



## COMMUNITY PRESERVATION COMMITTEE

Minutes, May 25, 2022

Town Hall – Rm 24

**Present:** Joan Kinniburgh, Chair, Jean Connaughton, Sam Corbitt, Linda Scharf, Barbara Smith

**Absent:** Sandy Slavin, Treasurer, Sherbie Worthen, Clerk

**Guests:** Bernie Pigeon, Jim Giberti, Peter Gold

**Call to Order:** Joan Kinniburgh opened the meeting at 6:00 pm.

**Roll Call:** Joan Kinniburgh asked for a roll call (*see above*)

**Minutes, 4/27/2022:** Motion to accept Minutes with correction (grant requests due 2<sup>nd</sup> Tuesday in June, not Monday), made and seconded. **Vote: 5-0-0.**

**Financial Review:** No invoices to review.

### Brainstorming Session:

- Session led by Linda Scharf to generate ideas to increase visibility and positive engagement between the CPC and the public.
- Ideas generated by the Committee included:
  1. Create a CPC presence on Facebook and Instagram.
    - Post weekly or biweekly.
    - Describe the CPC role and CPA funding to expand understanding.
    - Include CPA funded success stories.
    - Share information including agendas, links to articles in Wareham Week and to the Community Preservation Coalition, project pictures.
  2. Utilize the CPC logo as an identifying feature on all communications.
  3. Submit weekly or bimonthly articles to Wareham Week with CPC news and updates for Wareham to provide information to those who do not use social media.
  4. Publish information about the type of projects happening in other MA CPA municipalities.
  5. Explore including flyers in Wareham tax/bill mailings to detail CPA grant Warrant Articles to be presented at upcoming TMs and other CPC information.
  6. Create a map that displays locations and pictures of CPA funded projects.
  7. Create a CPC newsletter (or a Town newsletter that includes CPC updates).
  8. Develop relationships with other Town Committees and Groups to communicate information about grant opportunities.

9. Conduct CPC/CPA funding presentations to community organizations to encourage grant applications for applicable projects (i.e., CYE, OBA, WVA, etc.)
  10. Expand information on CPC page on the Town website to include latest news briefs, newsletter, information links, FAQs, Project Status list, highlight a project with update and pictures.
  11. Hold Public Hearings biannually to encourage project grant idea generation.
  12. Create methodologies to receive community feedback.
  13. Plan a 20<sup>th</sup> CPC 'Birthday Party' to celebrate 20 years of Community Preservation Act participation with details about all of the successes in Wareham since adoption of the CPA.
- The Committee will begin to investigate listed opportunities and reach out to Tricia Wurts to determine possible approach to tie into her Communication platform.

**Grant Agreement:** Joan Kinniburgh to email final version of the CPA Grant Agreement approved by the CPC to Derek Sullivan.

**Future Grant Requests** are due the second Tuesday in June, 2022.

- Judith Whiteside emailed on 5/23/22 that a Draft placeholder grant application will be submitted by the Due Date requesting a Recreation-Historic Preservation-Open Space Grant for the proposed Bayview Park renovation in Onset.
- Draft placeholder grant applications are expected by the Due Date for the Decas Community Center (pending approval of DCC at Fall TM) requesting Recreation Grants for walking path, pickleball courts, community garden.

**Next Meeting:** June 22, 2022

**Adjournment:** Motion to adjourn made and seconded. Meeting adjourned at 6:48 pm.

*Respectfully submitted by Joan Kinniburgh, Clerk Pro Tempore*

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be removed

minutes  
approved

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7/13/22  
SSS (in  
co-chair  
CPC