

WFL BOARD OF LIBRARY TRUSTEES MEETING MINUTES
DAY/DATE: WEDNESDAY, DECEMBER 13, 2023; TIME: 5:30 P.M.
LOCATION: WAREHAM FREE LIBRARY

1. Call Meeting to Order

- a. Chair Holli Van Nest, Vice Chair Sarah Corbitt, and Trustee Nancy Rice were present, as well as Judith Whiteside, Select Board Chair and Wendy Young, Trustee applicant.
- b. Secretary Larissa Fuchs, Trustee Margit Price and Director Patrick Marshall were not in attendance.

2. Review and Approval of Minutes:

- a. November 8, 2023 Board Meeting Minutes: N. Rice moved to approve, S. Corbitt seconded, approved 3-0-0.

3. Announcements

- a. S. Corbitt urged the Trustees, J. Whiteside and W. Young to fill out the Exquisite Corpse poem form she brought so the Board could participate in the Library program.

4. Reports: Friends and Foundation

- a. Friends: N. Rice reported the Book sale/Holiday fair was a big success. It raised \$2,066, which the Friends will use to support the Library.
- b. Foundation: N. Rice reminded the Board the Foundation's Mini-golf fundraiser was upcoming on Friday and Saturday, Dec. 29 and 30. H. Van Nest reported the group who met earlier this year to discuss a Gala fundraiser would have a meeting at the beginning of January to begin planning for the Gala.

5. Director's Report

- a. See attached documents.

6. Trustee Matters

- a. New Business
- b. Old Business
 - i. Progress on Goals
 - 1. Improve relationship with Town Government
 - 2. Strengthen communication and partnership among BoLT, the Friends of the Wareham Free Library and the Wareham Free Library Foundation
 - a. Staff appreciation event – January 26, 2024, 3:00 p.m. There was a general discussion of this event, no decisions were made.
 - 3. Increase community outreach and awareness of Library
 - a. Request was made to include information about Trustees meetings on the Trustees page of the Library website and to include Trustees meetings on the calendar. H. Van Nest will follow up with P. Marshall about this.
 - b. Continuing outreach to community organizations
 - 4. Increase the membership and diversity of BoLT

a. New member recruitment update

- i. Wendy Young, Trustee applicant, has attended the requisite three Board meetings and taken care of all the necessary paperwork. S. Corbitt moved to approve her application, N. Rice seconded. The motion passed 3-0-0 but will be confirmed at the Jan. 10 meeting by the full Board.

5. Continued focus on BoLT responsibilities and processes

a. Long Range Plan update

- i. Director P. Marshall emailed the Long Range Plan, along with supporting documents to the Board. H. Van Nest encouraged the Board members to read the Long Range Plan and the supporting documents before the Jan. 10 meeting so the Board could discuss it with the Director and vote.

b. Meeting room policy

c. Materials Collection policy

- c. Any other Trustees business not reasonably anticipated 72 hours prior to the posting of this meeting.

7. Public Comment

8. Meetings for next year

9. Adjournment: N. Rice moved to adjourn, S. Corbitt seconded. Approved 3-0-0. Meeting adjourned at 6:03 pm

Upcoming Meetings

January 10, 2024	February 14, 2024	March 13, 2024
April 10, 2024	May 8, 2024	June 12, 2024

Documents:

Director's Report

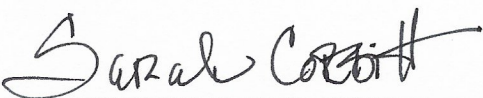
Trustee Stats

Monthly budget

Long Range Plan and supporting documents

1/10/24

Date



Sarah Corbitt, Secretary Pro Tem