

MINUTES OF MEETING OF WAREHAM FINANCE COMMITTEE

Date of Meeting: March 2, 2016

I. CALL MEETING TO ORDER

The meeting was called to order at 6:30 P.M.

II. ROLL CALL

Members Present: David Heard, Chairman
Bernie Pigeon, Vice Chairman
Ellis Bailey, Clerk
Tom Worthen
Pat Rumney
Stuart Novick

Member Absent: Joan Fontes

Also Present: Derek Sullivan, Town Administrator (Arrived at 7:12 P.M.)

III. CITIZENS PARTICIPATION

No-one came forward for Citizens Participation.

IV. TOWN ADMINISTRATOR'S REPORT

NOTE: The Town Administrator's Report to be handled later in the meeting.

V. FINANCE COMMITTEE MATTERS

A. Review & vote 2016 Spring Town Meeting Warrant articles.

1. Article 16 – Minot Forest School Building: MSBA Feasibility Study – Kimberly Shaver-Hood, Superintendent.
2. Article 17 – John W. Decas Elementary School: MSBA Accelerated Repair Project – Kimberly Shaver-Hood, Superintendent.

Present before the FinCom: Kimberly Shaver-Hood, Superintendent of Schools
Geoff Swett, School Committee

Ms. Shaver-Hood discussed Article 17. She explained a previous Town Meeting article was approved authorizing a Feasibility Study for a partial roof & boiler replacement project at John W. Decas Elementary School. This study is now underway. The next phase of the project will be the construction phase. This article is to seek approval of the funding of the construction phase. This article is proposed as a "placeholder" article as the project Feasibility Study has not

yet been completed. Once the study has completed, an estimated total project cost will be available.

Ms. Shaver-Hood discussed the estimated costs & MSBA reimbursement.

Discussion ensued re: replacement of the boiler. Mr. Swett stated the MSBA is looking at the two aspects of the project (roof & boiler) as a whole.

Ms. Shaver-Hood explained the issue of asbestos & that the MSBA is aware of this. She discussed the needed repairs to the roof which there are many tears & holes.

Ms. Shaver-Hood is hoping to have everything wrapped up by the 2017 school year (most likely the spring of 2017).

Brief discussion ensued re: boilers.

Ms. Shaver-Hood discussed Article 16. She explained this article is being proposed to be used should the district be successful in its application to the MSBA Feasibility Study of the renovation or replacement through a new building of the Minot Forest Elementary School. A Town Meeting article would be necessary if such an application was successful as funds would be required for the study.

Ms. Shaver-Hood explained that this project has been admitted to the CORE Program & they are looking at a renovation or a new building. She discussed the \$1 million needed for the Feasibility Study & the Town's portion to put towards this \$1 million would be approx. \$300,000.

Ms. Shaver-Hood discussed issues at the Minot Forest School, such as not being able to utilize the modulars anymore, electrical needs, HVAC needs, etc. She stated if the study is approved this spring, they will come back next spring with the study. She stated the study process will take approx. one year with a total project time of four to five years.

Discussion ensued re: potential enrollment in the elementary schools & the limitations of current schools & populations.

Discussion ensued re: what is being obtained w/ the \$1 million & "model" schools.

Discussion ensued re: the importance of getting the information on this proposal out to the community & getting people on-board.

3. Any other articles.

No other articles were discussed.

B. Town Meeting deadline dates:

- 1. March 16, 2016 – FinCom to receive Special TM Warrant.**

2. April 6, 2016 – Last day for FinCom to vote on articles.
3. April 6, 2016 – Set public hearing date for Warrants.
4. April 8, 2016 – Last day to get all information to Kelly.
5. April 11, 2016 – Warrant to print.
6. April 25, 2016 – Town Meeting.

The FinCom reviewed the Town Meeting deadlines.

C. Discussion: Joint meeting w/ BOS re: discussions w/ proponents of Town Meeting articles to be held on Tuesday, March 8, 2016.

