

MINUTES OF MEETING
COUNCIL ON AGING
BOARD OF DIRECTORS

DATE: March 3, 2016

TIME AND PLACE: 10:00 a.m. - Room 208 – Multi-service Center

In Attendance: Rosalie Bulu
Peter Dunlop
Sharon Frank
Judith Peterson
Muriel June Slaney

ABSENT: Corrine Baker
Nancy Sawyer

Meeting called to order at 10:00 by Chairman Dunlop

Minutes of February 4, 2016 distributed

Announcements:

Chairman Dunlop presented and read Ms. Francine Balanca's resignation letter and expressed regret for this resignation and wished her family well.

TOPICS DISCUSSED:

1. Chairman's meeting with Town Administrator

- a. Chairman Dunlop discussed his meeting with Town Administrator Derek Sullivan regarding hiring a Director for the COA. Mr. Sullivan agreed that if the money was forthcoming from the State, a Director could be hired.
- b. Mr. Sullivan also stated that the Marion COA was not interested in sharing a Director at this time. They are in the process of increasing the hours of their current part-time director to full time.
- c. The possibility of upgrading the Everett School to house the COA is no longer on the table as CEDA has pulled the funding for the project. Chairman Dunlop will get in touch with Jaime Rebhan of CEDA to discuss other means for funding.
- d. No word has been received from Rep. Gifford's office regarding the Board's request for funding with intention of hiring a Director for the COA.
- e. Chairman Dunlop again requested financial reports and copies of the past and current Formula Grant submitted to the national office from Mr. Sullivan as Acting Director of the COA. Mr. Sullivan stated that he would email Mr. Dunlop copies of the above reports. When none were forthcoming, Mr. Dunlop visited Mr. Sullivan's office the next day and was assured they would be sent. None have been received as of the time of this meeting.

Meeting with Town Administrator cont'd

f. Mr. Sullivan informed the Chairman that he had visited Ocean State Job Lot and was told that money for the Council on Aging was available. Details on how to procure these funds was not outlined at that time. Mr. Dunlop agreed to look into the procedure. It was suggested that the COA prepare and distribute a flyer at their grand opening.

2. Liturgical Representative Location and Contacts

Member Slaney reminded the Board that a representative from Liturgical Publications will be spending a week at the COA to contact local businesses and organizations in an effort to sell ads for the Senior Beacon. She asked that each member suggest possible advertisers for the representative to contact. The representative will be on campus the week of April 11th. A location from which the rep could conduct business had yet to be established. Ms. Slaney suggested the Town Nurses office in the MSC building was a possibility and would look into that and other possible locations.

3. Purchase of Shuffleboard Table

After a brief discussion, the Board voted 5-0 in favor of purchasing a shuffleboard table with a maximum spending limit of \$1500. The table will be placed in the Community Room of the MSC.

4. Purchase of Computers

After a brief discussion, the Board voted 4-0 (Ms. Frank recused) in favor of purchasing 3 computers for senior use to be located in the COA office. The computers will be purchased from "Good Geeks."

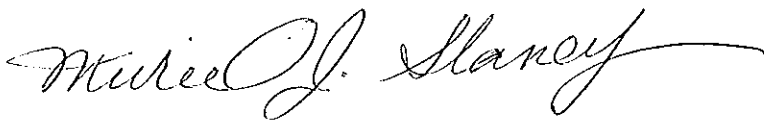
OTHER TOPICS

Member Slaney questioned if some of the recently purchased gift cards from Stop & Shop and Shaw's could be given to Cheryl Johannssen in the culinary division to provide toast and muffins for seniors in the morning. A favorable vote of 5-0 was taken to approve this measure.

CONSENT AGENDA: February 4, 2016 minutes of meeting accepted on a vote of 6-0

Next Meeting Date: Thursday April 7, 2016
 10:00 a.m.
 Room 208 Multi-service Center

Meeting adjourned on a vote of 5-0 at 11:30 a.m.



Prepared by Muriel June Slaney, Clerk