

CARVER, MARION, WAREHAM REGIONAL REFUSE DISPOSAL DISTRICT
COMMITTEE MEETING
FEBRUARY 28, 2018
5PM

Members present: Steve Cushing, Norman Hills, Dave Menard, Marietta Maraccini, Rob Zora, Bill Duggan, Dave Robertson, John Cotter

Others present: Paul Dawson, Michael Milanoski, Judy Mooney, Jean Perry, Andrea Ray, Brad Morse, Francini Kealey

1. Minutes: minutes from February 8, 2018 were approved unanimously with one change.
2. Administrative and Compliance: A wide-ranging discussion touched on the following topics:
 - Audits – Benoit and McArdle have indicated that they do not intend to continue providing audit support. Two other firms that do municipal accounting have been contacted and indicated they could provide audit support. We need to continue collecting supporting information before requesting proposals from them. Right now we are contemplating a base audit. We need to determine if we need a forensic audit, the Town Administrators will provide a recommendation at the next meeting.
 - Employee records – Ed Florindo's employment file has been provided by Ray. The 2012 audit report provides information about his benefits and there is some conflict with the Wareham contract details. It appears that as the Wareham contract changed with time, those changes were not incorporated with respect to Ed. Marietta volunteered that the Wareham contract was only used for salary. We will contact the payroll agent to determine benefits paid and withholding. It turns out the January 10, 2018 \$19,000.00 check to Ed did not have withholding taxes removed. Rob voiced concern over the process, to which Mike responded that the District is basically bankrupt and we need a proper analysis to determine how to spend our money properly.
 - Future Covanta agreement – the Town Administrators meet with them today. Expect to meet again later in March with the Regional Finance Manager to discuss possible options. They appear to want to help us but after their proposal was rejected 4 years ago, they have charted their financial planning without the District.
 - OPEB – no more information at this time.
 - Insurance – all lapsed policies have been paid and are back in force, we seem to be adequately covered for this fiscal year. Should investigate future options for better prices and/or coverage.
3. Financial: Discussion addressed:
 - Still trying to figure out the FY18 budget situation. We have received copies of the statements from the recycling checking account and are wait for statements on the escrow checking account. Eastern Bank charged us \$400.00 for the first batch and intended to charge us \$600.00 for the second batch. Discussions with them have resulted in them not charging us the \$600.00 and we have send a letter requesting reversal of the \$400.00 charge.

- Two payroll warrants were presented, the members voted unanimously to approve both. One warrant for payables was presented for \$30,000.00. After discussion one bill for medical waste was removed from the package and the members voted unanimously to approve the warrant for \$28,079.31.
- At the last meeting we removed a bill from ABC for additional research. Turns out that we do not have a copy of a contract and neither do they. More research is required and it is anticipated that there will more information available at the next meeting.

4. Facilities Operations: Dave Menard presented two handouts that he and Derek Sullivan compiled based on site visits. Summary of important points:

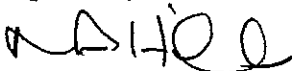
- We have good equipment, costly to obtain
- We have a problem with commercial activities at the facilities that should be terminated.
- We need to shut down the composting operation.
- The facilities are undermanned, lacking ability to control operations and unauthorized use.
- We need to train the attendees and provide regulations
- We are not sure the origin of the Swap Shed or who should or does control it
- We should reach out to Rochester as a future partner and as they are a host community for our operations
- Bottom line is that the facilities are not safe, too costly, and a liability. After discussion a motion was made and voted unanimously by the members to authorize the Town Administrators to develop a plan to consolidate the operations and management. Other members are encouraged to participate. Once the plan is approved we need to provide 30 day notice of changes to the public.

5. Not on agenda – we voted last meeting to not have the Hazardous Waste Day which is held on the first Saturday in May. What to do with this activity will be included in the Town Administrator's plan.

6. Next meeting: scheduled for March 28 at 5PM. Location will be determined and all parties notified.

7. Meeting adjourned: 6:57PM

Respectfully



Norman A. Hills

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TOWN CLERK