



TOWN OF WAREHAM
54 Marion Road
Wareham, MA 02571

Community and Economic Development Authority

Board Meeting Minutes

April 21, 2016, 6:00 p.m.

Wareham Town Hall, Third Floor, Room 27

APPROVED by CEDA Board: May 2, 2016

Present: Robert Brady, Michael Fitzgerald, Kat Jones, Rhonda Josey, Barbara Sullivan

Not Present: Jean Connaughton, Ken Fontes (joined the meeting at 6:10 PM), Peter Teitelbaum (Selectmen's Liaison)

Staff Present: Peter Sanborn, Acting CEDA Director

Call to Order: Due to Chairman Connaughton's absence, Kat Jones volunteered to chair the meeting, which was agreed to by unanimous consent of the Board. Ms. Jones called the meeting to order at 6:03 p.m.

1. Board Reorganization

There was discussion about voting to reorganize the board and the need to add officers in addition to solely having a Chair.

Mr. Fontes joined the meeting at 6:10 PM.

In view of Ms. Connaughton's absence, it was suggested that the reorganization be postponed until the next meeting, which likely will be scheduled on May 2.

Mr. Fitzgerald said that Chairman Connaughton should be afforded the time and respect that deferring action would show. Mr. Brady spoke in opposition to this, saying that the reorganization should be a priority as it's been delayed too long. The needed reorganization is even more important in view of the discussion with the Board of Selectmen at their meeting on April 12, as well as the indefiniteness of how long Chairman will be unavailable. Mr. Fontes asked what would happen if she is still ill at the next meeting.

Board Action Taken: Ms. Sullivan moved to postpone the Board's reorganization until the next meeting; Ms. Josey seconded the motion.

The motion carried, 5-1-0.

Following the vote, Mr. Fitzgerald asked if there could be a discussion as to which members would be willing to serve as officers and which office that they would consider. A discussion

occurred and several members talked about their willingness (or not) to serve in a particular office. Mr. Sanborn added that he did not see the Clerk's (or Secretary) role as taking meeting minutes and referred to the third agenda item.

Mr. Brady said that he thought that the officers should be president, vice-president, and secretary; many organizations have officers so named. There was a brief discussion about this, with some members disagreeing with Mr. Brady. He asked Mr. Sanborn to research what was more typical and report to the board at the next meeting.

2. 4 Recovery Road

By consensus, this matter was tabled until the May 2 meeting. There was an inquiry to Mr. Sanborn as to what progress was being made on the Recovery Road project. He stated none at this time; he had put Waterfield's design work on hold. He was asked if CEDA had received a cost estimate. Mr. Sanborn said Waterfield had not submitted one but instead submitted a request to increase the amount of its contract. He distributed the original contract and Waterfield's requested contract amendment. He suggested that the Board review and decide at the next meeting what course of action it should take.

3. Recording Secretary

Mr. Sanborn requested the Board's authorization to explore the possibility of hiring a recording secretary who would prepare minutes of the CEDA board meetings. There was discussion if the individual would need to be present at meetings or only transcribe the proceedings from audio recordings. There appeared to be a general consensus that the individual should be present at the meetings.

Mr. Fontes stated that a recording secretary should not be a staff person.

The consensus of the board was to authorize Mr. Sanborn to explore the feasibility of this and bring a proposal back to for the board's consideration.

Ms. Jones left the meeting at 6:45 PM. Ms. Sullivan agreed to chair the balance of the meeting.

4. Discussion of Other Matters

There was a very brief discussion of the reorganization being proposed by the Board of Selectmen/Town Administrator.

Vote to Recess: It was moved to recess the meeting until 7 PM, and to re-convene in the joint meeting with the Board of Selectmen.

The Board reconvened the meeting in the Town Hall auditorium to participate in the public hearing held by that followed the hearing the Board of Selectmen and the joint meeting with the Selectmen and other departments

During the comment period of the hearing, Mr. Brady stated that he believed that the warrant article was invalid, stating his reason for that view.

The Board of Selectmen adjourned the hearing and approximately 7:15 PM, calling for a short recess prior to holding the joint meeting. Selectmen Chair Whiteside stated that joint meeting would be in a workshop format.

Mr. Brady left at approximately 7:20 PM.

Chairman Whiteside and Town Administrator Sullivan led the discussion. Ms. Whiteside asked other Selectmen to comment on the proposal. She then asked representatives from other departments to speak, and to ask questions and/or comment on the proposed reorganization.

The Board of Selectmen adjourned its meeting.

Adjournment: Ms. Sullivan moved to adjourn the CEDA meeting The meeting adjourned at 7:50 PM.

Summary of Actions Taken:

- 1) Ms. Sullivan moved to postpone the Board's reorganization until the next meeting; Ms. Josey seconded the motion. The motion carried, 5-1-0.
- 2) Consensus (no vote) to table discussion and actions regarding 4 Recovery Road to May 2 meeting.
- 3) Consensus (no vote) to authorize Mr. Sanborn, Acting CEDA Director, to investigate the availability and cost of hiring a recording secretary.

Respectively submitted:

Peter Sanborn, Acting CEDA Director

