

**Minutes of September 20, 2023**  
**Carver-Wareham Regional Refuse Disposal District**  
**Zoom Virtual Public Meeting**

PRESENT: Kevin Bradshaw, Amanda Cobb, David Menard, Judith Whiteside

ALSO PRESENT: Executive Director Jeffrey Osuch

5:01pm Meeting called to order by Ms. Cobb

BOARD VACANCIES: The Chairperson will send a letter to the Carver Select Board, stating that there have been 2 vacancies since the resignation of 2 Carver members last April, and that is important that Carver have equal representation on the Board, given the fiduciary responsibilities affecting both towns.

REMOTE MEETINGS: Ms. Whiteside discussed the possibility of recording our Zoom meetings for the convenience of the Secretary transcribing Minutes. Ms. Cobb will research how long recordings are kept.

MINUTES: Ms. Whiteside moved to approve minutes of the June 21, 2023 meeting; Mr. Bradshaw seconded. Roll call vote 4-0-0: Bradshaw-Y, Cobb-Y, Menard-Y, Whiteside-Y.

**FINANCIAL UPDATE:**

- July payroll warrant \$2,174.04 - Ms. Cobb moved to accept, Ms. Whiteside seconded. Roll call vote 4-0-0: Bradshaw-Y, Cobb-Y, Menard-Y, Whiteside-Y.
- July bill warrant \$1,224.81 - Ms. Cobb moved to accept, Ms. Whiteside seconded. Roll call vote 4-0-0: Bradshaw-Y, Cobb-Y, Menard-Y, Whiteside-Y.
- August payroll warrant \$2,174.04 - Ms. Cobb moved to accept, Ms. Whiteside seconded. Roll call vote 4-0-0: Bradshaw-Y, Cobb-Y, Menard-Y, Whiteside-Y.
- August bill warrant \$1,401.78 - Ms. Cobb moved to accept, Ms. Whiteside seconded. Roll call vote 4-0-0: Bradshaw-Y, Cobb-Y, Menard-Y, Whiteside-Y.
- Eastern Bank Bond ladder statement dated 9-6-23 shows a value of \$447,782.80
- PARS - July balance was \$162,676.25
- Paul Conlon has left Eastern Bank; Lori Evans will be our contact, and will most likely attend our next Zoom meeting.
- The next bond (Marriott) will come due on December 1, 2023.
- Our bank balance \$17,640.50 as of September 6. Our expenses are approximately \$50K/year.
- Eastern Bank currently offers a rate of 5.275 for a 9-month CD.
- Mr. Osuch noted that our Auto Insurance and Workers Comp bills are both due in November. He also reminded us that the District's Environmental Insurance through Zurich (premiums paid by SEMASS) will expire in 2025. Mr. Osuch will discuss alternate insurance providers with Hub Insurance. There is currently approx. \$1.1M in that account - if not enough, Covanta is responsible for payment.

INVESTMENTS: Ms. Whiteside moved to authorize Mr. Osuch and Mr. Bradshaw to invest approximately \$25K in a CD or other appropriate vehicle that will return at least 4.5-5% interest. Ms. Cobb seconded. Roll call vote 4-0-0: Bradshaw-Y, Cobb-Y, Menard-Y, Whiteside-Y.

**EXECUTIVE DIRECTOR REPORT:**

FY23 REVIEW: Mr. Osuch will ask Renée Davis of Powers and Sullivan to finalize, and to send final document and bill. Ms. Whiteside moved to so instruct the Auditors; Ms. Cobb seconded. Roll call vote 4-0-0: Bradshaw-Y, Cobb-Y, Menard-Y, Whiteside-Y.

NEXT MEETING: Wednesday, December 27 at 5pm via Zoom

Ms. Whiteside moved to adjourn; Mr. Menard seconded. Roll call vote 4-0-0: Bradshaw-Y, Cobb-Y, Menard-Y, Whiteside-Y.

5:42pm Meeting adjourned.

Respectfully Submitted,

A handwritten signature in blue ink that reads "Amanda Cobb". The signature is fluid and cursive, with the first name "Amanda" and last name "Cobb" clearly distinguishable.

Amanda Cobb, Secretary, CMWRRDD

Documents reviewed in this meeting:

- CMWRRDD Board Meeting Minutes 06-21-23
- Eastern Bank Account Statement September 6, 2023
- Plymouth County OPEB Trust Statement July 31, 2023
- CMWRRDD bill warrant July 2023
- CMWRRDD payroll warrant July 2023
- CMWRRDD bill warrant August 2023
- CMWRRDD payroll warrant August 2023
- CMWRRDD P&L July 2023
- CMWRRDD P&L August 2023
- Powers & Sullivan Draft FY23 Financial Review

The foregoing minutes were submitted to the Town Clerk on 2/14/24 .