



Jack M. Silva
Kathleen Bird
Susan Akins

TOWN OF WAREHAM

Cemetery Commissioners

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CEMETERY COMMISSIONERS MINUTES OF MEETING

Date: Thursday, February 20, 2020

Location: 8:00 A.M. – MMD, 95 Charge Pond Road, Wareham, MA 02571

Roll Call:

Commissioners:	Jack M. Silva, Chairman	Present
	Kathleen Bird, Clerk	Present
	Susan Akins	Present
Liaison officer:	Alan Slavin	Absent
Ex Officio:	David Menard, Director	Present

The meeting was called to order at 8:00 am, roll call was taken with all three Commissioners present while Alan Slavin, Liaison officer, was absent.

The minutes of January 23, 2020 were read and approved 3-0-0.

There were no licenses or headstones this month to review and approve.

Director's Report:

Mr. Menard stated that there were eight (8) burials this month, six (6) which were full burials and two (2) being cremations. Municipal Maintenance also had the first ever, disinterment which went well and without any issues. Mr. Menard discussed naming cemetery streets, as well as, showing the Commissioners a new cemetery mapping system which can be used by the town and the public when searching for internments and/or available graves for sale. Ms. Bird asked whether a street name be listed on a new license when it is created. Mr. Silva volunteered to research Otis Cemetery and observe how those streets were laid out and named and report back at the next cemetery meeting for March 19, 2020.

Old Business:

The Director informed the Cemetery Commissioners that certified letters were sent to Mr. Young and M. Phillips informing them about removing the large bushes that have been planted on their lots. Note: After being sent to these owners Mr. Phillips' card was returned signed, but Mr. Young's letter was returned to the MMD office with the letters NMR (no mail receptacle) stamped on the front of the envelope.

A letter was sent to Sarah De Forge informing her that she is now listed as the lot representative of Lot 148, graves 1 thru 8, located in the Agawam Annex cemetery.

A cemetery schedule of finances was presented to the Cemetery Commissioners to review. They were informed that additional changes will be made by which would combine the perpetual care interest, combined earnings and loss and gains into one column.

Having a meeting pertaining to perpetual care funds was discussed and it was decided to hold a meeting on a Wednesday or Thursday at approximately 10:00 am. The Commissioners would like to invite Tom Daly, Cemetery Helpful Solutions, and, John Foster, Financial Director, for the town of Wareham, to this meeting to discuss several cemetery issues.

Among them are:

- *How to proceed with empty graves over 75 years old?
- *Is it worth the research and time of taking back these grave/graves.
- *They would like to discuss the funds posted in the perpetual care account, as well as, the finances currently available.
- *How to create a residential policy for purchasing and burials in the cemetery lots.
- *Getting part-time help in the cemeteries and how to go about re-purchasing the older graves.

New Business:

A draft policy for the purchase of online monuments was presented to the board. A few changes needed to be made, but overall, the draft was acceptable. However, this draft needs to be re-typed and presented to the Cemetery Commissioners for a final vote. The homework assigned for the next meeting was to pick a subject in the Rules and Regulations and discuss whether it needs to have a policy created for it.

Next meeting will be on Thursday, March 19, 2020 at the MMD office.

A handwritten signature in cursive script, reading "Kathleen L. Bord". The signature is written in dark ink and is positioned in the lower right area of the document.