

MINUTES OF MEETING OF BOARD OF SEWER COMMISSIONERS

Date of Meeting: January 5, 2017
Date of Transcription: January 17, 2017
Transcribed by: Rebecca Benitez-Figueroa

1. MEETING TO ORDER

The meeting was called to order by Chairman Giberti at 6:30 pm

2. ROLL CALL

Sewer Commissioners Present: James R. Giberti
Malcolm R. White
Peter G. Dunlop
Susan J. Sweeney
Donna M. Bronk

Others Present: Guy Campinha, Sewer Superintendent

3. APPROVAL OF MEETING MINUTES

a) December 15, 2016

MOTION: Commissioner Dunlop moved to accept the Board of Sewer Commissioners December 15, 2016 Meeting Minutes with correction. Commissioner Bronk seconded.

VOTE: 4-0-1 (Commissioner Sweeney abstained)

4. SEWER BUSINESS

a) Policies

5. SEWER SUPERINTENDENT'S REPORT

a) Capital Cost for FY 17 to Town of Bourne

Mr. Campinha requested that the Board approve the commitment to Mr. Foster for the Town of Bourne's share of the FY2017 Capital Costs in the amount of \$188,477.53.

MOTION: Commissioner Bronk moved to approve the commitment of the Town of Bourne's share of the FY2017 Capital Costs in the amount of \$188,477.53. Commissioner Dunlop seconded.

VOTE: 5-0-0 (Unanimous)

b) 20 Depot St -- sewer tie in for proposed (3) two family units

Mr. Campinha edified the Board the proposed 40B project. The buyer of the property is exploring the redevelopment of the property by razing the existing building and erecting (3) two family units. There is a lateral already in place and would not require additional approval from

the Sewer Commissioners. Mr. Campinha stated that he would suggest conditions to connection, including a manhole for the 3 buildings to be connected to.

c) STATUS report

1. Generators Bid

Mr. Campinha reported that the bid for the 3 generators going into, Kendrick, Ruggles, Cohasset Narrows will be opened on January 9, 2017 and that all RFPs are all put on the town web site for Commissioners to view, bid invitation. Bids will come in be reviewed and then come to Board.

Upper Cape- one student Co-op in the waste water program. They will work for the Spring and Summer at the WPCF.

1. Swifts Beach relining project

Mr. Campinha reported that the work should be completed by next week. Due to sump pumps, grindings to be completed and then pipes relined. Wankinco St., it was discovered that at the end of a pipe there is a lateral that goes across the pipe cap could be in a "t" or "y" formation. One of the laterals is leaking and further camera exploration to be conducted to help determine how to address the leak without compromising the other lateral. Currently it impacts 8 houses.

Mr. Campinha stated that an estimate of 85,000 gal/day of I&I coming from Viking Dr., Wankinco Ave. and Bayview Ave going to the treatment plant. Brief discussed ensued on finding ways to have new developments to pay an I & I fee.

2) NASTT 2017 No-dig Show - Washington, DC – April 9-12, 2017

Mr. Campinha requested permission to attend the No-dig show and explained that in addition to the \$900 scholarship, he would be sharing a room with another attendee and the only cost would be airfare of approximately \$100-\$200. Mr. Campinha will complete the ethics disclosure form and present same to the Town Administrator.

MOTION: Commissioner Bronk moved to grant permission for Guy Campinha to attend the NASTT No-Dig Show in Washington, DC from April 9-12, 2017.
Commissioner Sweeney seconded.

VOTE: 5-0-0 (Unanimous)

3) Rosebrook Assisted Living project

Mr. Campinha reported that the assisted living project is approximately 8 weeks to completion and will come online.

4) School Co-Op program

Mr. Campinha explained to the Board that there has been a coop program with students from Wareham attending Upper Cape Cod Regional High School. A student from Wareham attending Old Colony may be considered for the co-op program. Not having the funds to hire more than one student for the program, Mr. Campinha would continue the program with Upper Cape school. The student will work for the spring and summer at the treatment plant.

6. UNFINISHED BUSINESS AND GENERAL ORDERS (Unanticipated Items)

a) Contract Policy changes

Commissioner Sweeney presented a re-write of the contract policy to the Board (see attachment).

SEWER COMMISSIONERS MEETING MINUTES -1/5/2017 (CONT'D)

Mr. Campinha stated that he spoke with the Town Administrator regarding the possibility of a software program that would simplify tracking of the contracts.

MOTION: Commissioner Sweeney moved that the amended contract policy with the additional wording that it would serve as a tracking form as to whom and when the contract would be presented. Commissioner Dunlop seconded.

VOTE: 5-0-0 (Unanimous)

7. NEW BUSINESS

a) Review of Sewer Development Fee Lien

Present before the Board: Jacqui Nichols, Director of Assessment

Mr. Campinha briefly gave history of previous action taken by the Board in regards to 4 Oakdale Heights Lane. Ms. Nichols stated that that was a different scenario whereas the property was originally assessed a betterment which was abated. Discussion with the Town Administrator and Town Counsel revealed that the apportionment of a sewer development fee was never done and there are no policies or procedures in place to address the additional work and requirement of the Assessors' office. Ms. Nichols raised the legality of the apportionment of the sewer development fee and if the Sewer Commissioners had the legal authority to allow the apportionment. Chairman Giberti stated that the apportionment was to assist the sewer user rate payers. Discussion continued included suggested alternative methods to assist individual rate payers who may have sewer development fees in the future.

b) Commissioner Sweeney brought forward the suggestion of partnering Wareham Middle School students in the STEM (Science, Technology, Engineering, Mathematics) program in a community service project relative to what to dispose into the sewer system, e.g. rags, paper products, grease etc. Commissioner Sweeney would like to pursue this venture with the school. The Board agreed to have Commissioner Sweeney contact the school and to proceed with this project and concurs that it would be a good collaborative opportunity.

c) Town Meeting dates

Chairman Giberti stated that submission date for warrant articles for the 2017 Spring Town Meeting is February 6, 2017. It was suggested change to the Town's By-law regarding adding "sewer pump" to the section of the by-law which makes reference to groundwater. Also discussed were provisions for enforcement of penalties. Mr. Campinha to obtain information from the towns of Taunton and Scituate about enforcement and penalties.

8. NEXT MEETING DATE AND TIME

The next meeting scheduled for January 26, 2017 at 6:30 p.m.

9. ADJOURNMENT

MOTION: Commissioner Bronk moved to adjourn. Commissioner Sweeney seconded.

VOTE: 5-0-0 (Unanimous)

Respectfully submitted,

Rebecca Benítez-Figueroa

SEWER COMMISSIONERS MEETING MINUTES -1/5/2017 (CONT'D)

Department Assistant

Attest: *Susan J. Sweeney*

Susan J. Sweeney, Clerk

BOARD OF SEWER COMMISSIONERS

Date Signed: 2/23/2017

Date sent to the Town Clerk: 2/27/2017