

August 23, 2017

A meeting of the Wareham School Committee was held on Wednesday, August 23, 2017, at 7:00 p.m. in the Wareham Middle School Auditorium. Members present were Mary Morgan, Joyce Bacchiocchi, Laurie Spear, Geoff Swett, and Judy Caporiccio as well as Superintendent Kimberly Shaver-Hood and recording secretary, Mrs. Ruiz. Absent was student representative, Jamie Read.

Chair Caporiccio called the meeting to order at 7:00 p.m. and announced that the meeting was being recorded by Mrs. Ruiz and broadcasted by WCTV.

PUBLIC COMMENT - none

GOOD NEWS

Mrs. Morgan welcomed the staff back for next week and wished them a good year.

Mr. Swett stated that his generation benefitted from the extraordinary work of the Moving Wall experience and was proud and thankful to all who made this possible.

Ms. Caporiccio stated that the Moving Wall was very emotional and we had a very successful summer for the CARE program.

Dr. Shaver-Hood thanked the custodial staff, clerical staff, and administrators for their hard work this summer as the opening of school is just around the corner.

Minutes of the Meeting

Mr. Swett moved to approve the minutes of June 21, 2017, seconded by Mrs. Spear.

VOTE: yea – 5; nay – 0; abstain - 0

Food Service Report 2016-2017 and Vote on Meal Pricing

Mr. Shaheen's report included the programs offered:

- National School Breakfast and Lunch - community eligibility provision (free meals)
- After School Snack
- Child and Adult Care Food (18 years or younger)
- Summer Feeding

The Revenue sources and Expenditures for 15-16 and 16-17 were shared and there were questions from members. Mr. Shaheen stated that the program is putting more fresh products and some new items into the menu, which increases food costs.

Food Service Balances for 15-16 to 16-17 and the profit/loss were reported. We invested in equipment and WHS Cafeteria renovations. An additional \$78,000 was owed the district as the result of an audit.

Mr. Swett suggested the report be changed from profit/loss to surplus/deficit.

Grants and Funding Projects included:

Summer Food Service - \$9,058 3 new feeding sites and 2 gardens at Wareham Library and Middle School

Wellness Committee -\$8,000 wrist monitors PE Middle School; IPad, Projector; Asthma Awareness initiative classroom, cleaning materials

Breakfast in the Classroom - \$20,000 Decas & Minot supplies

HS Cafeteria Renovations - \$109,590 new tables, chairs, paint, refrigeration equipment

The graphs showed student breakfast meal totals and participation, which increased at each school as well as student lunch totals and participation.

Mr. Shaheen briefly demonstrated the school website partnered with School Nutrition Network.

Dr. Shaver-Hood recommended lunch prices be increased from \$2.80 to \$2.90 for students wanting an additional lunch.

Mr. Swett moved to approve the increase in school lunch price as recommended, seconded by Mrs. Spear.

VOTE: yea – 5; nay – 0; abstain - 0

There will be no increase in breakfast cost of \$1.50 nor in adult meal cost of \$3.75.

Chair Caporiccio thanked student Indiana Troup for his enthusiasm and receiving a grant for \$1,000 (Fuel Up Innovation Challenge).

Graduation Awarding of Diploma

Dr. Shaver-Hood invited LaeAnn Johnson and Principal Palladino to come forward.

Principal Palladino explained that LaeAnn was the only student meeting the graduation requirements after the summer program. Her mother, Bobbi-Jo Johnson, also an employee of the school department, presented her daughter with her diploma as a 2017 Graduate.

Principal Palladino stated that it was a testament to her character that LaeAnn stayed the course and earned a diploma.

Five-Year Capital Planning Needs Report

Mr. MacMillan sent the five-year capital planning needs report to the Capital Planning Committee. He explained what qualifies as "Capital" and noted that it is the responsibility of the town budget to fund capital items either by free cash or borrowing. He explained how we identify our capital needs - facilities manager with head custodian reviews the building and discussions during the annual budget process. A Capital Improvement and Needs List is produced and prioritized based on likelihood of failure. The list is then presented to the Capital Planning Committee. Mr. MacMillan reviewed the 10 items presented for 2018 totaling over \$700,000.

Free Cash must be certified from 2017 and then some capital items are on the fall town meeting warrant based on town needs. The town may borrow for larger items.

