



TOWN OF WAREHAM
BOARD OF SELECTMEN
54 Marion Road
Wareham, Massachusetts 02571

No. 88-16

POLICY STATEMENT

EMPLOYEE RECOGNITION POLICY

It is the policy of the Board of Selectmen to foster working conditions conducive to making possible the fullest productivity of the Town's work force.

In order to accomplish this goal the Board of Selectmen desires to enhance the morale of Town Employees to recognize their individual accomplishments.

Therefore, it is the policy of the Board of Selectmen to institute an Employee Recognition Policy. This policy shall establish an Employee Achievement Award. This award will be presented yearly, bi-annual or quarterly as determined by the Board.

In order to be recommended for such an award an employee or an employee leaving the service of the Town must be nominated by his/her Department Head. In the case of a Department Head, the Town Administrator will bring forward the nomination to the Board of Selectmen. The Town Administrator will review all nominations and make a recommendation to the Board of Selectmen for such an award.

The Board of Selectmen shall present all such awards at a regular meeting thereof.

Town of Wareham
Board of Selectmen

Date Amended: January 7, 2014

Peter W. Teitelbaum, Chairman

Alan H. Slavin, Clerk

Stephen M. Holmes

Patrick G. Tropeano

Judith Whiteside