



## TOWN OF WAREHAM BOARD OF SELECTMEN

54 Marion Road  
Wareham, MA 02571

### PROCESS FOR CALLING A TOWN MEETING

#### October 26, 2015 General Business

TUESDAY, July 14, 2015	Board of Selectmen should establish all dates for completion of a Warrant for the Fall Town Meeting.
THURSDAY, August 13, 2015	Any article that is not a citizen petitioned article; that would be a Department Head, Board or Committee, must be submitted by the close of business for consideration and inclusion in the warrant. (By Board of Selectmen Policy 88-9 – <b>no later than 30 days before the Warrant closes.</b>
FRIDAY, August 28, 2015	Last day to post in at least one public place in each precinct, Notice of Intention of Board of Selectmen to call the Fall Town Meeting for October 26, 2015. (By-Law Div. I, Art. I, Sec. 3.) - <b>10 days notice before Warrant closes.</b>
THURSDAY, September 10, 2015	Last day to submit petitions (articles) to be inserted in the Warrant. (WHRC Section 2-4 (c) - <b>45 days or more before Town Meeting convenes.</b>
TUESDAY, September 15, 2015	Board of Selectmen should officially close the Warrant.
FRIDAY, September 18, 2015	Last day to post in each precinct and deliver a copy of Warrant to the Town Moderator and to the Chairman of each Committee established by Section 2-5 of WHRC. (WHRC Section 2-4 (d) - <b>Within 3 days of closing of Warrant</b>
MONDAY, September 21, 2015	Last day to submit to the Finance Committee articles included in Warrant. (By-Law Div. I, Art. I, Sec. 1.) - <b>No later than 35 days before Town Meeting convenes.</b>
THURSDAY, October 8, 2015	Last day to publish entire Warrant in a local newspaper. (WHRC Section 2-4 (d) – <b>Not less than 14 days before Town Meeting.</b>
MONDAY, October 26, 2015	Commencement of Fall Town Meeting. (By-Law Div. I., Art. I, Sec. 1.) – <b>Fall Town Meeting shall be held on the fourth Monday of October.</b>