Mr. Heard stated the FinCom & the BOS will hold a joint meeting on March 8, 2016 at 7:00 P.M. in Room 320 to review Town Meeting articles.

VI. APPROVAL OF MEETING MINUTES: FEBRUARY 17, 2016

MOTION: Mr. Bailey moved to approve the meeting minutes of February 17, 2016. Mr. Pigeon seconded.

VOTE: (5-0-1)
Mr. Heard abstained

VII. ANY OTHER BUSINESS

Mr. Heard would like members to go through the Warrant & if there are any proponents the FinCom would like to speak with, the proponents will be asked to come before the FinCom.

NOTE: Mr. Sullivan arrived at this time.

The meeting went back to item IV. Town Administrator's Report.

A. Update on FY 2016 budget.

1. January 2016 monthly income/expense report.

Mr. Sullivan briefly reviewed the January 2016 monthly report. He noted several items, including library figures & Liuna figures.

B. Any other fiscal matters.

1. Articles 16 & 17.

Mr. Bailey noted that the Superintendent of Schools is looking for \$1 million for two projects. Mr. Sullivan stated the effect of this (if approved) would be in the FY 2018 budget for any borrowing which would be needed for these projects. He stated it will depend on reimbursement figures from MSBA. Brief discussion ensued re: the proposed projects.

2. Dam status.

Mr. Sullivan explained the Town had to turn back a grant for the dam. There are attempts at trying to figure out a long-term solution. He stated the dam may be turned into a State issue. He stated there was a request to reduce the dam as a high hazard, but the status has not been lifted yet. He noted that other sources are being looked at.

C. Overview of FY 2017 budget.

Mr. Sullivan stated next week he should have the balanced budget ready to put out.

Mr. Sullivan stated he will be meeting w/ the Mayflower Group & two articles will be on the Special Town Meeting Warrant re: Mayflower insurance issues.

NOTE: The meeting went back to item VII. Any other business.

Mr. Worthen asked if everyone can get back to doing five year projections. Mr. Sullivan stated yes & it will be utilized. He stated five year projections can be a base going forward.

Discussion ensued re: the needs for the Decas & Minot Schools & a potential new roof for the Middle School. Mr. Sullivan stated he would like to develop a building management plan going forward. He noted other towns have hired people to do this.

Brief discussion ensued re: capital leasing.

MOTION: Mr. Bailey moved Favorable Action on Article 16 of the 2016 Spring Town Meeting Warrant. Mr. Pigeon seconded.

VOTE: Unanimous (6-0-0)

Discussion ensued re: Article 17. Mr. Heard stated the study & specifications have been done. The project is now going out to bid.

MOTION: Mr. Pigeon moved Favorable Action on Article 17 of the 2016 Spring Town Meeting Warrant. Mr. Novick seconded.

Mr. Worthen stated he would like to see the options first. He doesn't feel the School Dept. has wrapped everything up yet. He feels a plan should be before the FinCom first & the FinCom should know how this will be paid for. Brief discussion ensued.

Mr. Worthen feels the FinCom should see the whole package first. He suggested tabling voting on Article 17 at this time.

NOTE: Mr. Pigeon & Mr. Novick withdrew their motions.

Brief discussion ensued re: touring the two schools.

VIII. NEXT MEETING DATE & TIME

The next meeting will be on Tuesday, March 8, 2016 in Room 320 of the Multi-Service Center.

IX. ADJOURNMENT

MOTION: Mr. Pigeon moved to adjourn the meeting at 7:55 P.M. Mr. Novick seconded.

VOTE: Unanimous (6-0-0)

Respectfully submitted,

Kelly Barrasso
Kelly Barrasso, Transcriptionist

Date signed: 3/9/16

Attest: Ellis Bailey (KB)
Ellis Bailey, Clerk
WAREHAM FINANCE COMMITTEE

Date copy sent to Town Clerk: 3/14/16