

CARVER, MARION, WAREHAM REGIONAL REFUSE DISPOSAL DISTRICT
COMMITTEE MEETING
FEBRUARY 8, 2018
5PM

Members present: Steve Cushing, Norman Hills, Dave Menard, Marietta Maraccini, Rob Zora, Bill Duggan, Dave Robertson, John Cotter

Others present: Paul Dawson, Michael Milanoski, Judy Mooney, Derek Sullivan, Jean Perry, Andrea Ray, Gary Buchminster

1. Minutes: minutes from January 11, 2018 were approved unanimously and the minutes from January 29, 2018 were approved with one abstention (John Cotter).

2. Administrative and Compliance: A wide-ranging discussion touched on the following topics:

- Audits – there are copies of audits from at least 1998 through 2012, the 2013 audit was started but not completed because needed data was not provided. It is not clear if the needed data exists. Discussion addressed need for a forensic audit which is more detailed. The Town Administrators will get cost estimates from three accountants for a forensic audit and have the information for the next meeting.
- Employee records – don't have all the information needed. Rob provided a copy of handwritten information received from Ed Florindo to support his claims for vacation buy back. Rob reported he and Ray met with Ed and paid \$19K and that an additional \$6K is owed for the first payment. He believes an additional \$26K is owed to Ed. The Town Administrators will review the payroll information, bylaws, Wareham foreman's contract, and audits to determine what is still owed and report at the next meeting.
- SEMASS representative – proposal to authorize SEMASSs as representative to sign DEP documentation on behalf of the District; motion was made and seconded. Voted unanimously. Need to resolve what to do for the Marion transfer station for the next meeting.
- Future Covanta agreement – current agreement expires in three years, it is in our best interest to work together for a regional solution that could include Rochester. The situation is complex and we will certainly not have free ride anymore; we may be able to negotiate reduced costs but the result will still be expensive. The Town Administrators have requested a meeting with SEMASS and State officials. It was questioned why we pay for the operation of the transfer facility and then have SEMASS reimburse us, why not just have them pay.
- OPEB – it appears that Covanta is responsible for the costs, need to talk to them as part of the contract
- Insurance – it appears that we have ample liability insurance, we have a 10-year environmental policy. Judy just received an insurance cancellation and will have to research it. There is a pending insurance claim for the burned trailer.

3. Financial: Discussion addressed:

- Still trying to figure out the FY18 budget situation, we know that the retirement payout was not budgeted. Norm has six checks to deposit in the Operations Account.

- All of the five accounts have been changed over so that only Ann Gunderson and/or Norm have signature authority. Norm has requested copies of the records for the two checking accounts (escrow, recycling).
- Two warrants were presented, the first was passed at the last meeting but held until we better understood available funding. After review the ABC bills were removed and the warrant was signed for a final payment was \$4226.02. The second warrant contained an estimate of \$500 for the rent on the CMWRRDD office and was signed for a payment of \$11429.91.
- No discussion on the FY19 budget

4. Facilities Operations:

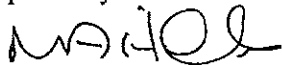
- Derek Sullivan and Dave Menard are going to tour the facilities and develop an inventory of assets
- The CAT at the Rochester facility will be moved to Marion, the Marion CAT has an hydraulic leak to fix.
- Discussion pointed out that the compost piles at Marion and Rochester will need periodic turning. This will be a discussion item for the next meeting.
- Discussion also addressed the possibility of obtaining containers for recycling that have side doors so that the steps in Marion are not needed.
- It was pointed out that Covanta is only obligated to pay for one transfer facility

5. Not on agenda -- annual Hazardous Waste Day which is held on the first Saturday in May. It has been a problem in the past with commercial vendors showing up with large amounts of unknown waste that drives up the cost of the event. Discussion addressed canceling the event for this year as we don't understand the finances involved. We will have to advertise on town websites, televised meetings, and in the newspapers and provide information of how to dispose at other facilities. Motion was made to cancel the event for 2018, and seconded. Voted unanimously.

6. Next meeting: scheduled for February 28 at 5PM. Location will be determined and all parties notified.

7. Meeting adjourned: 6:45PM

Respectfully



Norman A. Hills