

MINUTES OF MEETING OF BOARD OF SEWER COMMISSIONERS

Date of Meeting: January 26, 2017
Date of Transcription: February 13, 2017
Transcribed by: Rebecca Benitez-Figueroa

1. MEETING TO ORDER

The meeting was called to order by Chairman Giberti at 6:30 pm

Chairman Giberti appointed Commissioner Donna Bronk as Clerk, pro temp

2. ROLL CALL

Sewer Commissioners Present: James R. Giberti
Malcolm R. White
Peter G. Dunlop
Donna M. Bronk

Sewer Commissioner Absent: Susan J. Sweeney

Others Present: Guy Campinha, Sewer Superintendent

3. APPROVAL OF MEETING MINUTES

a) January 5, 2017

Chairman Giberti questioned if any conditions have been established regarding 20 Depot Street's tie into the sewer system for the proposed (3) two family units to be built on the site. Mr. Campinha responded there none at this time. Chairman Giberti requested an explanation of the word "grinding" in regards to the Swifts Beach relining project. Mr. Campinha explained that grinding out material in the pipes would be necessary before relining the sewer pipe. Chairman Giberti questioned if any suggestions were considered regarding any new development to pay an I & I fee. Mr. Campinha stated that it would require a policy.

MOTION: Commissioner Bronk moved to accept the Board of Sewer Commissioners January 5, 2017 Meeting Minutes as written. Commissioner Dunlop seconded.

VOTE: 4-0-0 (Unanimous)

4. CITIZENS PARTICIPATION

(none)

5. SEWER BUSINESS

a) Request for sewer tie-in – 1 Johnson St.

Mr. Campinha explained that the owner request permission to tie into the existing 2" force main pipe at the lower end of Johnson St. He further explained that the lot did not exist when the sewer project was completed in the area. The lot was created recently which would require a sewer development fee. Mr. Campinha explained that a sewer development fee of \$18,000

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would be required. The estimated cost to the homeowner for the grinder pump and tie could be approximately \$6,000 to \$7,000 in addition to the owner's cost for connection from the dwelling to the grinder pump. The approximate Sewer Development fee balance of \$11,000 to \$12,000 to be paid to the WPCF Enterprise Fund.

MOTION: Commissioner Bronk moved to approve the request for 1 Johnson Street to tie into the Town's sewer has recommended by Mr. Campinha. Commissioner Dunlop seconded.

VOTE: 4-0-0 (Unanimous)

b) Request for abatement – 127 Swifts Beach Rd.

Mr. Campinha recommended that the request for abatement be denied due to the fact that the request is for FY2015 and an abatement can only be granted back to 1 year. Commissioner White stated that the property owner be referred to the Town Collector regarding the fees and interest.

MOTION: Commissioner Bronk moved to deny the application for abatement for 127 Swifts Beach Rd. Commissioner White seconded.

VOTE: 3-1-0 (Commissioner Giberti opposed)

6. SEWER SUPERINTENDENT'S REPORT

a) EDU audit

Mr. Campinha informed the Board that the EDU rate for businesses and churches is based on the seating capacity information that is provided by Inspectional Services. He wanted the Board to be advised that some of the businesses and churches may see changes on their next billing and they may contact the members.

b) Sump pumps

Mr. Campinha presented the Board with copies of the State and Town's regulations regarding discharge of groundwater (by sump pumps) into the sewer system and that it is illegal to do so.

c) Road closures

Mr. Campinha advised the Board that whenever work on sewer lines would require a road closure that the police, fire and Municipal Maintenance are notified.

d) Monthly reports to EPA

Mr. Campinha edified the Board that monthly reports to EPA on the permit to discharge into open waters must now be done electronically rather than on paper. In order to be part of the NetDMR, the form to allow use of the NetDMR must be signed by a "responsible official". Mr. Campinha recommended that the Chairman be authorized to sign granting permission to comply with sending monthly reports electronically.

ACTION TAKEN: Chairman Giberti signed the required form.

7. UNFINISHED BUSINESS AND GENERAL ORDERS (Unanticipated Items)

a) Review of Contract for Viking Dr. Cleaning and Relining of Sewer Pipe

SEWER COMMISSIONERS MEETING MINUTES -1/26/2017 (CONT'D)

Chairman Giberti raised concern about ownership of plans did not appear in the contract. Mr. Campinha stated that all contracts are reviewed and approved by Town Counsel before sent to vendor for signature. Brief discussion ensued.

ACTION TAKEN: Board of Sewer Commissioners signed the Contract Policy for A&W Maintenance, Inc.

b) Policies

Commissioner Dunlop handed out a sample of consolidation of policies #1,3,7,8,9,10,14 and 16. He stated that he would be working with Commissioner Sweeney to revised the consolidated policy for review at a further meeting.

8. NEW BUSINESS

a) Review Contracts

1. Fall River Electrical Associates Co., Inc. – contract for replacement of pump stations generators (Cohasset Narrows, Kendrick Rd & Ruggles St.). **NOTE:** 18% the cost for Cohasset Narrows to be paid by the Town of Bourne.

ACTION TAKEN: Board of Sewer Commissioners signed the Contract Policy for Fall River Electrical Associates Co., Inc.

2. George Charette – Chairman Giberti questioned if there was a contract with Charette. Mr. Campinha responded that there is a service agreement with Mr. Charette for the SCADA system. Chairman Giberti questioned the amounts being paid to Mr. Charette without a contract. Brief discussion ensued.

3. Wright-Pierce – force main inspection services – Narrows pump station.

ACTION TAKEN: Board of Sewer Commissioners signed the Contract Policy for Wright-Pierce.

4. Weston & Sampson – contract renewal for on call and emergency services for pump stations.

ACTION TAKEN: Board of Sewer Commissioners signed the Contract Policy for Weston & Sampson. **NOTE:** The contract to be vetted through Town Counsel before sent to Town Accountant's office.

5. The Abrahams Group – development of financing plan to fund WPCF's capital plan.

ACTION TAKEN: Board of Sewer Commissioners signed the Contract Policy for The Abrahams Group. **NOTE:** The contract to be vetted through Town Counsel before sent to Town Accountant's office.

b) Discussion of Warrant for Town Meeting

Nothing discussed. Possible article for Fall Town Meeting.

9. LIAISON REPORTS

(none)

10. NEXT MEETING DATE AND TIME

The next meeting scheduled for February 9, 2017 at 6:30 p.m.

11. ADJOURNMENT

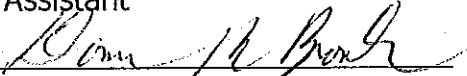
MOTION: Commissioner Dunlop moved to adjourn. Commissioner Bronk seconded.

VOTE: 4-0-0 (Unanimous)

Respectfully submitted,

Rebecca Benitez-Figueroa

Department Assistant

Attest: 

Donna M. Bronk, Clerk pro temp

BOARD OF SEWER COMMISSIONERS

Date Signed: 2/23/17

Date sent to the Town Clerk: 2/27/2017