



WFL BOARD OF LIBRARY TRUSTEES MEETING MINUTES

DAY/DATE: WEDNESDAY, OCTOBER 26, 2022

TIME: 5:30 p.m.

LOCATION: Wareham Free Library

The meeting was called to order at 5:33 pm. Present were Holli Van Nest, Chair, Deanne Bonner, Vice Chair, Nancy Rice, Margit Price, Sarah Corbitt, Secretary and Patrick Marshall, Director, Linda Scharf was present as a member of the public.

1. Review and Approval of Minutes

- a. Approved September 15, 2022, Minutes as amended by P. Marshall. N. Rice motioned for approval, seconded by D. Bonner. Approved 5-0-0.

2. Announcements: None

3. Public Comment: None

4. Reports: Friends and Foundation

N. Rice reported that there are no more book sales for 2022. The Friends are looking forward to the Holiday Fair on Dec. 3. N. Rice confirmed there would be cookie sales at the Holiday Fair. N. Rice also reported the Friends are looking for donations of Christmas decorations for use at the Holiday Fair.

- a. P. Marshall reported the Foundation will be hosting a mini-golf course at the library as a small fundraiser. It will be free to the public, with a voluntary donation at the door. The date is Friday, Dec. 30. There was discussion of the Trustees providing volunteer support of this event.
- b. The Foundation soon will be announcing the total for the Bridging the Gap fundraising effort.
- c. H. Van Nest reported she has been in conversation with Eileen Scully, President of the Foundation, and Pricilla Porter, President of the Friends, on how the three organizations can work together to support the Library.

5. Correspondence

- a. MBLC Correspondence: None
- b. Trustees e-mail account: None
- c. H. Van Nest reported she sent a thank you note to Galen Lauer, the Eagle Scout who did work on the Children's Learning Garden at the Library and a separate thank you note to his mother, Aprilleigh Lauer, a former Library Trustee who supported his work. H. Van Nest also sent a thank you note to the Garden Club for the ongoing work they provide around the Library and for the specific work in the Courtyard.

6. Old Business

- a. Recruitment efforts
 - i. All the Trustees had received copies of Peter Gold's application to become a member of the Board of Trustees. His membership will be voted on at the Nov. 16 meeting

- ii. M. Price reported she will be attending a meeting of the Garden Club to speak about the library and the need for more Board of Trustees members. D. Bonner will be attending the Garden Club meeting as well, as part of the Board's efforts to recruit more members.
- b. Preparing for Town Meeting:
 - i. D. Bonner and M. Price reported the Town Moderator, Margaret Ishihara, would not approve the request by the Board of Trustees to have a table outside the auditorium at the Wareham Elementary School the night of the Fall Town Meeting.
- c. Follow-up from 10/22 BoLT Retreat:
 - i. There was a general discussion among Trustees and the Director regarding the Trustees' goals and objectives decided at the Oct. 22, 2022 retreat. The Trustees will be making final decisions on their goals at the November 16, 2022 meeting. Trustees will also be determining who will be working on which goals.

7. Director's Report:

- a. P. Marshall reported that Patty Wylde, who created the Courtyard landscape, will be sponsoring more work on it.
- b. He reported he is working with a consultant on beginning the process for the Strategic Plan/5-Year Plan required by the Town. The current 5-Year Plan ended this past fiscal year. In January there will be some stakeholder and community input sessions. The stakeholders involved in the 5-Year Plan are the Trustees, the Friends, the Foundation and the Library Staff. The community would involve the Town administration, as well as members of the community in general.
- c. He reported the survey will be going out the first week of January.
- d. P. Marshall distributed a draft of the Request for Reconsideration which will be discussed and potentially voted upon at the 11/16/22 meeting

8. New Business: None

9. Trustee Matters

- a. Future agendas
 - i. D. Bonner and S. Corbitt volunteered to look at other library and town agendas in order to gain a sense of how the Trustee's meeting agendas could be modified to create a more efficient process for discussion.

10. Next Meeting

- a. **Wednesday, November 16, 2022, 5:30 p.m.**

11. Adjournment

- a. H. Van Nest called for a motion to adjourn the meeting at 7 pm. D. Bonner made the motion; M. Price seconded.

Calendar of 2022-2023 Meetings:

All Future Meeting Dates TBD

Documents used in the meeting:

Wareham Free Library BoLT minutes September 15, 2022

Wareham Free Library Minutes 10/26/22

Director's Report – October 24, 2022

WFL Library Statistics FISCAL YEAR 2023

Expense Report – October 21, 2022

Request for Reconsideration Policy

Peter Gold's Application for Trustee Membership

Date signed: 11/17/22

Attest:

Sarah Corbitt

Sarah Corbitt

Secretary, Board of Library Trustees

11/17/22

Date sent to Wareham Town Clerk