

## **WAREHAM COUNCIL ON AGING**

### **MINUTES OF MEETING**

**THURSDAY, MARCH 2, 2023**

Meeting called to order at 10:00 a.m.

Roll call of members present: Jody Santagate, Sharon Boyer, Sharon Frank, Marie Riley, Melissa Kauranen Clerk pro tem. Lynn W. Beaupre arrived at 10:03 am. Excused members: Janet Wilson and Nancy Sawyer.

Guests Attending: Sharon Rice, COA Director, Nicole Botelho from All American Assisted Living, James Munise, Elaine LeMoine. Multiple citizens were in attendance.

Minutes of Meeting from February 21, 2023 were approved.

A moment of silence for the sick and departed.

Volunteer Coordinator (Lynne) gave an update to the Board. She has four new volunteers for coffee hour. She needs two people on Wednesdays to pick up baked potatoes and bag them as well as two drivers twice a month to deliver vegetables. She would like to get a few more volunteers to learn BINGO and coffee.

COA Director Update by Sharon Rice. This month's newsletter will be submitted for printing on or by Friday, March 10, 2023. The Fashion Show is scheduled for 4/19/23. She needs a few more individuals to model. On May 5, 2023 a Mother's Day Tea will be held. She is looking into potential grant(s) to cover the cost of bulk mail. Through a grant, the South Shore Mental Health will offer counseling this fall up to 20 hrs per week at no costs to COA. Ms. Rice advised the Board that she is seeking volunteers to learn SHINE. The course will run May through July. Unfortunately, individuals must be committed as they need to attend all educational sessions.

Chairwoman Update: A reminder to Board Members to submit all necessary paperwork. The goal of having the Board Members complete all paperwork now is to get everyone on the same time cycle. CORI must be completed every two years and the state ethics training is annually. Board Members have a rotating schedule. The following is the rotation cycle: 2023 (Riley, Sawyer, and Kauranen), 2024 (Santagate, Beaupre, and Frank), and 2025 (Wilson and Boyer). Mission Statement of the COA was reviewed. A discussion on Wareham becoming a certified "Age Friendly" Community ensued. Ms. Rice explained she is in the beginning stages of identifying what is entailed to become a certified Age Friendly Community. She will need to complete an extensive "Action Plan". A brief discussion of the attendance policy per bylaws was had.

Presently there is one Board Member seat and two associate board member positions opened. Elaine LeMoine and James Munise have expressed interest in becoming a Board Member. Procedure for Board Member applications reviewed. Board Members voted; Elaine LeMonie was voted to be a FT Board Member and James Munise was voted to be an associate board member. This leaves one associate board member position open.

Board Member updates: Marie Riley discussed how on Thursday's from 9 to 10 am a goldendoodle named Daisy, a certified service dog, visits the COA. Unfortunately, attendance on Thursday mornings has been low. She asked if this event can be added to the Beacon and/or Facebook.

Sharon Frank advised that she met with Derek Sullivan regarding the upstairs space as she is concerned the COA is outgrowing its current space. Derek advised the upstairs space has been allocated to Emergency Services. The Beacon was then discussed. The mailing list is growing and the COA may need to increase printing from 2000 to 2500 in the future.

Next Board Meeting is Thursday, April 6, 2022.

Sharon Frank moved to adjourn the meeting at 10:50 a.m.. Sharon Boyle seconded the motion. Meeting adjourned 10:50 a.m.

Respectfully submitted,

Melissa Kauranen, pro tem Clerk