

About the Wareham Community Events Committee (CEC)

The mission of the **Wareham Community Events Committee (CEC)**, is to provide financial support for programs developed by local non-profit or town sponsored organizations which are of mutual interest to the tourists and residents of Wareham and Onset. This dedication of public funds is intended to help local sponsoring organizations start and establish an event but the long term goal is for the event to become self-sustaining. These events should be designed to promote community involvement and foster community spirit.

The Community Events Committee may place restrictions or conditions on event assistance awards, or award funds in amounts less than applied for.

If you have questions about the application process, please contact us at the address below or by emailing Linda Gay, Recording Secretary at lindag381@verizon.net:

**Wareham Community Events Committee
54 Marion Road
Wareham, MA 02571**

CEC EVENT ASSISTANCE APPLICATION PROCESS

The following criteria must be met for an event to be eligible for financial assistance from Wareham's Community Events Committee (CEC):

- The event must be open to the public.
- The event must be developed and conducted by a non-profit or town organization.
- Events held by for-profit organizations are not eligible.

To apply for a grant from the Community Events Committee (CEC) prepare a short cover letter that includes the following:

- Brief description and purpose of the activity/event
- A projected budget detailing how your funds will be spent.
- Contact name and mailing address
- Best contact phone number
- Email address to forward award letters (saves time paper and postage)
- FED Id / non-profit number
- Date of event and where event will be held

Additional Information:

The event sponsor must fulfill all relevant permit obligations as required for the event. Contact the Town Administrator's and/or Selectmen's Office for further info on those permits.

No single event is eligible for more than (1) grant per year.

The Community Events Committee will not fully fund specific projects or events.

A separate cover letter and budget are required for each event.

No funds will be paid up front. Event sponsors will be refunded for expenses upon submission of paid receipts and invoices after the event takes place.

Example of approved expenditures: advertising your event in the media, flyers, banners and signs used to promote your event.

PLEASE NOTE: All funds awarded by the Community Events Committee (CEC) come from a percentage of town parking and hotel/motel receipts. In order for the residents to see how the money is being spent, the CEC logo must appear on all literature, flyers banners, etc. Size is up to the event co-ordinator. A copy of our logo is available by contacting the committee at the email address below.

Thank you! It is our pleasure to help promote tourism in Onset and Wareham by supporting local events.

For any additional questions: lindag381@verizon.net

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