

# ***Decas Steering Committee Meeting Minutes***

Wednesday, May 18<sup>th</sup>, 2022, via Zoom Remote Meeting

## **I. Call to order**

Diane Kenney called the meeting to order at 7:03 PM.

## **II. Roll Call**

Members attending:

- a) Diane Kenney
- b) Jonathan Dallmeyer
- c) Tracie Williams
- d) Charles Klueber
- e) Jody Santagate

## **III. Discussion with parties interested in the Decas Project**

No parties present

## **IV. Committee Member Announcements, Comments and Updates**

Charles provides update from Public Safety Committee. Decas is being evaluated again along with the remaining sites. There's interest in building a senior center along with police/EMS. He will provide more updates as information comes out of that committee. Jody lets the committee know that a senior center with the police station is not feasible. The constant noise and security needs of the building would not be conducive to a healthy senior center. Jon provides update on donated PCs: one laptop was busted, the other is ancient, so both are junk. There are 5 workstations, three monitors, and two multi-function printers that would be good.

## **V. Informal/working group updates**

Leslie Edwards-Davis provides an update from the Foundation/Informal Group. Over \$3000 has been raised in just a few months demonstrating that the town wants and supports this plan. There are a lot of grants available, but the town does not have a grant officer to coordinate applications. Town Administrator and Ken Buckland

usually draft most applications. Leslie suggests coordinating with them to start application process.

## **VI. Discussion with Wareham Boards and Committees**

Joan Kinneburg from the Community Preservation Committee presents what the CPC does and how CPC monies can be used. In the CPCs experience, outdoor activity improvements are the best use of CPC money. Nature trails, community gardens, and play areas are examples. The general process is that the Town Meeting will approve the use of CPC funds and the money will be available at the same time. The Town Administrator generally asks the BOS prior to inserting articles on the meeting warrant but it can be done via citizen petition as well, provided that the CPC money use is in accordance with the state and local laws.

## **VII. Final Survey Questions**

Jon noted that when he was researching how other committees have done surveys, the COA did a survey a few years ago online using town resources. Missy suggested reaching out to Matt Underhill to coordinate an online component. While reviewing the document editorial changes were suggested to spell out some acronyms and add a few sentences better describing what is being offered.

While discussing the household and social needs section, Jody and Tracie expressed concern that asking such personal questions could scare respondents and give the false impression that the committee is promising relief for people who might need it. Jon explains that the purpose of the survey is to identify people who may need help that could be met by the expansion of available services via the community center. Removing that section would remove a large point of why the survey is being done.

Tracie motions to remove sections 3 and 4 of the survey, Jody seconded.

**Vote 2-3-0.** Sections will not be deleted

Jon mentions that he will incorporate the changes recommended about acronyms and missing sentences.

Jon motions to accept survey with noted amendments, Charles seconded.

**Vote 3-1-1 to approve.**

## **VIII. Jones Payne Update**

Nadia provides more information on draft room data sheets. Should be finished and presented to committee soon.

## **IX. Adjournment**

Jon motioned to adjourn meeting at 9:03 PM. Diane seconded.

### **Vote 5-0-0 to adjourn meeting**

Facilitator Name

Minutes submitted by:  Jonathan Dallmeyer, Clerk

Date submitted to Town Clerk:  7/7/22

Referenced documents:

Proposed Survey Questions\_LED.docx