

## Minutes for April 2016 meeting, Wareham Free Library Board of Trustees

Call to Order: 5:31pm members present: Bethany G., Roger B., Rachel K., Johnna F., Diane O., Mel D.

also present: Kerry Mello, Mike Dowd, April Lauer, Marcia Hickey, Priscilla Porter  
meeting begun without a quorum

2. Public Comment: none

3. Review of previous minutes: minutes not delivered before meeting

4. Correspondence: none

5. Foundation/Friends report

(Kerry Mello)

1. May 12 event - Author visit to library, 5pm; dinner, \$100 per ticket

2. \$5000 TJX grant for summer reading awarded

includes technology, perhaps used for the school age AWE computer

(Priscilla Porter)

3. Duck race, May 22, at Makepeace

event volunteer sign-up done, ducks on sale, Watchman is sponsoring the  
with \$300 reimbursing and free water

4. Good crowd for "Finest Hours" fundraiser at Flagship Cinemas

6. New Business

Marcia Hickey Reports:

Theresa's last day, April 30 (Sonja will cover her hours?); ad for her replacement  
already published

Little People's College and classes from other schools are visiting the library for  
an activity and tour with Marcia Hickey

5:37pm Diane O'Brien joins meeting (Quorum)

5:45pm Melissa Dyer joins meeting

SAILS meeting, June 6, 1pm: public hearing in Middleboro. See Kathy Murphy  
for details.

7. Old Business

FY16 budget

over budget through December (internal issues due to lack of director and  
access to financial statements)

with loss of Deb Rich, finances should be okay for rest of the year

Sustainability Plan Update (Roger B):

Susan Williams Gifford at meeting (no financial support from her)

3 documents done with consultants

1. confidential draft agreement (between town, Friends, Foundation,  
BOLT to stabilize library funding aim to get back to \$450,000 yearly  
budget, full services, recertification)

2. WFL endowment implementation plan (aiming for \$3 million: \$2.5 for endowment to generate ongoing interest for yearly use in library budget, \$500,000 to use between now and end of fundraising campaign  
phase one begins May-July, 2016  
social event to recruit prospective leaders on June 11 (tentative)  
(hoping FDA consultants do presentation at this event)
3. Preliminary Strategic Plan Draft  
decent assessment of various groups

lines up with the budgets created by BoLT, Denise Medeiros, Deb Rich (3rd party confirmation of our estimate of cost for a fully functioning library)

Outlines vision, goals, plans, etc. Melissa Dyer will be on this committee

Motion: That Melissa Dyer be trustee representative to the endowment campaign organization  
Roger B., motion, Johnna F., second, passed 5-0-1

2nd Motion: That we accept the confidential draft, dated March 23, 2016, of an Agreement between the Town, Trustees, Friends, and Foundation to create a public/private partnership to ensure certification and long-term sustainability of the Wareham Free Library. The Chair is authorized to sign for the trustees in the same time frame, as other signatories, accepting relatively minor changes in wording that do not change the basic intent of the agreement. Roger B. motion, Diane O. 2nd, 6-0-0

FY17 budget (Roger B.)

meeting with Derek Sullivan over budget comes to:

\$216,000 from town, with additional \$13,000 Special Spring town mtg.

\$23,000 from Foundation

Total: \$252,000

Motion: That we accept the Town Administrator's budget of \$216,824 approved at Town Meeting. We further understand and trust the word of the Town Administrator and 2 selectmen (Whiteside, Teitelbaum) that the additional \$13,000 negotiated for hiring a director will be added by means of a budget line transfer at the 2017 Special Town Meeting. Further that the Foundation will add \$23,000 as part of the public/private cooperation process to enable the position of director to be a full time position for FY2017. That brings the library's total FY17 budget to \$252,000. The Trustees will work with the new director to operate on that assumption. Roger B. motion, Melissa Dyer 2nd, 6-0-0

Director Search Update (Johnna F.)

Position has been posted and applications were accepted through 4/25

Review of applications and Interviews will be done by search committee (Johnna F., Mel D., Mel Lazarus, Priscilla Porter, Marcia Hickey); top candidates will be referred to T/A for final recommendation to Board of Selectmen

8. Trustee Matters

Mike Dowd, potential trustee, introduces himself; April Lauer present

Executive Session, 6:52pm

Roger B., motion to call executive session, Rachel K. 2nd, 6-0-0

Move to recommend that the Board of Selectmen appoint April Lauer to BoLT.

Roger B. motion, Diane O. 2nd, 6-0-0

Move to recommend that the Board of Selectmen appoint Mike Dowd to the BoLT

Melissa D. motion, Rachel K. 2nd, 6-0-0

Move to end executive session

Roger B. motion, Melissa D. 2nd, 6-0-0

Date and Hour of next meeting: Thursday, May 19, 2016, 5:30pm

Move to adjourn

Melissa D. motion, Diane O. 2nd, 6-0-0