



WFL BOARD OF LIBRARY TRUSTEES MINUTES

DATE: Thursday, July 16, 2020

TIME: 12:00 pm

LOCATION: Virtual - ZOOM Meeting

Register in advance for this meeting:

<https://zoom.us/join/zoom/register/tJMpdO6ggj0iGdZodTuoQWkD42gZeBfXP9lb>

After registering, you will receive a confirmation email containing information about joining the meeting.

Board Members/Attendees Present: Melissa Dyer (Chair), Deanne Bonnar (Secretary), Nancy Rice, Joanne Robertson, Mallory Callinan, George Ripley (Director), Aprilleigh Lauer (Vice Chair, 12:18 pm), Linda Jackson (12:20 pm).

Board Members Absent: Selectman Representative.

Call to Order: 12:07 pm by Mel D.

Review of the Minutes:

June minutes – motion to accept/approve made by Joanne R.; seconded by Nancy R.; vote to approve 5-0-0.

Reading/acceptance of the May minutes had been postponed until the July meeting as there was no quorum in June. Motion to accept/approve made by Joanne R.; seconded by Nancy R.; vote to approve 7-0-0 (disparity in voting due to late arrival of 2 members).

Announcements:

It's Mallory C's 33rd birthday today – happy birthday Mallory!

The Gleason Family Y is doing a "Farmer to Family Fresh Produce" box distribution on Fridays through August 28 from 12-2 pm. The box is 20 lbs. of fresh fruits and vegetables provided by Sid Wainer through grants/funding sourced by the Marion Institute. Intentioned for families of 4 or more during this health crisis, but exceptions can be made. Please direct all inquiries to Mel Dyer at 508.295.9622 x27 to register for the program.

Public Comment: Nothing at this time.

Friends Report:

Nancy R. reported on the 1st WFL book sale since closure – went well and raised \$601.30. Next sale is July 23 from 9 am-4 pm. Rain date is July 24.

In an email to Mel D. from Priscilla P. with additional details provided by George, Priscilla wanted to give a big thank you to those that helped with the sale and requested help for the next sale. She indicated that social distancing (no more than 6 browsers at a time), masks/gloves and use of hand sanitizer were required during the sale, and that it all worked out really well.

The Friends group has made their 1st installment of committed funds to the WFL - \$6,000 for books and materials; \$500 for caretaking expenses at Spinney during closure per George's request.

The Summer Reading Program is going “viral” and the Friends will continue to fund the cost as the grant request to the Wareham Cultural Council was denied.

Foundation Report: George R. updated the Board in the representative’s absence. Fundraising for the Virtual Author’s event with Halle Ephron (in lieu of the originally planned in-person event) is scheduled for Thursday, August 13 from 6:30-8 pm. Registration is required (supportwarehamlibrary.org) and a suggested donation of \$30-\$100 is requested of the attendees.

Correspondence: Mel D. mentioned that she will continue to forward the e-mails from MBLC. Touched on the current email re: United 4 Libraries Virtual Conference and the info available. George R. was asked for his input on the “Every Library” political advocacy group.

Old Business: “Volunteers for shelving” will remain on the agenda until such time as the library is open fully to the public and such assistance may again be required. It will be re-addressed at such time.

New Business:

Although it wasn’t on the agenda, as we missed the opportunity to vote in June (no quorum), we added the election for the upcoming fiscal year as new business.

Mel D. nominated to continue as Chair (motion to vote by Aprilleigh L.; seconded by Deanne B.; vote 6-0-1). Aprilleigh L. nominated to continue as Vice Chair (motion to vote by Deanne B.; seconded by Mel D.; vote 6-0-1). As there were no interested parties in the Secretary position, it was discussed and voted on to let this remain an open position at present with a rotating schedule through the non-officer BoLT members in alphabetical order beginning in August (motion to vote by Mel D.; seconded by Deanne B.; vote 7-0-0).

Director’s Report:

George R. presented the June report – due to closure numbers are down except for FB likes and digital circulation, but still a positive report considering that the building was closed. There is little to no interest in virtual programming at present. The WFL will continue to offer as able.

MBLC awarded WFL a COVID grant for programming (\$2500 +/-) – to be used to purchase storytime microphones, STEM Check out kit, stands for recording equipment, and storywalk supplies.

The budget was “tweaked” on July 15 – numbers are the same, but the line items were changed to correctly reflect the expenditures. Salary line was broken out to Regular and PT. George also reported on his fall back plan to reinstitute PT staff as such: 1 PT (19 hours) currently; 1 PT as of 1/1/21; 3rd PT unfunded. Current staff have agreed to help with current budget by taking limited furlough time throughout year (different furlough options available – hourly, daily, weekly).

Curbside pickup is up and running, as are interlibrary deliveries/holds, although the latter may take longer than usual.

Trustee Matters: Mallory C. actively recruiting WFL Board members. Mel D. suggested adding their email to the next meeting notice to ensure that they attend as part of vetting process on both sides.

Next Meeting: August 20, 2020. Monthly we will ask WFL Board members what time is best for Zoom meetings in order to maximize attendance.

Motion to Adjourn: 1:21 pm (Mel) – motion made by Aprilleigh L.; seconded by Linda J.; vote 7-0-0.