

## Wareham Cultural Council

### Minutes of Meeting

Monday, December 12, 2016, 4 PM, Town Hall Break Room (moved from Room 27)

Present were: Patricia Ciccotelli, Paul Ciccotelli, Kathleen Gleason, Mary Nyman, Barbara Sullivan, Ellen Ugi

1. Members discussed the overview/ guidelines to be used in establishing priorities to distribute grants. They also discussed procedures for appearance of conflict of interest.
2. Ellen Ugi reported that she had spent \$110.29 out of the \$200 allotted for Administrative Funds in the year 2016. Members voted unanimously to allot \$200 again in the 2017 budget, and to approve of immediate reimbursement of \$46.39 out of that allotment.
3. Council members agreed to vote on each project first, and then to discuss how to distribute funds for each project.
4. Each of the 17 applications was given a priority value by each Council member. The votes were then averaged, for a single priority value.
5. Patricia Ciccotelli and Paul Ciccotelli abstained from voting and left the room for projects with the Cultural Connection and the Onset Bay Association. Ellen Ugi abstained from voting and left the room for the project with the Sippican Choral Society.
6. Council members voted to grant to the first eleven priorities either \$922.20 or a lesser amount if that was requested.
7. Council members were reminded that "Disapproval" Letters would be sent out as soon as possible to those who would not receive grants. There would then be a 15-day period to determine if any party contested the "disapproval". After that period, the grant recipients would be notified.
8. Council members were reminded of the expiration date of their terms as of June 2017. Paul Ciccotelli, Mary Nyman and Ellen Ugi would be eligible to reapply for one year only, if they so desired. It was agreed that new members are always welcome.
9. Paul Ciccotelli suggested that the Wareham Cultural Council have its own logo. The Massachusetts Cultural Council has logos, and many other towns and cities have their own logos. He described a possible design, and all members agreed that they would be open to a design which he would email.
10. (new business) Barbara Sullivan presented - with words and in writing - a request for an extension of her 2016 project "Welcome Cape Cod Writer". The Council voted unanimously to allow an extension through June 21, 2017.

The meeting was adjourned at 5:35 PM

Respectfully submitted,  
Ellen Ugi, Co-Chair Wareham Cultural Council

