

## **MINUTES OF MEETING OF BOARD OF SEWER COMMISSIONERS**

Date of Meeting: January 18, 2018  
Date of Transcription: January 22, 2018  
Transcribed by: Rebecca Benitez-Figueroa

### **1. MEETING TO ORDER**

The meeting was called to order by Chairman Giberti at 6:30 pm

Chairman Giberti appointed Commissioner Peter G. Dunlop as Clerk, pro temp.

### **2. ROLL CALL**

Sewer Commissioners Present: James R. Giberti  
Peter G. Dunlop  
Malcolm R. White  
Donna M. Bronk

Also present: Guy Campinha, Sewer Superintendent

### **3. APPROVAL OF MEETING MINUTES**

a) January 18, 2018

**MOTION:** Commissioner Bronk moved to accept the meeting minutes of January 11, 2018 as written. Commissioner Dunlop seconded.

**VOTE: 4-0-0 (Unanimous)**

### **4. CITIZENS PARTICIPATION**

(none)

### **5. SEWER BUSINESS**

Commissioner Dunlop questioned the status of contract for the evaluation of the sewer line from Narrows pump station to the plant. Mr. Campinha reported that a kickoff meeting is scheduled for January 26, 2018

### **5. SEWER SUPERINTENDENT'S REPORT**

1. Mr. Campinha reported that he had received a call from the Onset Water Department regarding assisting them with applying for a grant for them to upgrade their billing system. Since Onset Water is not a municipality, the grant was denied to the water department. Mr. Campinha stated that he would assist the water department but would need information on the grant application and any costs associated with the grant. Mr. Campinha would present the information to the Sewer Commissioners for their recommendation.

2. Wareham Water Department superintendent informed Mr. Campinha that they would be meeting with Onset Water. Once that meeting has been concluded, the superintendent

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suggested that all three commissions (Wareham Water, Onset Water and Sewer Commissions) meet together. Mr. Campinha will inform the Board of a meeting dated once it has been established.

**6. UNFINISHED BUSINESS AND GENERAL ORDERS (Unanticipated Items)**

1. FY19 Budget (cont'd from Jan. 11, 2018)

Commissioner Bronk questioned several expenditures in the budget and why the increases. Mr. Campinha and Chairman Giberti explained the rationale for the increases. Brief discussion ensued.

**MOTION:** Commissioner Bronk moved to accept the proposed FY19 Budget as submitted. Commissioner Dunlop seconded.

**VOTE: 4-0-0 (Unanimous)**

2. Discussion of consolidation of Policies #2, #4 and #6

Commissioner Dunlop presented a draft of suggested changes to the Board members and will submit a final draft at the next meeting for review and consideration.

**7. NEW BUSINESS**  
(none)

**8. NEXT MEETING DATE AND TIME**


The next scheduled meeting will be February 8, 2018 at 6:30 p.m. Future meeting dates: Feb. 22, March 8 and March 22, 2018.

**9. ADJOURNMENT**

**MOTION:** Commissioner Bronk moved to adjourn. Commissioner White seconded.

**VOTE: 4-0-0 (Unanimous)**

Respectfully submitted,  
**Rebecca Benitez-Figueroa**  
Department Assistant

Attest:   
**Peter G. Dunlop, Clerk pro temp**  
BOARD OF SEWER COMMISSIONERS

Date Signed: 2-8-18

Date sent to the Town Clerk 2-13-2018