

WFL BOARD OF LIBRARY TRUSTEES MINUTES

DAY/DATE: WEDNESDAY, JULY 19, 2023

TIME: 5:30 p.m.

LOCATION: Wareham Free Library

1. Meeting to Called Order: 5:30 pm

- a. Chair Holli Van Nest, Vice Chair Sarah Corbitt, Secretary Larissa Fuchs, Trustees Nancy Rice, Margit Price, Director Patrick Marshall, were present. Trustee Peter Gold was absent.

2. Review and Approval of Minutes

- a. June 14, 2023 Board Meeting Minutes: A scrivener's error identified the document as the agenda, not the minutes. S. Corbitt moved to approve the minutes as amended to correct the scrivener's error, M. Price seconded, approved 5-0-0.

3. Announcements

- a. H. Van Nest received a thank you note from former Trustee Deanne Bonnar. H. Van Nest sent thank you notes to the Garden Club, the WFL Foundation, and the Friends of the Library for their help and service.
- b. H. Van Nest informed the Board that Trustee Peter Gold has resigned citing schedule conflicts; he will send a formal letter of resignation.
- c. N. Rice had the biggest number of attendees in the Mystery Book club so far (16).

4. Reports: Friends and Foundation

- a. Friends: N. Rice reported the July book sale will be July 20 - 22. Help with setup and breakdown would be appreciated. The June book sale raised around \$1900. There will be no September book sale. The Imagination Library has sent over 200 million books worldwide, which WFL is part of.
- b. Foundation: N. Rice reported the current Foundation Board has been reelected. Prospective new members attended the meeting. There are plans to host another Mini Golf event. There will be no meeting in August.

5. Director's Report

- a. P. Marshall shared the summer programming is busy and doing well. Circulation of books is up 1000 items from last year and up 4000 items overall.
- b. Carpeting replacement could possibly happen in September. There were questions about replacing the HVAC system but there is no deadline available at this moment.

6. Trustee Matters

a. New Business

No New Business

b. Old Business

i. Progress on Goals

- i. Discussion of goals for next year and Trustees Interest in working with which goal(s)

- a. The Board agreed to continue working on the same set of goals, although they acknowledged that with a reduced number of members, some goals will have more effort than others.
- ii. Improve relationship with Town Government
 - a. Settlement Agreement Funds Transfer Update: P. Marshall was waiting for last month's meeting minutes to be approved to go forward with moving the money to the Library Gift account.
- iii. Strengthen communication and partnership among BoLT, the Friends of the Wareham Free Library and the Wareham Free Library Foundation
 - a. N. Rice will continue working on this goal and the Board agreed to have more discussions about how to proceed in the next monthly meeting.
- iv. Increase community outreach and awareness of Library
 - a. Report back from Outreach Committee discussions with:
 - i. HeadStart: Deanne Bonnar, former vice chair, will be volunteering her time to increase awareness of the Library. She met with HeadStart and is working to find people interested in being a trustee.
 - ii. Council on Aging: P. Gold indicated he had talked with the new Outreach Coordinator at the COA and suggested we need to communicate with Melissa Dyer about next steps for recruiting more trustees with the COA.
 - b. Discuss participation in upcoming Onset Bay Association events:
 - i. H. Van Nest reached out to OBA and the fees were waived for the Chalk-Full-o-Fun and the Harvest Moon Festival.
 - ii. H. Van Nest, N. Rice and S. Corbitt made themselves available to participate in the Chalk-Full-o-Fun event. S. Corbitt and N. Rice will participate in the Harvest Moon Festival; H. Van Nest will reach out to D. Bonnar to check on her availability.
- v. Increase the membership and diversity of BoLT
 - a. New member recruitment
 - i. There was a brief discussion to have announcements made during the Select Board meeting and at the Friends and Foundation meetings about the need for new members of the Board. H. Van Nest will follow up with Judith Whiteside about this announcing at the Select Board, and N. Rice will make announcements at the upcoming Friends and Foundation meetings.
 - ii. H. Van Nest asked if our recruitment poster could be posted on Facebook. P. Marshall agreed to follow up on this. There was discussion about Wareham Week and whether the poster could be included. H. Van Nest will follow up on this.
 - iii. M. Price presented her report about the meeting with Jowaun Gamble, the Founder and CEO of Community Youth Empowerment. It was a productive meeting where they discussed potential ways the Library can collaborate with CYE, e.g. a tutor program run by CYE at the Library after school, use of

the museum passes offered by the Library and the possibility of assistance with transportation, programs the Library could offer the CYE kids, and a scheduled tour of the Library for CYE interns so they could become Library members. It was agreed that he would need to reach out to Melissa Dyer to talk more in depth about the logistics of Library run programs. Also M. Price will request he come up with a plan and budget for the Museum tour so it can be presented to the Friends of the Library.

vi. Continued focus on BoLT responsibilities and processes

a. Long Range Plan Update – There were no updates.

c. Any other Trustees business not reasonably anticipated 72 hours prior to the posting of this meeting.

7. Public Comment

a. None

8. Adjournment 6:25pm

a. S. Corbitt moved, N. Rice seconded. Approved 5-0-0.

Meetings:

	August 9, 2023	September 13, 2023
October 11, 2023	November 8, 2023	December 13, 2023
January 10, 2024	February 14, 2024	March 13, 2024
April 10, 2024	May 8, 2024	June 12, 2024

Documents:

- Director's report
- Trustee stats
- Budget

Date

Larissa Fuchs, Secretary