

## **MINUTES OF MEETING OF WAREHAM FINANCE COMMITTEE**

**Date of Meeting: August 17, 2016**

### **I. CALL MEETING TO ORDER**

The meeting was called to order at 6:30 P.M.

### **II. ROLL CALL**

Members Present: David Heard, Chairman  
Bernie Pigeon, Vice Chairman  
Ellis Bailey, Clerk  
Tom Worthen  
Stuart Novick  
Joan Fontes  
Pat Rumney (Arrived at 6:31 P.M.)  
Glenn Lawrence

Member Absent: Dominic Cammarano

Also Present: Derek Sullivan, Town Administrator

### **III. CITIZENS PARTICIPATION**

No-one came forward for Citizens Participation.

**NOTE:** Mr. Heard introduced Mr. Lawrence, the newest member of the Finance Committee.

### **IV. TOWN ADMINISTRATOR'S REPORT**

#### **A. Update on FY2016 budget.**

Mr. Sullivan updated the FinCom on final FY2016 figures. (Attached as reference). He noted that turnovers came to approx. \$1.5 million.

Brief discussion ensued re: snow & ice.

#### **B. Revenue projections.**

Mr. Sullivan discussed revenue projections, such as excise taxes, hotel/motel taxes, penalties & interest, fees, & Medicaid reimbursements.

Brief discussion ensued re: Free Cash.

### **C. Enterprise Fund Revenue for FY2016.**

Mr. Sullivan discussed Enterprise Fund revenue. (Attached as reference).

Mr. Sullivan discussed the IMA w/ the Town of Bourne.

Brief discussion ensued re: the Prudential Committee & the Water/Fire Districts.

### **D. Parking Kiosk Historical Data.**

Mr. Sullivan discussed the Parking Kiosk historical data. (Attached as reference).

Mr. Sullivan briefly spoke re: the boat shuttle launch & transient moorings.

Mr. Sullivan spoke re: potential uses for funds generated from the parking program, such as expanding parking & the possible use of a shuttle.

## **V. FINANCE COMMITTEE MATTERS**

### **A. Introduce new FinCom member. Done**

### **B. Update on 2016 Fall Town Meeting.**

#### **1. Any proposed Town Meeting articles.**

Mr. Sullivan reviewed & briefly discussed proposed articles for the 2016 Fall Town Meeting. Some of the articles proposed are the following:

- Waterways Account – Transfer \$25,000 for engineering oversight of the Onset Boat Ramp project.

Brief discussion ensued re: when this project will commence.

- Community Preservation articles.
- Zoning Bylaw amendments.

Present before the FinCom: Selectman Alan Slavin, BOS Liaison

Selectman Slavin stated the proposed zoning article was presented as one article w/ seven (7) amendments within. He stated some of the amendments are language changes. The Planning Board has not held their public hearings as of yet on these amendments.

- Union Contracts.

Mr. Sullivan anticipates some union contracts coming forward for Town Meeting.

Present before the FinCom: Claire Smith, Town Moderator

Ms. Smith understands there were also two articles submitted that Mr. Sullivan does not have. It was stated this will be looked into.

Selectman Slavin noted that there have been petition submittals to the State re: liquor licenses & mobile home affordable housing.

- Budget Transfers,

Mr. Sullivan stated there may be some budget transfers for Town Meeting.

**2. FinCom Fall Town Meeting schedule.**

**3. Establish dates for article proponents to meet w/ FinCom.**

**NOTE: These items to be handled later in the meeting.**

### **C. Capital Planning matters: Jim Giberti, Capital Planning Committee**

Mr. Giberti stated the Capital Planning Committee would like to get up-to-date on capital items. The Committee has developed a plan for capital expenditures. He explained funding sources are necessary to develop this plan. Free Cash is one source with an amount to be determined. He noted that adequate funding is still not available for capital needs.

Mr. Giberti spoke re: a five-year plan & funding needed for said plan. He discussed the Committee's support of borrowing money for several capital items, such as school buses. He stated there is a need to figure out how to pay for capital items without taxing residents.

Mr. Giberti stated the Committee will be meeting on September 8, 2016 with department heads to discuss their needs and priorities.

Mr. Heard stated Mr. Sullivan hopes to have a Free Cash figure by the end of September.

Mr. Giberti explained that Town buildings are lower on the capital list vs. police cruisers and a Dog Officer vehicle.

Selectmen Slavin stated the Committee plans on making a report/recommendations for projects that require BOS approval & for Warrant article(s). He noted some recommendations will require a grant or debt exclusion when a dollar amount is not feasible.

### **D. Update on WPCF discharge project.**

Mr. Heard stated last week, the Buzzards Bay Coalition held a presentation to discuss the proposed re-location of discharge. MA Maritime has a discharge permit for discharge into the canal. The existing facility is "constipated". The discharge location is not adequate (discharge into the Agawam River). There is a need to increase discharge capacity at the WPCF & put more areas onto Town Sewer. The proposal is to bring discharge into Buzzards Bay along the railroad tracks. The proposal is being backed by the State & the Buzzards Bay Coalition. The

State would like to see more regionalization. Marion & South Plymouth are also interested in this proposal. Discussion ensued.

**E. FinCom liaisons to Town departments.**

Mr. Fontes discussed FinCom liaisons & critical departments w/ financial impacts to the Town. She discussed the liaisons responsibilities. She spoke re: the assignment of liaisons.

Mr. Heard asked FinCom members to obtain agendas & minutes of their assigned departments.

**NOTE: The meeting went back to Item V. Finance Committee Matters – 2. FinCom Fall Town Meeting schedule & 3. Establish dates for article proponents to meet w/ FinCom.**

Mr. Pigeon stated on September 8, 2016, the School Department will be holding a meeting re: updates relative to school projects.

Mr. Heard stated on September 8, 2016, the Capital Planning Committee will be holding an all-day meeting w/ departments re: capital needs/priorities.

The FinCom members concurred to meet on the following dates:

September 14<sup>th</sup>, September 21<sup>st</sup>, October 5<sup>th</sup>, & October 12<sup>th</sup>.

**VI. APPROVAL OF MEETING MINUTES: JULY 27, 2016**

**MOTION: Mr. Pigeon moved to approve the meeting minutes of July 27, 2016. Ms. Fontes seconded.**

**VOTE: (7-0-1)**

**Mr. Lawrence abstained**

**VII. NEXT MEETING DATE & TIME**

The next meeting date will be September 14, 2016 at 6:30 P.M.

**VIII. ANY OTHER BUSINESS**

Mr. Heard stated the MA Municipal Association will be holding a meeting in Devans, MA on October 15, 2016. If any FinCom members in interested in attending, please let him know.

**IX. ADJOURNMENT**

**MOTION:** Mr. Novick moved to adjourn the meeting at 8:22 P.M. Mr. Pigeon seconded.

**VOTE: Unanimous (8-0-0)**

Respectfully submitted,

\_\_\_\_\_

Kelly Barrasso, Transcriptionist

Date signed: \_\_\_\_\_

Attest: \_\_\_\_\_

Ellis Bailey, Clerk Wareham Finance Committee

Date copy sent to Town Clerk: \_\_\_\_\_