2017 End of Year Financial Report

Mr. MacMillan reported on the Operating Expenditure from all sources – School Committee; Town in-kind; Revolving and Grants - from in the last five years. The FY17 budget was fully expended; some funds were encumbered since invoices had not been received at the close of the fiscal year. The report included:

- In-Kind Expenditures by category - 2016 amounts
- School Committee Expenditures by major accounts indicating 45% of the expenditures were for classroom and specialist teachers

- General Fund Expenditure by major account chart 2013 - 2017
- Grant Revenue Chart - federal, state and private
- 3 year average grant revenue chart to see the trend in our grants
- Grant Expenditure by major account chart 2013 to 2017
- Town Meeting Articles and Capital Project completed

The members asked questions and thanked Mr. MacMillan for a comprehensive report.

Appointment of Superintendent to 2018 Board of Directors for Project Contemporary Competitiveness

Dr. Shaver-Hood stated that since Wareham is a member of PCC the Superintendent must be appointed by its School Committee to serve on the 2018 Board of Directors for Project Contemporary Competitiveness.

Mr. Swett moved the appointment as recommended, seconded by Mrs. Morgan.

VOTE: yea - 5; nay - 0; abstain - 0

Acceptance of Gifts

Dr. Shaver-Hood recommended acceptance of the following gifts:

- Envelopes to WHS from Helen Correale of New Auto Parts in Buzzards Bay
- School Supplies from Libby Dever from donations to Donors Choice totaling \$1,180.45
- \$6,000 raised by the Daniel Taber Golf Tournament for the STAGE Backpack Program at Wareham Middle School

Mrs. Bacchiocchi moved to accept the gifts as recommended, seconded by Mrs. Spear.

VOTE: yea - 5; nay - 0; abstain - 0

Superintendent's Report

- Approval of Bills and Payroll Warrants

Payroll Warrants for June 24, 2017 \$241,814.75; July 1, 2017 \$103,332.45; July 7, 2017 \$95,134.55; July 15, 2017 \$152,972.87; July 22, 2017 \$148,392.61; July 29, 2017 \$163,363.08; August 5, 2017 \$180,696.28; August 12, 2017 \$154,712.89

Mr. Swett moved approval of the Payroll Warrants as presented, seconded by Mrs. Bacchiocchi.

VOTE: yea - 5; nay - 0; abstain - 0

Bill Warrants for 6/30/17 \$578,235.36A; 6/30/17 \$787,803.42; 7/13/17 \$12,390.00; 7/27/17 \$222,764.04; 8/3/17 \$87,475.46; 8/10/17 \$47,512.65; 8/17/17 \$95,945.60; 8/24/17 \$123,619.46

Mr. Swett moved approval of the Bill Warrants as presented, seconded by Mrs. Spear.

VOTE: yea - 5; nay - 0; abstain - 0

Dr. Shaver-Hood recognized and thanked Ronnie Oliver, Teacher, for his service from December 10, 1986 and ending August 1, 2017. He was not present this evening so we will send him his retirement plaque.

Dr. Shaver-Hood reported that there are 570 students enrolled at Decas School with an average class size of 21. August 28th is back to school night at both Decas and Minot and a Kindergarten rally on August 30th. Minot has 197 students enrolled and Middle, 729 students. Open House for 5th grade is August 29th. The High School has 502 students with new students enrolling next week with freshman. Chromebook pick up dates and student schedules on power school. The bus routes are on the district website.

Beyond School Time Coordinators will be invited to make an official report of their remarkable Summer Programming. Also teachers Deanna Sample and Rick Páling will be presenting at the state conference drug awareness program tomorrow.

New teachers begin next week Monday and Tuesday and staff begin Wednesday and Thursday; students the following Tuesday.

School Committee Reports - None

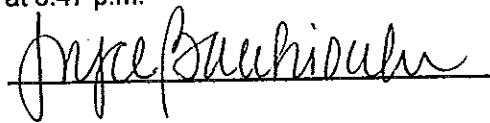
Any other business - None

Mr. Swett moved to adjourn, seconded by Mrs. Morgan.

VOTE: yea - 5; nay - 0; abstain - 0

The meeting adjourned at 8:47 p.m.

Respectfully submitted:



List of documents:

- Correspondence: Newsletter, Personnel List, Vacancy Notice
- Minutes of June 21, 2017
- Food Service Department Review of 2016-2017
- WPS Meal Pricing for School Year 2017-2018
- WPS Capital Improvement Plan
- Capital Projects Department Worksheet
- FY17 End of Year Report - August 2017
- Donation - Daniel Taber Golf Tournament

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