

MINUTES OF MEETING OF BOARD OF SEWER COMMISSIONERS

Date of Meeting: May 24, 2018
Date of Transcription: May 29, 2018
Transcribed by: Rebecca Benitez-Figueroa

1. MEETING TO ORDER

The meeting was called to order by Chairman Giberti at 6:30 pm

2. ROLL CALL

Sewer Commissioners Present: James R. Giberti
Peter G. Dunlop
Malcolm R. White

Sewer Commissioner Absent: Donna M. Bronk
Sandra L. Slavin

Also Present: Guy Campinha, Sewer Superintendent

3. APPROVAL OF MEETING MINUTES

1. May 10, 2018

MOTION: Commissioner White moved to accept the minutes of the May 10, 2018 meeting as presented. Commissioner Dunlop seconded.

Chairman Giberti questioned if the Superintendent submitted a report to the Planning Board regarding the 40B project. Mr. Campinha responded no but is meeting with the Mr. Buckland and GHD to finalize the report. Mr. Campinha will further explain in the Superintendent's report.

VOTE: 3-0-0 (Unanimous)

4. SEWER BUSINESS

1. Agreement for Approval

a) OSD LLC – Design & Bid for Sludge Dewatering Bldg. roof replacement

Funds for the project out of Capital budget. Questions on Clerk of the Works portion of the contract. Strike the word "not" before 'include the cost to provide Clerk of the Works'. Brief discussion ensued.

MOTION: Commissioner White moved to approve Agreement with OSD LLC for Design & Bid for Sludge Dewatering bldg. roof replacement for \$16,600 as amended. Commissioner Dunlop seconded.

VOTE: 3-0-0 (Unanimous)

b) OSD LLC – Design & Bid for Vehicle Storage Garage & Septage Blower bldgs. roof replacements

Funds for the project out of Capital budget. Questions on Clerk of the Works portion of the contract. Strike the word "not" before 'include the cost to provide Clerk of the Works'.

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MOTION: Commissioner White moved to approve Agreement with OSD LLC for Design & Bid for Vehicle Storage Garage and Septage Blower bldgs. roof replacement for \$12,300 as amended. Commissioner Dunlop seconded.

VOTE: 3-0-0 (Unanimous)

c) A&W Maintenance - High Street Sewer Rehabilitation

MOTION: Commissioner Dunlop moved to approve Agreement with A&W Maintenance for High Street Sewer Rehabilitation for \$48,000. Commissioner White seconded.

VOTE: 3-0-0 (Unanimous)

2. Town of Bourne Usage Fee – Fourth Quarter Billing

MOTION: Commissioner Dunlop moved to approve commitment to John Foster, Town Treasurer/Collector for Town of Bourne Fourth Quarter Sewer Usage Fee in the amount of \$106,956.20. Commissioner White seconded.

VOTE: 3-0-0 (Unanimous)

3. Budget Review/Comparison

Chairman Giberti stated the budget submitted is incomplete. It does not include revenue. Balance sheets to be provided to the Board.

5. SEWER SUPERINTENDENT'S REPORT

1. Woodland Cove – 40B project

Mr. Campinha reported the following be done: 1) \$10,000 to be paid to WPCF for capacity study; 2) installation of grinder pumps to mitigate rags and grease. Grinder pumps would remove rags and reduce grease before entering into sewer line plus the elimination of I&I. 3) a I&I mitigation fee of \$5.00/gal. Mr. Campinha quoted portion 314 CMR 12.04 relating to I&I mitigation (attached); 4) it is agreed that the project be completed in 3 phases in 3-4 years; 5) in 1st phase the flow from the motel must be taken off line; 6) \$596.00 per EDU for an annual approximate charge of \$103,000 sewer usage fees; 7) fees not waived - \$1500 plan review fee, \$250 trench permit fee per phase, \$200 sewer permit fee per phase; 8) mandated education of tenants on proper care of sewer system including what should be flushed into the system or poured into the drains.

2. Intern program

Mr. Campinha stated that he would continue with the intern programs from Mass Maritime and/or Bristol Community College. He referred that the work performed by the interns, at no cost, is helpful and beneficial to both the intern and to WPCF.

6. UNFINISHED BUSINESS AND GENERAL ORDERS (Unanticipated Items)

1) EDU Schedule update

Mr. Campinha informed the Board that Tighe and Bond has numbers from the Wareham and Onset Water Departments along with WPCF budget and Capital Improvement numbers and they are working to create a cost and then a breakdown of the costs into EDUs with different

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categories, such as R1, R2 for residential and C1, C2 for commercial and industrial. Once agreement with the water departments for current numbers is obtained, then Tighe and Bond will back track it into a pure model for the Board. Brief discussion ensued. Mr. Campinha stated that he will contact Tighe and Bond requesting a final report by June 14, 2018.

2) Sump pumps

Mr. Campinha presented the Board with sample of survey of other communities and how they are handling sump pumps. He proposed a draft Ordinance and Enforcement which would include: expand education and outreach on WPCF's website along with educational videos on effects and hazards of illegal sump pump connections, post By-laws on WPCF website and enforce mandatory certificate of compliance during time of sale or transfer. Mr. Campinha to visit neighborhood community groups about sump pumps. Discussion ensued. Commissioner White suggested that a fee be assessed to all sewer users until inspected to ensure there are no sump pumps provided if possible and to refer this possible suggestion to Town Counsel.

7. NEW BUSINESS

(none)

8. NEXT MEETING DATE AND TIME

The next scheduled meeting will be June 7, 2018 at 6:30 p.m.

9. ADJOURNMENT

MOTION: Commissioner White moved to adjourn. Commissioner Dunlop seconded.

VOTE 3-0-0 (Unanimous)


Meeting adjourned at 7:30 pm

Respectfully submitted,

Rebecca Benitez-Figueroa

Department Assistant

Attest:


Peter G. Dunlop, Clerk pro temp

BOARD OF SEWER COMMISSIONERS

Date Signed: June 7, 2018

Date sent to the Town Clerk June 11, 2018