

MINUTES OF MEETING OF THE COUNCIL ON AGING

Date of Meeting: August 3rd, 2023

Location of Meeting: 48 Marion Road, Room 320

Date of Transcription: August 12th, 2023

Transcribed by: Nicole Botelho

1. CALL MEETING TO ORDER BY CHAIR

The meeting was called to order at 10:12am by Melissa Kauranen, Chair

2. ROLL CALL BY PRO TEM CHAIR

Board Members Present: Melissa Kauranen, Chair
 Janet Wilson
 Sharon Boyer
 Marie Riley
 Elaine Lemoine

Also Present: Sharon Rice, Wareham COA Director
 Nicole Botelho, Wareham COA Transcriber
 Judith Whiteside, Wareham Select Board

Not Present: Sharon Frank
 Lynn Wheatley-Beaupre

3. MOMENT OF SILENCE FOR THE SICK AND DEPARTED

4. REVIEW AND VOTE ON MEETING MINUTES FROM July 6TH, 2023

Postponed until Wareham COA Board Meeting on September 7th, 2023.

5. DIRECTOR'S REPORT

i. COA STAFFING UPDATE

1. Melissa Quirk, Community Outreach/Program Coordinator was introduced.

ii. SPECIAL RECOGNITION

1. Sharon Frank was recognized by the Executive Office of Elder Affairs (EOEA) for her lifetime volunteer efforts. She was awarded the Lifetime Achievement award.

iii. EVENT UPDATE

1. **BBQ** – September 18th, 2023. Hosted by the Elks. They will cover the cost of Burgers and Hot Dogs
2. **Country Fest** – Still looking for a sponsor, hopefully the Elks will Host.

WAREHAM TOWN CLERK
2023 SEP 7 AM 11:29

iv. BEACON LIST DISTRIBUTION

1. Recommendations for the Beacon list to be visited and re-visit quantities that are distributed. Specifics to be talked about during September 7, 2023 meeting.

6. PROCEDURE FOR BOARD APPLICATIONS

a. CURRENT PROCESS

- i. Interested party to apply online. The application gets submitted to the Town Hall and then gets forwarded to the COA.
- ii. Invitation to invite interested party to attend a Board Meeting of the Board of Selectmen.
- iii. Interested parties are encouraged by the Board of Selectmen to attend at least 3 meeting of the interested Board the candidate is interested in joining.
- iv. Interested parties should than send their intention to the respective Board they will to join.
- v. The Board will than vote on interested parties at the next meeting.
- vi. The Board will than make a recommendation to the Select Office.
Recommendations are not guaranteed.

7. BOARD MEMBER UPDATE

- a. The Board of Select voted to decrease the amount of number of Board seats the COA has. The number of Board seats has been decreased from 9 Members (voting) to 7 Members and 2 Non-Members (non-voting) to 2 Non-Members.
 - i. The Select Board notes the change is based on the average number of Board Members who attend the monthly meeting, which is 6 Board Members.
- b. The 2 Non-Member Board seats are currently vacant.
 - i. **(3) Interested Parties in Attendance**
 1. Carolyn McLure
 - a. Resident of Wareham for 10+ years. She has summered in Onset for 30+ years. Carolyn is retired and works on Monday's afternoon in the COA office.
 2. William "Jim" Smyth
 - a. Resident of Onset for 10+ years. Retired Military. Assists the Meals on Wheels program. His original interest is based on he is retired, has time, enjoys volunteering and giving back. Jim applied back in February and has attended 4 COA Board meetings.
 3. James "Jim" Munise
 - a. Resident of Wareham for 40+ years. He has attended COA Board Meetings for 2 years. Jim comes with knowledge on how the COA operations, Town Bylaws, structures of Boards, processes, and appointing authority. Jim is retired.

- c. Bylaws submitted to the State are not the Town Bylaws. The Select Board has the right to make changes to Town Bylaws.
- d. Marie Riley notes that there has been more interest in the Board and more positivity since Sharon Rice has taken over as COA Director.

MOTION: Board Member Janet Wilson moved to have Melissa Kauranen (Chair) to send a letter to the Select Board, urging them to reconsider their vote on reducing the number of seats on the Board of Directors. Elaine Lemoine seconded. Roll Call: Board Member Marie Riley – yes, Board Member Sharon Boyer – yes, Board Member (Chair) Melissa Kauranen – yes.

VOTE: 5-0-0 (Unanimous)

8. CITIZENSHIP PARTICIPATION

a. Jim Munise

- i. Questions Chapter 40 Town Bylaws.
- ii. Notes the reduction of Board Seat Members
 - 1. 2010 – 11 Seats to 9 Seats
 - 2. 2023 – 9 Seats to 7 Seats
- iii. Recommendation for the Board to review the Rules and Regulations

9. SOCIAL MEDIA

- a. Nicole Botelho to take over the posting of the COA Facebook page effective September 1, 2023.

10. ADJOURNMENT

MOTION: Board Member Janet Wilson moved to adjourn the Council on Aging Board Meeting at 10:47am. Board Member Marie Riley seconded. Roll Call: Board Member Elaine Lemoine – yes, Board Member Sharon Boyer – yes, Board Member (Chair) Melissa Kauranen– yes.

VOTE: 5-0-0 (Unanimous)

Respectfully submitted
Nicole Botelho
Wareham COA Transcriber

The foregoing minutes were submitted to the Board of Selectmen on:

Attest: Elaine Lemoine
Elaine Lemoine, COA Clerk

Date Signed: Sept 7 2023