



**Town of Wareham  
Capital Planning Committee  
54 Marion Road Wareham Ma. 02571  
508-291-3100 – fax 508-291-3116**

**Committee Members;**

Derek Sullivan - Town Administration  
David Heard - Finance Committee  
Charles Klueber - at large Member  
Sam Corbitt - Planning Board  
Sandra Slavin - at large Member  
James Giberti - Chair / at large Member  
John Foster - Finance Director  
Alan Slavin - Selectman Liaison

approve 9/22/21

5-0-0

SS Slavin

**CAPITAL PLANNING MEETING 9-8-21**

Members Present: J. Giberti, S. Corbitt, C. Klueber, D. Heard, J. Foster, D. Sullivan (arrived late)

Guests: Kim Shaver-Hood, Gary Buckminster, Matt Underhill

Called to order @ 1:03P.M. by J. Giberti

Minutes of 2/26/21 reviewed. Motion by J. Foster to approve. 2nd. D. Heard Vote: 4-0-1

School Dept. requests reviewed and discussed by committee & Dr. Shaver-Hood

Motion by D. Heard to increase present "fire alarm system" request from \$249,750 in present plan to \$280,000.

Motion by C. Klueber to remove request for \$103,400 "textbooks" from present plan per Dr. Shaver-Hood's request. 2nd. D. Heard Vote: 5-0-0

Motion by C. Klueber to remove request for \$275,000 "havoc work hs/ms" from present plan per Dr. Shaver-Hood's request. 2nd. D. Heard Vote: 5-0-0

Committee also agreed to increase present request "school buses" from \$400,000 to \$500,000 per request.

Gary Buckminster, D.N.R., then addressed and discussed with committee with his changes and requested additions to the Capital Plan.

He advised the Committee that we could remove his previous requests for "dog park", "portable radios", "outboard motors" from our Capital Plan.

Motion by D. Heard to add \$200,000 to present Capital Item#1'23 "onset pier renovation/engineering"

for Fiscal Years 2024 & 2025. per D.N.R. request. 2nd. C. Klueber Vote: 6-0-0

Committee agreed to increase Item#1'22 "animal control officers vehicle" from \$43,000 to \$70,000 per D.N.R. request.

Motion by C. Klueber to change Item#2'23 "update harbor management plan" by removing present \$30,000 in FY232 and adding \$65,000 to plan in FY25 for non certified plan. Per D.N.R. request  
Motion by D. Heard to remove item#3'23 "engine replacement patrol boat" \$55,000 per D.N.R. request. 2nd. C. Klueber Vote: 6-0-0

Motion by D. Heard to revise/reduce Item#4'23 "tempest knob dredging & engineering" Change present \$185,000 to \$65,000 in FY23. for engineering. and to add \$500,000 for dredging in FY26. 2nd D. Sullivan. Vote: 6-0-0

Motion by D. Heard to remove Item#5'23 "glen charlie boat ramp" from present Capital Plan. per D.N.R. request. 2nd. C. Klueber Vote: 6-0-0

Motion by D. Heard to remove Item#6'23 "track skid steer" from present Capital Plan per D.N.R. request. 2nd. C.Klueber Vote: 6-0-0

Motion by C. Klueber to reduce present Item#1'24 "replace patrol boat" from \$485,000 to \$450,000 in FY24. Requested by D.N.R. 2nd. D. Heard. Vote: 6-0-0

Motion to remove Item#2'25 "shell point dredging engineering" from present Capital Plan per D.N.R.request. 2nd. C.Klueber Vote: 6-0-0

Motion by D. Heard to increase "renovate onset pier" item in present Capital Plan from 6M to 10M in FY25. 2nd. D. Sullivan. Vote: 6-0-0

Next discussed adding Item "Besse Park Pier Renovations" that's being requested by D.N.R. Motion by C. Klueber to add this Item in amount of \$495,000 in FY27 to Capital Plan. 2nd. D. Heard. Vote: 6-0-0

Committee discussed adding new Item "work boat & motor replacement" Motion by D. Heard to add this Item to Capital Plan in amount of \$92,000 in FY26 2nd. C. Klueber Vote: 6-0-0

Next Gary explained need of new Item "replacing 2 patrol vehicles 3/4 ton 4X4's and equipment." Motion by C. Klueber to add this new Item to Capital Plan for \$150,000 in FY23. 2nd. D. Heard Vote: 6-0-0

Another new Item "replace eight parking kiosks" was explained and discussed by the committee. Motion by D. Heard to add this new Item to Capital Plan in amount of \$120,000 in FY22. 2nd. C. Klueber Vote: 6-0-0

### **I.T. Systems**

Matt Underhill reviewed and discussed his Department's new & existing Capital Requests. He explained that Item#1'22 "phone system upgrades" could be removed from plan as it has been completed with other funding.

Matt explained the need to add a new Item "P.D. body camera lease" Committee discussed his request. Motion by D. Heard to add \$116,142 in FY22, FY23 & FY24 to lease body cameras & equipment. This Item is a three year lease. 2nd. C. Klueber Vote: 6-0-0 Note: It was explained that additional personnel will be needed to review and administer this program.

Committee discussed increasing present Item "Computer/Peripheral/Firewall/Switch replacements" from present \$20,000 each year to \$50,000 each year due to increased needs. Motion by C. Klueber to increase this Item from \$20,000/Yr to \$50,000/Yr. for FY22 thru FY26. 2nd. D. Heard Vote: 6-0-0

Discussed Item#1'23 "library inside and spinney security cameras" Matt suggested reducing from \$37,000 to \$24,000. Motion by D. Heard to reduce Item#1'23 from \$37,000 to \$24,000 in FY23. 2nd. C. Klueber Vote: 6-0-0

Committee discussed & approved changing Item#1'24 "document management" & Item#1'25 "town hall auditorium audio/video" to priority-2 for both items. S. Slavin to change.

A new Item "Cyber Vault" was introduced by Matt. He explained the need for additional security of Towns P.D. data. He estimated costs to range anywhere from \$74,000 to \$280,000. Backup appliances \$25,000. Committee agreed to a "placeholder" for FY23 of \$25,000

Discussed "Digital Orthophotography" request for \$35,000. Committee agreed to put item on hold, for now.

Committee discussed replacement of present Vadar financial software with another vendors product. Munis software was discussed. All agreed to a "placeholder" for Munis software in amount of \$750,000 be placed in FY24

Next Meeting 9/22/21 @ 1 P.M.

Motion to adjourn @ 3:26 P.M. by D. Heard. 2nd. C. Klueber Vote: 6-0-0