricity cost for the treatment plant. Commissioner Giberti questioned what impact this may have on the agreement that the Town has with Sage Solar. Brief discussion ensued and it was agreed that Mr. Campinha discuss this with the Town Administrator to determine if it is possible for WPCF to pursue the electricity cost-savings program.

2. Mr. Campinha reported that the first aid classes have been completed by five staff members who are not certified in first aid and CPR. This is a requirement for the DEP permit.

3. Mr. Campinha announced the plans are in for the relining of the pipes in Swifts Beach area and the RFP (Request for Proposal) will be completed and sent to Town Counsel for review and approval. More problems were discovered at Bayview Ave and Wankinco St. where more cracks were noted resulting in more I & I and sand in the pipes.

6. UNFINISHED BUSINESSS AND GENERAL ORDERS (Unanticipated items)

a) Vote on FY2017WPCF Budget

Mr. Campinha explained the budget presented at this time is the budget that was submitted by the Town Administrator to the Finance Committee. The total amount of the FY2017 budget is \$8,145,368 which includes a \$20,000 increase in the Indirect Costs to \$882,096. A brief discussion ensued.

MOTION: Commissioner Giberti moved to approve the FY2017 WPCF Budget as submitted to the Finance Committee by the Town Administrator in the amount of \$8,145,368. Commissioner White seconded.

VOTE: 3-0-0

b) SMART Goals

Note: Mr. Campinha reported that the SMART goal regarding the F.O.G. program is near completion. The videos are complete and visits to restaurants for the purpose of educating the owners/managers of the policy and what would be required of them. Brief discussion ensued.

SEWER COMMISSIONERS MEETING MINUTES – 2/25/2016 (CONT'D)

1) I & I (Inflow & Infiltration)

Lengthy discussion regarding the steps to address of SMART goal for the I & I (Inflow & Infiltration).

7. NEW BUSINESS

a) Town of Bourne Usage Fee – 3rd Quarter Billing

MOTION: Commissioner Giberti moved that the commitment for the Town of Bourne Usage Fee – 3rd Quarter Billing in the amount of \$98,910.16 be sent to the Town Treasurer-Collector. Commissioner White seconded.

VOTE: 3-0-0 (Unanimous)

b) Discussion regarding waiver of fee

Mr. Campinha requested that the Board waive the drainlayer's license fee to the Wareham Fire District. He further explained that when the Wareham Fire District's water department is repairing or replacing water lines there are times where they break a sewer line. To effectively make repairs to the sewer line, a drainlayer's license is necessary. The procedure of applying for a repair permit would remain the same. The District would be required to make application to the WPCF for approval for the repair work to be done.

MOTION: Commissioner Giberti moved to grant a waiver the fee for the drainlayer's license to the Wareham Fire District. The license to be restricted to repairs only for any sewer lines that the District may damage when working on their water mains/lines. Commissioner White seconded.

VOTE: 3-0-0 (Unanimous)

c) Discussion of Articles for submission for Special Town Meeting.

Mr. Campinha explained and read into the record the articles that the Board previously approved to be included into the Annual Town Meeting Warrant. The Town Administrator recommends that the articles be removed from the Annual Town Meeting Warrant and inserted into the Special Town Meeting Warrant. By a consensus of the Board no further action needed to be taken.

8. NEXT MEETING DATE AND TIME

The next meeting scheduled for March 10, 2016 at 6:30 p.m.

9. LIAISON REPORTS

Commissioner Sweeney reported that the meeting with the DOR regarding Indirect Cost agreement will be scheduled sometime in March.

10. ADJOURNMENT

MOTION: Commissioner Giberti moved to adjourn at 7:51 p.m. Commissioner White seconded.

VOTE: 3-0-0 (Unanimous)

SEWER COMMISSIONERS MEETING MINUTES – 2/25/2016 (CONT'D)

Respectfully submitted

Rebecca Benitez-Figueroa

Department Assistant

Attest:


James R. Giberti, Clerk Pro Temp

BOARD OF SEWER COMMISSIONERS

Date Signed: 3/31/16

Date sent to the Town Clerk: 4/4/2016