

MINUTES OF MEETING OF THE COUNCIL ON AGING

Date of Meeting: March 7th, 2024

Location of Meeting: 48 Marion Road, Room 320

Date of Transcription: March 14th, 2024

Transcribed by: Nicole Botelho

1. ELECTION OF PRO TEM CHAIR

MOTION: Board Member Celine Hassell Voted to nominate Sharon Frank as Pro Tem Chair. Judy Jinson-Riggle seconded. Roll Call: Board Member Janet Wilson – yes, Board Member Elaine LeMoine– yes, Board Member Carolyn McClure - yes.

VOTE: 5-0-0 (Unanimous)

2. CALL MEETING TO ORDER BY CHAIR

The meeting was called to order at 10:00am by Pro Tem Chair, Sharon Frank

3. ROLL CALL BY PRO TEM CHAIR

Board Members Present: Sharon Frank, Pro Tem Chair
Carolyn McClure
Janet Wilson
Elaine LeMoine
Judy Jinson-Riggle
Celine Hassell

Also Present: Sharon Rice, Wareham COA Director
Nicole Botelho, Wareham COA Transcriber

Guest Attending: Isis Davis, Sharon Bouldry, Patricia “Trisha” Dipasque, Jim Munise

Not Present: Sharon Boyer
Lynn Wheatley-Beaupre

4. MOMENT OF SILENCE FOR THE SICK AND DEPARTED

5. REVIEW AND VOTE ON MEETING MINUTES

MOTION: Board Member Celine Hassell Voted to approve the meeting minutes dated February 1st, 2024. Elaine LeMoine second. Roll Call: Board Member Judy Jinson-Riggle – yes, Board Member (Pro Tem Chair) Sharon Frank – yes, Board Member Carolyn McClure - yes, Board Member Janet Wilson – yes.

VOTE: 6-0-0 (Unanimous)

6. VOTE FOR CHAIR

MOTION: Board Member (Pro Tem Chair) Sharon Frank Voted to nominate Celine Hassell as the COA Chair to finish out the Term. Elaine LeMoine second. Roll Call: Board Member Judy Jinson-Riggle – yes, Board Member Carolyn McClure yes, Board Member Janet Wilson – yes.

VOTE: 5-0-0 (Unanimous)

7. DIRECTOR'S REPORT

Outreach Coordinator

The Wareham COA has hired an Outreach Coordinator, Isis Davis. She has started her employment with the Wareham COA and she is currently training under Sharon Rice guidance. Isis grew up in Wareham and she is excited for the opportunity to give back to her community.

Events

St. Patrick's Luncheon was a big success. Gratitude was expressed for the help and support. Special recognition to the Belle of the Irish Ball (Elaine LeMoine).

8. BOARD MEMBER UPDATE & VOTE

Pet Policy

Sharon Frank questions the Pet Policy at the COA. Service Dogs are allowed in the COA, they must be on a leash. Sharon Rice to discuss with Town Hall for support and guidance on the policy of house pets/dogs.

Friends of Wareham COA

The Friends of Wareham COA has officially reached 100 members. Friends of Wareham has officially become a 501C3. Carolyn McClure will be looking for a Board of Directors for the Friends of Wareham COA.

Christmas in July Craft Fair

The date for the Christmas in July Craft Fair is July 13th, 2024 (amended from the original date of July 27th, 2024). Hours are TBD. The Craft Fair will be at the Elks. The cost for vendors will be \$50 for non-members and \$40 for members of the Friends of

Wareham COA. The round tables from the Elks will be used. Dave Anderson “Slim”, the Chef from the Elks is willing to do food for the event.

9. OLD BUSINESS

COA Logo

Sharon Rice proposed 13 options (mock designs) with the help of Judy Jinson-Riggle and Elaine LeMoine. Sharon Rice asks the Board to think about the Design only, at this time. Sharon Rice asks the Board to review the designs and submit the Board Members top 2 design choices in 2 weeks. At the April meeting the Board can start talking about words, colors, etc. for the Logo.

10. NEW BUSINESS

Rules and Regulations

Celine Hassell, Elaine LeMoine and Lynn Wheatley-Beaupre revised the Rules and Regulations. Sharon Rice provided her feedback with a few revisions that were needed: a few typos and removal of the COA Director Annual Report. There is mention that committees working on projects should be preparing a progress report for the Board, including goals of the project.

MOTION: Board Member Sharon Frank Voted to accept the amended Rules and Regulation with the proposed corrections. Elaine LeMoine second. Roll Call: Board Member Judy Jinson-Riggle – yes, Board Member Carolyn McClure yes, Board Member Janet Wilson – yes, Board Member (Chair) Celine Hassell - yes.

VOTE: 6-0-0 (Unanimous)

11. CITIZEN PARTICIPATION

Jim Munise suggested that the St. Patrick’s day event should have been extended by 30 minutes. Jim Munise also gives thoughts on the Board being careful with sub-committees and the legalities behind them. Jim Muise recommends working groups to accomplish tasks.

12. ADJOURNMENT

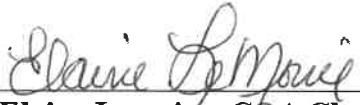
MOTION: Board Member Sharon Frank moved to adjourn the Council on Aging Board Meeting at 10:34am. Elaine LeMoine seconded. Roll Call: Board Member Janet Wilson

– yes, , Board Member (Chair) Celine Hassell – yes, Board Member Carolyn McClure – yes, Board Member Judy Jinson-Riggle - yes.

VOTE: 6-0-0 (Unanimous)

Respectfully submitted
Nicole Botelho
Wareham COA Transcriber

The foregoing minutes were submitted to the Select Board on:

Attest: 
Elaine Lemoine, COA Clerk

Date Signed: 

ATTACHMENTS SUBMITTED:

- I. Meeting Minutes from March 7th, 2024