

MINUTES OF MEETING OF BOARD OF SEWER COMMISSIONERS

Date of Meeting: July 14, 2016
Date of Transcription: July 19, 2016
Transcribed by: Rebecca Benitez-Figueroa

1. MEETING TO ORDER

The meeting was called to order by Vice-Chairman White at 6:30 pm.

MOTION: Commissioner White moved to nominate Commissioner Donna Bronk as Clerk, pro temp. Commissioner Dunlop seconded.

VOTE: 3-0-0 (Unanimous)

2. ROLL CALL

Sewer Commissioners Present: Malcolm R. White, Vice-Chairman
Donna M. Bronk
Peter G. Dunlop

Commissioners absent: James R. Giberti
Susan J. Sweeney

Others Present: Guy Campinha, Sewer Superintendent

3. APPROVAL OF MEETING MINUTES

- a) June 23, 2016
(Note: Tabled until next meeting)

4. CITIZENS PARTICIPATION (none)

5. SEWER BUSINESS

- a) Setting of Rates:
1. Sewer Usage Billing Rate (EDU)

MOTION: Commissioner Dunlop moved to approve the \$596.00 EDU rate for FY17.
Commissioner Bronk seconded.

VOTE: 3-0-0 (Unanimous)

2. Septage Rate

Mr. Campinha advised the Board of the current septage disposal rate of 8¢/gal for Wareham and 10¢/gal for Bourne of which 2¢/gal is credited back to Bourne. The current for septage received from the Towns of Carver, Marion, Middleboro and Rochester is 18¢/gal. He recommends that the Board lower the rate to 9¢/gal. Brief discussion ensued.

MOTION: Commissioner Bronk to adopt the recommendation of the Superintendent to reduce the septage disposal rate to 9¢/gal for septage received from the Towns

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of Carver, Marion, Middleboro and Rochester effective immediately. The rate to be reviewed in three (3) months. Commissioner Dunlop seconded.

VOTE: 3-0-0 (Unanimous)

3. Grease Rate

Mr. Campinha informed the Board of the current grease disposal rate of 10¢/gal for the last 4 years and recommends an increase 2¢/gal at this time and increase it by 1¢/gal each year. Discussion ensued.

MOTION: Commissioner Bronk moved to increase the grease disposal rate from 10¢/gal to 14¢/gal effective September 1, 2016. Commissioner Dunlop seconded.

VOTE: 3-0-0 (Unanimous)

b) Vote on Commitment for 1st Half of FY17 Sewer Usage Billing

Mr. Campinha explained that this item was placed on the agenda as there were not future meeting dates scheduled at this time. In order for bills to go out the first weeks of August, the commitment would need action of the Board.

MOTION: Commissioner Bronk moved to commit to the Town Treasurer/Collector the 1st Half of the FY17 Sewer Users Billing in the amount of \$2,770,083.74. Commissioner Dunlop seconded.

VOTE: 3-0-0 (Unanimous)

6. SEWER SUPERINTENDENT'S REPORT

1) Survey regarding hybrid method for usage billing

Mr. Campinha shared the proposed survey format from Tighe & Bond. After a brief discussion, the Board agreed to have the proposed survey re-drafted and forwarded to them for comments.

2) Storage Shed

Mr. Campinha stated that the erection of the storage shed will begin on Monday,

3) Report of meeting with Swifts Beach residents

Mr. Campinha reported on the meetings on Saturday morning and Wednesday evening was well attended by residents who asked many questions and expressed concerns. Also in attendance on Saturday was Danny Warren of A & W Maintenance, Inc. who will be performing the work. Mr. Campinha also used the opportunity to address the disposal of grease and other materials that should be disposed of into the sewer system. The road survey has been completed and awaiting plans. Once the materials arrive, a start date will be posted in the Swifts Beach community.

A meeting with the Parkwood Beach Association is scheduled for August 27, 2016 to educate and inform the residents about grease and other sewer related matters.

4) Hazardous Mitigation Seminar

Mr. Campinha reported that he had attended a 2 day seminar in Framingham and the effect it would have on the Town's grant funding from the federal government.

7. UNFINISHED BUSINESSS AND GENERAL ORDERS (Unanticipated items)

(none)

8. NEW BUSINESS

- a) Authorization to sign Waiver of Service – 53A Ellis Avenue

MOTION: Commissioner Bronk moved to authorize the Vice-Chairman to sign the Waiver of Service for 53A Ellis Avenue. Commissioner Dunlop seconded.

VOTE: 3-0-0 (Unanimous)

- b) Review of Policies

1. Designation of Agent for Sewer Connection (#9)

Mr. Campinha explained the reason for the change in 2012 and recommends that it remain the same. Vice-Chairman White suggested that the policies be reviewed and upon completion of all the policies, the Board will discuss and take any action at that time.

2. Sewer System Development Charge (#10)

Mr. Campinha explained the purpose of the policy. Board members suggested revisions to include restricting the policy to residential only and to incorporate the option of paying the charge over a 20 year period – similar to the betterment fee.

3. Seating Capacity/EDU (#11)

Mr. Campinha recommends that the policy be re-written to change the determination of the seating capacity from the Board of Health to Inspectional Services as voted upon by the previous Sewer Commissioners on July 15, 2014.

4. Grease Disposal (#12)

Policy be re-written to adopt the grease disposal rate from 10¢/gal to 14¢/gal.

9. LIAISON REPORTS

(none)

10. NEXT MEETING DATE AND TIME

- a) July 28, 2016 at 6:30 p.m.

11. ADJOURNMENT

MOTION: Commissioner Bronk moved to adjourn. Commissioner Dunlop seconded.

VOTE: 3-0-0 (Unanimous)

Respectfully submitted

Rebecca Benítez-Figueroa

Department Assistant

Attest: _____

Donna M. Bronk, Clerk pro temp

BOARD OF SEWER COMMISSIONERS

Date Signed: 7/28/2016

Date sent to the Town Clerk: 8/1/2016